

# **AGENDA**

Meeting of the Scappoose Rural Fire Protection District Board of Directors, Thursday, August 8, 2019, 7:00 P.M., Scappoose Fire Station, Scappoose, Oregon.

- I. CALL TO ORDER & FLAG SALUTE
- II. AUDIENCE PARTICIPATION
- III. CONSENT AGENDA
  - A. Minutes from July 9, 2019 Regular Board meeting
  - B. Minutes from July 30, 2019 Joint Board meeting with CRFR
  - C. Bills to be approved August 8, 2019
  - D. Budget vs. Actual a/o July 31, 2019
  - E. SDW Collections Report YTD thru 7/31/19
- IV. REPORTS
  - A. Chiefs' Reports
  - B. Other Reports & Meeting Minutes
  - C. Miscellaneous
- V. OLD BUSINESS
  - A. Awards & Incentives Committee
  - B. Management Team Committee
  - C. Planning Committee
  - D. Oversight Committee
- VI. NEW BUSINESS –
  - A.
- VII. AUDIENCE PARTICIPATION
- VIII. GOOD OF THE ORDER
- IX. ADJOURNMENT

# **Chief Greisen's Agenda Review**

## **8/08/2019**

### **Opening of meeting**

I open the meeting for the Scappoose Rural Fire Protection District Board of Directors for Thursday, August 8, 2019 at 7:00 PM at the Scappoose Fire Station. Please stand for the flag salute.

**CONSENT AGENDA** – A motion is required to approve the consent agenda.

### **REPORTS** - In Dropbox

**Chiefs' Reports -**

**Other Reports & Meeting Minutes -**

**Miscellaneous -**

### **OLD BUSINESS**

**Awards & Incentives Committee –**

**Management Team Committee** – meets before board meeting. Review EMS waiver requests.

**Planning Committee –**

**Oversight Committee** – schedule joint meeting to consider Fire Chief employment contract

### **NEW BUSINESS** –

**Good of the Order –**

**REGULAR MEETING OF THE SCAPPOOSE RURAL FIRE PROTECTION DISTRICT BOARD OF DIRECTORS, THURSDAY, JULY 9, 2019, SCAPPOOSE FIRE STATION, SCAPPOOSE, OREGON.**

**OATH OF OFFICE:** Chief Greisen administered the Oath of Office to David Grant, Ron Cairns, and David Sorenson.

**ATTENDANCE:** Board members: D. Grant, D. Graham, R. Cairns, A. Kriek and D. Sorenson

**ALSO PRESENT:** Fire Chief M. Greisen and J. Salisbury Chief Marks & Chief Smythe

**AUDIENCE:** CRFR Board members M. Kreutzer and G. Hudson, Lt. Nielson, FF Z. Ahlers, FF L. Gandara, FF B. Booth, J. Motherway, R. Maruska, and KC Cates.

**CALL TO ORDER:** President Cairns called the meeting to order at 7:08 p.m. and led the flag salute.

**ORGANIZATIONAL MEETING:** President Cairns turned over the meeting to Vice President Graham.

**ELECT OFFICERS:** Vice President Graham opened the floor for nominations for President. Mr. Sorenson nominated Mr. Graham for President and Mr. Kriek seconded. There were no further nominations.

Mr. Graham was unanimously elected Board President.

Vice President Graham resumed the meeting as President Graham, and opened the floor for nominations for Vice President. Mr. Grant nominated Mr. Cairns as Vice President and Mr. Kriek seconded. There were no further nominations.

Mr. Cairns was unanimously elected Vice President.

President Graham opened the floor for nominations for Secretary/Treasurer. Mr. Kriek nominated Mr. Sorenson as Secretary/Treasurer and Mr. Grant seconded. There were no further nominations.

Mr. Sorenson was unanimously elected Secretary/Treasurer.

**OTHER ORGANIZATIONAL ITEMS:**

Mr. Sorenson moved to maintain the South County Spotlight as the **Newspaper of Record**. Mr. Grant seconded the motion.

The motion to keep the Spotlight Newspaper carried unanimously.

Mr. Kriek moved and Mr. Grant seconded maintaining the second Thursday of each month at 7:00 P.M. as the **Official Meeting Time** unless otherwise announced. There was no discussion.

The motion to keep the same meeting time carried unanimously.

Mr. Grant moved and Mr. Sorenson seconded maintaining Speer Hoyt LLC as **Legal Counsel of Record**. There was no discussion.

The motion to keep Speer Hoyt LLC carried unanimously.

Mr. Sorenson moved and Mr. Grant seconded maintaining March as **Employee Evaluation Month**. The evaluation schedule for the new Fire Chief was brought into the discussion. It was explained that this contract is separate from the regular employees and is on its own schedule.

The motion to keep March as Employee Evaluation Month carried unanimously.

The 2019 Contract List was reviewed with no comment.

**ETHICS DISCLOSURE:** David Graham again formally stated that his business, Crow Water Systems, is a District vendor. Andy Kriek said that his son Justin Kriek is employed by the District. It was noted that related party transactions must be disclosed at the time they occur. The board established this annual disclosure practice as a reminder of the importance of board ethics, objectivity, and transparency.

**CONSENT AGENDA:** President Graham opened discussion on the consent agenda items. A motion was made by Mr. Grant to approve the consent agenda as presented. Mr. Cairns seconded the motion. Mr. Sorenson asked about the large cash carryover from 2018-19. This is mostly due to property taxes, ambulance receipts, conflagration, and fire marshal revenues exceeding expectations.

The motion to approve the consent agenda carried unanimously.

### **CHIEFS' REPORTS:**

**Fire Chief Report.** The Dyno Nobel equipment is delayed during the period of public comment which will end on July 24<sup>th</sup>.. Some groups are unhappy because no funding was awarded to them.

**SDW Report** Veterans Administration claims previously took a year or more to pay. SDW is able to collect more of those funds and receive them faster, so this is unexpected additional revenue for the District.

**Training Chief.** Chief Marks said the homeowner at the Rainier barn fire was very happy we saved the barn in which his sports car was stored. Chief Marks also mentioned that we had large response numbers from volunteers because it was a drill night.

**Operations Chief Report.** Chief Smythe will have reports for both districts next month. We are still tweaking the reports and have recently received some ideas from Bend Fire District. Today a group worked at packing hose the same way on both CRFR and SRFD engines.

**Safety & Resource Management.** Chief O'Connor and Ron Maruska have been cleaning up behind the station area.

Volunteer Recruitment & Retention Coordinator. CRFR Volunteer Association gives 2 \$1000 scholarships per year, usually 1 to Rainier and 1 to St. Helens.

Ron Maruska reported that SRFD Volunteer Association gave 5 scholarships this year in a total amount of \$7,500.

Miscellaneous. Purchase of used Holmatro equipment for \$9,000. We could convert our old equipment, but the representative said we could do better by purchasing refurbished equipment. An Amkus spreader was taken that was only 3 years old. Chief Marks said that LCRTOA is going to use a grant to bring the Holmatro trainer back out for two days of extrication training at \$100 per person.

Mr. Kriek moved to declare the Amkus rescue tools surplus. Mr. Sorenson seconded.

The motion to surplus the Amkus rescue tools carried unanimously.

**OLD BUSINESS:** Committee Reports & Other Items.

A. Awards & Incentives Committee – nothing to report.

B. Management Team Committee – Mr. Graham said that they discussed the tool purchase as well as the candidates for Fire Chief. The Meet & Greet will be on Sunday, July 28<sup>th</sup> from 4 to 6 pm. 5 of the 9 applicants will meet with the Interview Panel all day July 29<sup>th</sup>. Board members can be on a panel or observe, but either way they must attend all 5 interviews. Information about candidates will probably be made public Friday, July 26. A joint board meeting between SRFD and CRFR will take place Monday, July 29<sup>th</sup> at 3 pm at Warren Community Church. If necessary, an additional joint board meeting will be held Tuesday, July 30<sup>th</sup>.

C. Oversight Committee discussed Appendix 4. Mr. Sorenson said he has met with Ms. Motherway and reconsidered his stance on Appendix 4. Mr. Sorenson moved to sign Appendix 4, and Mr. Kriek seconded. Mr. Grant said this position is important and he would like more time before committing to the position. Mr. Sorenson said that the District can cancel at any time during the year. Other board members also expressed concern that they are not seeing enough benefits from the Volunteer Coordinator position to justify the expense.

The motion to approve Appendix 4 passed unanimously.

D. Planning Committee – has not met.

**NEW BUSINESS:**

A. President Graham stated his preference that people stay in their current assignments. These include Cairns and Sorenson on the Oversight Committee; Grant and Graham on Awards & Incentives; Graham and Cairns on Management; and Kriek and Sorenson on Planning.

B. Mr. Grant moved and Mr. Cairns seconded approving a Fire Service contract with Dalton Paull on Dixie Mountain Rd. Chief Greisen said they do not receive any insurance savings.

Motion to approve the Fire Service contract carried unanimously.

C. Chief Greisen said that the Lexipol contract will cost half of what was budgeted.

**AUDIENCE:** Mark Kreutzer, CRFR board member, shared the process the Oversight Committee used to narrow the number of candidates for Fire Chief from 9 to 5.

**GOOD OF THE ORDER:** Mr. Sorenson complimented the volunteers on a great 4<sup>th</sup> of July event. Mr. Maruska said it took everyone working together. The Pancake Feed gross revenues were \$12,933 and over 1,300 people were served. Thank you notes were acknowledged. Mr. Grant gave special recognition to FF Gandara and FF Booth.

**ADJOURNMENT:** President Cairns adjourned the meeting at 8:21 p.m.

Signed this 9<sup>th</sup> day of August, 2018.

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Dave Graham, President

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David Sorenson, Secretary/Treasurer

**Scappoose Rural Fire District**  
**Itemized Account Activity**  
 July 10 through August 8, 2019

<u>Date</u>	<u>Source Name</u>	<u>Memo</u>	<u>Paid Amou...</u>
<b>1..GENERAL FUND EXPENDITURES</b>			
<b>1...</b>			
<b>1.1 GENERAL FUND PERSONNEL SVCS</b>			
<b>550 Insurance</b>			
07/30/2019	Paychex Payroll	Flex spend health ins cashout	13,704.67
07/31/2019	Paychex - tax	ER Work Benefit	61.06
08/01/2019	Special Districts Insur...	Aug2019 Health Ins	14,147.41
08/01/2019	Standard Insurance	July/Aug Life & LTD Insurance	1,256.39
08/01/2019	HRA VEBA Trust	HRA VEBA Trust for health care	9,546.30
08/08/2019	Special Districts Insur...	Sept2019 Health Ins 03-0052191	21,237.39
08/08/2019	Standard Insurance	Aug/Sep Life & LTD Insurance	1,341.91
Total 550 Insurance			61,295.13
<b>560 Personnel Salaries</b>			
07/12/2019	P.E.R.S.	Employee 6% IAP plus unit contrib...	9,701.54
07/17/2019	American General Lif...	Insurance Premium	59.85
07/30/2019	Oregon Dept. of Justice	PR deduction	805.00
07/30/2019	Paychex Payroll	Deferred compensation	4,171.00
07/30/2019	Paychex Payroll	FLSA OT	1,873.24
07/30/2019	Paychex Payroll	FF incentives	1,530.00
07/30/2019	Paychex Payroll	Longevity	650.00
07/30/2019	Paychex Payroll	Phone Pay	150.00
07/30/2019	Paychex Payroll	Shift differential	90.23
07/30/2019	Paychex Payroll	Overtime	28,173.14
07/30/2019	Paychex Payroll	Balance of net pay	68,707.34
07/31/2019	Paychex - tax	Emplyee taxes withheld	49,323.30
07/31/2019	Curio, Kathryn	4 reg hrs June 15	94.00
07/31/2019	Curio, Kathryn	8 OT hrs June 15	282.00
08/01/2019	Principal Financial Gr...	Life Ins policy 4807350--Heuer	109.99
08/01/2019	Special Districts Insur...	Jul Sec125 PR deduc	1,012.15
08/01/2019	Standard Insurance	July STD PR deductions	503.84
08/01/2019	Transamerica Life Ins...	Emplyee Life #42462357 - Ahlers	93.81
08/01/2019	Transamerica Life Ins...	Emplyee Life #42462353 - Gandara	123.23
08/01/2019	Voya-State of Oregon...	Oregon Savings & Growth Plan	13,606.81
08/08/2019	Pacific Athletic Club	Emplyee PR deduction	5.00
08/08/2019	Tualatin Valley Fire Fi...	2019 union dues from PR deductio...	1,552.37
08/08/2019	Principal Financial Gr...	Life Ins policy 4807353 - Nielson	205.21
08/08/2019	P.E.R.S.	Employee 6% IAP plus unit contrib...	10,806.32
08/08/2019	Inroads Credit Union	PR deductions	530.00
08/08/2019	Standard Insurance	Aug STD PR deductions	514.44
Total 560 Personnel Salaries			194,673.81
<b>570 SocSec/Medicare(FICA)</b>			

**Scappoose Rural Fire District**  
**Itemized Account Activity**  
 July 10 through August 8, 2019

<u>Date</u>	<u>Source Name</u>	<u>Memo</u>	<u>Paid Amou...</u>
07/31/2019	Paychex - tax	Emplyr FICA	15,081.86
	Total 570 SocSec/Medicare(FICA)		15,081.86
<b>580 Volunteer Services</b>			
07/26/2019	Pizza Vendor	SVFA membership mtg	72.85
08/01/2019	Meres, Angie	July volunteer mileage	268.77
08/08/2019	Greenup, Cade	reimb cell phone	34.00
	Total 580 Volunteer Services		375.62
<b>590 Personnel Benefits</b>			
07/12/2019	P.E.R.S.	Employer PERS	32,648.54
08/08/2019	Anytime Fitness	Sept Fitness dues-J.Salisbury	33.00
08/08/2019	Pacific Athletic Club	Sep fitness dues; J. Marks	40.00
08/08/2019	Oregon Occupational ...	K.Comfort physical	60.00
08/08/2019	Oregon Occupational ...	K.Comfort physical	124.00
08/08/2019	P.E.R.S.	Employer PERS	45,401.52
	Total 590 Personnel Benefits		78,307.06
	Total 1.1 GENERAL FUND PERSONNEL SVCS		349,733.48
<b>1.2 GENERAL FUND MATERIAL &amp; SVC</b>			
<b>670 Contract Services</b>			
08/01/2019	Systems Design	73 transports June2019 + postage	1,672.55
08/08/2019	Sasek, Dean MD	physician adviser svcs	691.67
08/08/2019	Cardinal Services, Inc.	30 hrs for temp M. Heath	623.10
	Total 670 Contract Services		2,987.32
<b>720 Public Fire Services</b>			
07/31/2019	Avenza Map Pro	Avenza Maps Pro	396.00
08/01/2019	SeaWestern Fire App...	Fire invest. filters	927.78
08/07/2019	International Code Co...	Fire Codes & Standards	139.00
	Total 720 Public Fire Services		1,462.78
<b>740 Uniforms</b>			
08/01/2019	Curtis	3 pr FF pants - DuBois	331.10
08/01/2019	Scappoose Outfitters	t-shirts & insignia: Heath,Schoof,Ki...	293.00
08/01/2019	Scappoose Outfitters	6 tshirts & insignia services	86.00
08/01/2019	Scappoose Outfitters	insignia services	12.00
08/08/2019	Tumalo Gear & Tackl...	Chaffeur tshirts--4 L/S, 5 S/S	160.00
08/08/2019	Tumalo Gear & Tackl...	Quinn tshirts - 2	32.00
08/08/2019	Tumalo Gear & Tackl...	Sallee--2 tshirts; 1 sweatshirt	67.00



## Scappoose Rural Fire District

## Itemized Account Activity

July 10 through August 8, 2019

Date	Source Name	Memo	Paid Amou...
08/08/2019	Tumalo Gear & Tackl...	Booth--patch change	5.00
Total 740 Uniforms			986.10
<b>750 Maintenance on Equipment</b>			
07/11/2019	Grumpy's Towing	2 PC1500 batteries for squad 431	580.00
07/11/2019	Amazon	2 switch kits & 2 HDMI cables	23.16
07/12/2019	Chevron	Fuel 4380 - 28.89 gal	95.30
07/12/2019	Trailer Wholesale NW	parts for conflag trailer	33.00
07/16/2019	Amazon	12-bay smart battery charger	29.90
07/20/2019	Amazon	shop vac filters	26.98
07/31/2019	Ace Hardware - Scap...	SCBA supplies	12.97
07/31/2019	CRFR	BR435--oil & filter on pump & engine	192.96
07/31/2019	CRFR	Veh 3305--install Cdm radio	250.32
07/31/2019	CRFR	Veh 3304--replace radio control he...	840.00
07/31/2019	CRFR	BR436--oil & filter on pump & engine	155.18
07/31/2019	CRFR	Veh 3204--replace water pump fill ...	434.42
07/31/2019	CRFR	TowerTruck--replace battery	441.12
08/01/2019	St. Helens Marina, LLC	65.8 gal diesel	190.16
08/01/2019	Ace Hardware - Scap...	boat throttle repair & station hose	27.96
08/01/2019	Sunset Auto Parts	5 gal DEF	49.95
08/01/2019	Sunset Auto Parts	2 slide terminals	66.26
08/01/2019	Sunset Auto Parts	strip crimp cut	17.23
08/01/2019	Sunset Auto Parts	meguiars for conflag trailer	12.99
08/01/2019	G&G Auto Care Supp...	Pro Sol Gallon	31.18
08/01/2019	G&G Auto Care Supp...	Clay Away bars	46.56
08/01/2019	G&G Auto Care Supp...	vehicle cleaning supplies	80.71
08/01/2019	Sunset Auto Parts	antifreeze and coolant	41.47
08/08/2019	Wilcox & Flegel	midgrade gas	40.51
08/08/2019	G&G Auto Care Supp...	vehicle cleaning supplies	89.57
Total 750 Maintenance on Equipment			3,809.86
<b>760 Administration</b>			
07/15/2019		Service Charge	8.57
07/15/2019	Amazon	office supplies	16.98
07/15/2019	COSTCO Wholesale	backpack conflag supplies	117.50
07/15/2019	TASC	Section 125 plan setup fee	200.00
07/16/2019	US Bank	Bank Analysis Charge	15.95
07/17/2019	Amazon	safety eyewear & grid journal note...	12.19
07/19/2019	Amazon	ballpoint multi pen & pencil	9.00
07/19/2019	Amazon	outfit for Booth baby	14.99
07/19/2019	Amazon	Booth baby outfit	19.99
07/24/2019	Amazon	4 cases copy paper	143.96
07/30/2019	Paychex Invoice	July2019 reg PR svcs	179.90
07/31/2019	Engraving Emporium,...	Cairns nameplate	11.00

08/08/19

Cash Basis

## Scappoose Rural Fire District

## Itemized Account Activity

July 10 through August 8, 2019

Date	Source Name	Memo	Paid Amou...
07/31/2019	Flora Designs	get well gift for D.Grant	50.00
07/31/2019	Oregon Fire Chiefs A...	OFCA	255.00
08/01/2019	Multnomah County	May 2019 election expense	272.49
08/01/2019	O.F.S.O.A.	2019-20 dues; Booth,Engstrom,Sa...	120.00
08/01/2019	Speer Hoyt LLC	insurance options; other	282.00
08/01/2019		LGIP transfer fee	0.05
08/01/2019	Elavon Visa Processing	July Visa processing fees	85.14
08/07/2019	Zhen's Chinese Resta...	Chief Mtg(Pricher/Smythe/Holsey/...	48.00
08/08/2019	Hoke, Dennis	FC Interview: lodging	60.00
08/08/2019	Hoke, Dennis	596 miles @ \$0.58 per mile	345.68
08/08/2019	Hoke, Dennis	meals	51.48
08/08/2019	Timothy Key	FC interview - lodging	223.58
08/08/2019	Timothy Key	191 miles @ \$0.58/mile	110.78
08/08/2019	Jim Dickerson	FC interview lodging	105.09
08/08/2019	Jim Dickerson	380 miles @ \$0.58/mile	220.40
08/08/2019	Jim Dickerson	meal expense	24.78
08/08/2019	Eric Dieffenbach	FC interview - lodging	105.09
08/08/2019	Eric Dieffenbach	258 miles @ \$0.58/mile	149.64
Total 760 Administration			3,259.23
<b>765 Information Technology</b>			
07/16/2019	Amazon	2 computer monitors & display cab...	251.98
07/16/2019	Amazon	monitor desk mount & 3 HDMI cab...	65.96
07/23/2019	CenturyLink	Main station internet backup	70.00
07/23/2019	CenturyLink	Holbrook station internet	60.00
07/29/2019	Wix.Com	website domain name	14.95
07/31/2019	AT&T Mobility	wireless phones	350.87
07/31/2019	CenturyLink	Chapman internet charge	73.94
07/31/2019	Comcast	Acct#8778 10 202 0633936	241.85
07/31/2019	CrewSense LLC	07/01--9/30/19: 8 Users Pro	93.36
07/31/2019	AT&T Mobility	FirstNet wireless phones	176.25
08/01/2019	Maller, Dave	contract work	675.00
08/01/2019	Maller, Dave	work on roaming profiles	130.00
08/01/2019	Maller, Dave	Lieut. computer issues	130.00
08/01/2019	Maller, Dave	address book mgmt & doc	130.00
08/01/2019	Pacific Office Automa...	monthly charge	39.60
08/01/2019	Verizon Wireless	cell phones - Acct# 342023411	533.30
08/01/2019	Verizon Wireless	Acct# 672550930	10.02
08/01/2019	TriTech Emergency ...	2 mo. Tri-Tech billing prof user	500.00
08/08/2019	EMS Technology Sol...	5 Op IQ fleet mgmt licenses	120.00
Total 765 Information Technology			3,667.08
<b>770 Operating Materials/Suppli</b>			
07/18/2019	Amazon	laundry detergent	32.56

## Scappoose Rural Fire District

## Itemized Account Activity

July 10 through August 8, 2019

Date	Source Name	Memo	Paid Amou...
07/18/2019	Amazon	dishwasher detergent	12.98
07/18/2019	Amazon	1 cs trash bags (100/cs)	34.89
07/19/2019	Amazon	kitchen paper towels	64.33
07/20/2019	Amazon	grill brush & grill cleaner	37.95
07/27/2019	Amazon	2 pkg urinal screens (10/pkg)	52.80
07/27/2019	Amazon	1 cs Wypall cloths (10 boxes)	85.30
07/31/2019	Ace Hardware - Scap...	cleaning supplies	20.58
08/01/2019	Wayne Martin Floorin...	3 gal floor cleaner	120.75
Total 770 Operating Materials/Suppli			462.14
<b>775 Emerg. Operating Supplies</b>			
07/16/2019	Amazon	2 pkg rechargeable AAA batteries(...	163.48
07/20/2019	Amazon	shop vac accessories	11.99
07/29/2019	Amazon	glow sticks & light sticks	39.98
07/30/2019	Ace Hardware - Scap...	rope rescue organization	5.00
07/30/2019	Amazon	signal kit/ 1st aid bag for boat	193.04
07/31/2019	Ace Hardware - Scap...	rope rescue organization	24.55
Total 775 Emerg. Operating Supplies			438.04
<b>780 Building &amp; Grounds Maint.</b>			
07/22/2019	Amazon	11 X 14 picture frame	23.88
07/31/2019	Cat Commercial Credit	replace coolant level gauge & sen...	586.33
07/31/2019	CRFR	restore power to boathouse	480.00
08/01/2019	Paramount Pest Cont...	monthly maint	65.00
08/01/2019	Paramount Pest Cont...	yellow jacket next in overhang	135.00
08/01/2019	Peak Electric Group	add timer switch to turnout dryer	479.35
08/01/2019	Sunset Auto Parts	multimeter for boathouse	50.99
08/01/2019	Wilcox & Flegel	300.1 gal diesel fuel	687.44
08/01/2019	Wilcox & Flegel	200 gal unleaded fuel	600.12
08/01/2019	Pavement Maintenanc...	seal & stripe parking @ Main Station	9,500.00
08/08/2019	Alonzo Yard Mainten...	Chapman yard maintenance	300.00
08/08/2019	Alonzo Yard Mainten...	Holbrook yard maintenance	300.00
08/08/2019	Felton's Heating & Co...	labor for PMI on 4 systems	382.50
08/08/2019	Felton's Heating & Co...	cleaning supplies for PMI	30.00
Total 780 Building & Grounds Maint.			13,620.61
<b>790 Training</b>			
07/31/2019	DuBois, Brian	ImageTrend conf lodging	568.20
08/08/2019	CES - OR	Paramedic tuition: Stober, Nicholas	1,245.00
08/08/2019	Inroads Credit Union	intern food contrib	30.00
Total 790 Training			1,843.20

## Scappoose Rural Fire District

## Itemized Account Activity

July 10 through August 8, 2019

Date	Source Name	Memo	Paid Amou...
<b>810 Utilities</b>			
07/31/2019	CenturyLink	landlines	450.91
07/31/2019	City of Scappoose	water and sewer	258.09
07/31/2019	City of Scappoose	water and sewer	32.98
07/31/2019	CRPUD	boathouse electricity	25.34
07/31/2019	CRPUD	main station electricity	791.43
08/01/2019	N.W. Natural Gas	Acct 447881-4	26.13
08/01/2019	Comcast	Acct#8778 10 202 0162514	32.25
08/08/2019	P.G.E.	electricity for Holbrook station	61.13
08/08/2019	Waste Management ...	Garbage/Recycling	123.73
08/08/2019	W.O.E.C.	Chapman electricity	346.12
Total 810 Utilities			2,148.11
<b>870 EMS Operations</b>			
07/31/2019	Airgas - USA, LLC	medical oxygen	357.99
07/31/2019	Airgas - USA, LLC	cylinder rental	165.65
07/31/2019	Bound Tree Corp.	quelicin	357.90
07/31/2019	Bound Tree Corp.	sodium bicarbonate	236.85
07/31/2019	Bound Tree Corp.	medical supplies	965.75
07/31/2019	Bound Tree Corp.	nitro mist spray	174.99
07/31/2019	Bound Tree Corp.	nitro mist spray	714.59
07/31/2019	CLIA Laboratory Prog...	fee for period 1/1/20 - 12/31/21	180.00
07/31/2019	Environmental Compli...	2 biohazard containers	75.00
08/08/2019	EMS Technology Sol...	104 Op IQ inventory & asset mgmt...	150.00
08/08/2019	Bound Tree Corp.	bandages	13.38
Total 870 EMS Operations			3,392.10
<b>880 FireMed</b>			
08/01/2019	Life Flight Memberships	1 Life Flight membership fee	65.00
Total 880 FireMed			65.00
Total 1.2 GENERAL FUND MATERIAL & SVC			38,141.57
Total 1...			387,875.05
Total 1..GENERAL FUND EXPENDITURES			387,875.05
<b>3. PROPERTY FUND CAPITAL OUTLAY</b>			
<b>Fire Apparatus &amp; Equipment</b>			
07/31/2019	Blaser Trailer Sales, I...	1999 Chev; Make CM TB	3,557.55
Total Fire Apparatus & Equipment			3,557.55

12:04 PM  
08/08/19  
Cash Basis

Scappoose Rural Fire District  
Itemized Account Activity  
July 10 through August 8, 2019

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Date	Source Name	Memo	Paid Amou...
	Total 3. PROPERTY FUND CAPITAL OUTLAY		3,557.55
<b>TOTAL</b>			<b>391,432.60</b>

Scappoose Rural Fire District  
Profit & Loss Budget vs. Actual  
July 1 through August 8, 2019

	<u>Jul 1 - Aug ...</u>	<u>Budget</u>	<u>\$ Over Bud...</u>	<u>% of Budget</u>
<b>Income</b>				
<b>1. GENERAL FUND REVENUES</b>				
Begin Available Cash on Hand	1,951,510	1,709,977	241,533	114%
Conflagration	58,328	95,000	-36,672	61%
EMS Receipts	98,242	700,000	-601,758	14%
Fire Marshal	360	40,000	-39,640	1%
FireMed	365	41,175	-40,810	1%
G.E.M.T. (Medicaid)	0	30,000	-30,000	0%
Gas Royalties	6,343	0	6,343	100%
Grant Awards	0	5,000	-5,000	0%
Interest Earned on Investments	4,134	45,000	-40,866	9%
Intergovernmental	6,969	105,000	-98,031	7%
Miscellaneous Revenue	57	15,000	-14,943	0%
<b>Property Taxes</b>				
<b>Taxes - Current</b>				
Local Option Levy	0	1,668,964	-1,668,964	0%
Permanent Rate Levy	0	1,480,025	-1,480,025	0%
<b>Total Taxes - Current</b>	<b>0</b>	<b>3,148,989</b>	<b>-3,148,989</b>	<b>0%</b>
<b>Taxes - Prior Years</b>	<b>38,417</b>	<b>125,000</b>	<b>-86,583</b>	<b>31%</b>
<b>Total Property Taxes</b>	<b>38,417</b>	<b>3,273,989</b>	<b>-3,235,572</b>	<b>1%</b>
<b>Total 1. GENERAL FUND REVENUES</b>	<b>2,164,725</b>	<b>6,060,141</b>	<b>-3,895,416</b>	<b>36%</b>
<b>2. GRANT FUND REVENUE</b>				
Grant Award	0	165,000	-165,000	0%
<b>Total 2. GRANT FUND REVENUE</b>	<b>0</b>	<b>165,000</b>	<b>-165,000</b>	<b>0%</b>
<b>3. PROPERTY FUND REVENUES</b>				
Begin Available Cash On Hand	334,328	337,252	-2,924	99%
Interest Earned on Investments	761	4,500	-3,739	17%
Transfers In	0	55,463	-55,463	0%
<b>Total 3. PROPERTY FUND REVENUES</b>	<b>335,089</b>	<b>397,215</b>	<b>-62,126</b>	<b>84%</b>
<b>4. PERSONNEL SVCS FUND REVEN</b>				
Begin Available Cash On Hand	86,261	133,644	-47,383	65%
Interest Earned on Investments	198	2,900	-2,702	7%
Transfers In	0	100,000	-100,000	0%
<b>Total 4. PERSONNEL SVCS FUND REVEN</b>	<b>86,460</b>	<b>236,544</b>	<b>-150,084</b>	<b>37%</b>
<b>Total Income</b>	<b>2,586,274</b>	<b>6,858,900</b>	<b>-4,272,626</b>	<b>38%</b>
<b>Gross Profit</b>	<b>2,586,274</b>	<b>6,858,900</b>	<b>-4,272,626</b>	<b>38%</b>
<b>Expense</b>				
<b>1..GENERAL FUND EXPENDITURES</b>				
<b>1...</b>				
<b>1.1 GENERAL FUND PERSONNEL SVCS</b>				
550 Insurance	118,788	668,572	-549,784	18%
560 Personnel Salaries	198,022	2,338,641	-2,140,619	8%
570 SocSec/Medicare(FICA)	15,082	188,121	-173,039	8%
580 Volunteer Services	9,355	52,175	-42,820	18%
590 Personnel Benefits	79,427	716,199	-636,772	11%
<b>Total 1.1 GENERAL FUND PERSONNEL...</b>	<b>420,674</b>	<b>3,963,708</b>	<b>-3,543,034</b>	<b>11%</b>
<b>1.2 GENERAL FUND MATERIAL &amp; SVC</b>				
670 Contract Services	8,497	143,000	-134,503	6%

Scappoose Rural Fire District  
Profit & Loss Budget vs. Actual  
July 1 through August 8, 2019

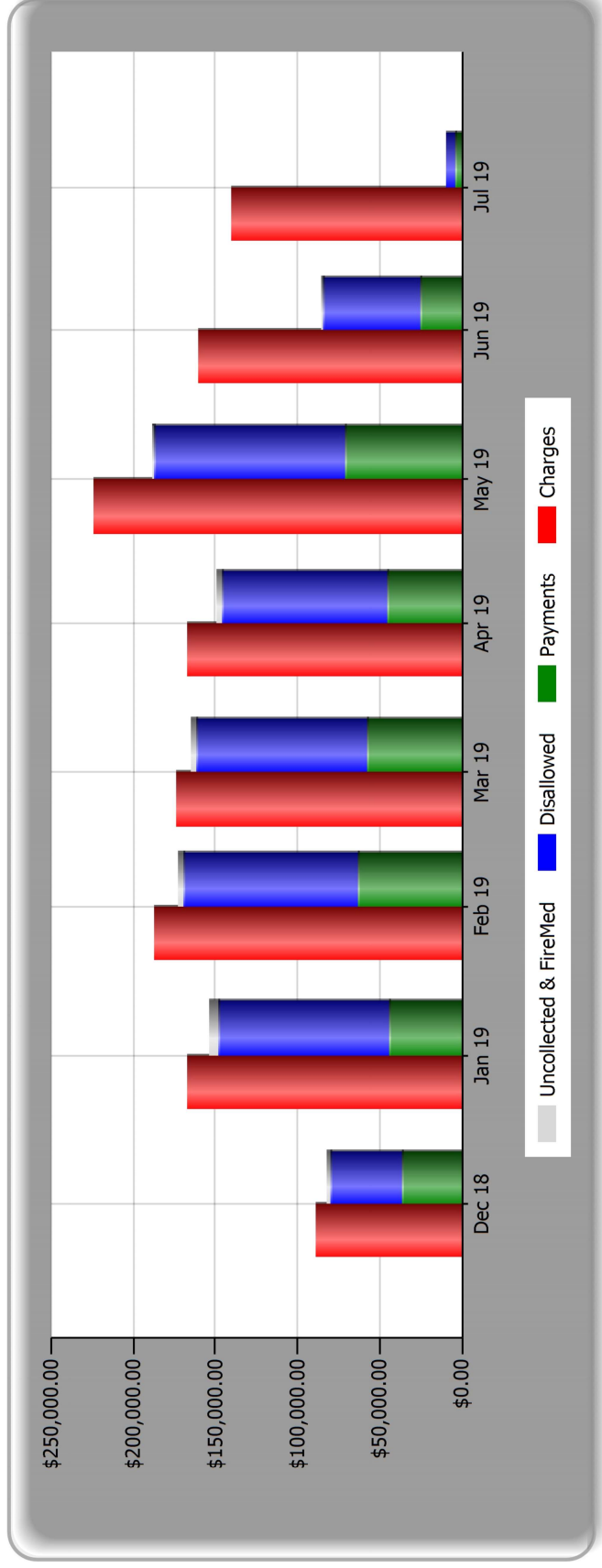
	Jul 1 - Aug ...	Budget	\$ Over Bud...	% of Budget
680 Communications Maintenance	0	23,700	-23,700	0%
720 Public Fire Services	2,369	14,800	-12,431	16%
730 Property & Liability Insur.	0	56,000	-56,000	0%
740 Uniforms	1,614	20,000	-18,386	8%
750 Maintenance on Equipment	4,595	143,500	-138,905	3%
760 Administration	5,951	56,500	-50,549	11%
765 Information Technology	6,576	71,900	-65,324	9%
770 Operating Materials/Suppli	1,039	5,000	-3,961	21%
775 Emerg. Operating Supplies	1,059	65,000	-63,941	2%
780 Building & Grounds Maint.	14,320	101,500	-87,180	14%
790 Training	6,702	100,000	-93,298	7%
810 Utilities	2,762	35,570	-32,808	8%
870 EMS Operations	5,230	90,000	-84,770	6%
880 FireMed	65	23,000	-22,935	0%
<b>Total 1.2 GENERAL FUND MATERIAL &amp;...</b>	<b>60,778</b>	<b>949,470</b>	<b>-888,692</b>	<b>6%</b>
<b>1.3 GENERAL FUND CAPITL OUTLAY</b>				
910 CO Equipment	0	141,500	-141,500	0%
<b>Total 1.3 GENERAL FUND CAPITL OUT...</b>	<b>0</b>	<b>141,500</b>	<b>-141,500</b>	<b>0%</b>
<b>Total 1...</b>	<b>481,453</b>	<b>5,054,678</b>	<b>-4,573,225</b>	<b>10%</b>
<b>1.4 GENERAL FUND TRANSFER OUT</b>				
Transfers to Personnel Services	0	100,000	-100,000	0%
Transfers to Property Fund	0	55,463	-55,463	0%
<b>Total 1.4 GENERAL FUND TRANSFER OUT</b>	<b>0</b>	<b>155,463</b>	<b>-155,463</b>	<b>0%</b>
<b>1.5 GENERAL FUND CONTINGENCY</b>	<b>0</b>	<b>200,000</b>	<b>-200,000</b>	<b>0%</b>
<b>1.6 GENERAL RESERVED FOR FUTURE</b>	<b>0</b>	<b>650,000</b>	<b>-650,000</b>	<b>0%</b>
<b>Total 1..GENERAL FUND EXPENDITURES</b>	<b>481,453</b>	<b>6,060,141</b>	<b>-5,578,688</b>	<b>8%</b>
<b>2. GRANT FUND EXPENSE</b>				
2.3 MATERIALS & SERVICES	0	165,000	-165,000	0%
<b>Total 2. GRANT FUND EXPENSE</b>	<b>0</b>	<b>165,000</b>	<b>-165,000</b>	<b>0%</b>
<b>3. PROPERTY FUND CAPITAL OUTLAY</b>				
Building & Grounds Improvements	0	80,000	-80,000	0%
EMS Apparatus & Equipment	0	100,000	-100,000	0%
Fire Apparatus & Equipment	3,558	207,215	-203,657	2%
Miscellaneous Real Property	0	5,000	-5,000	0%
Reserved for Future Expenses	0	5,000	-5,000	0%
<b>Total 3. PROPERTY FUND CAPITAL OUTLAY</b>	<b>3,558</b>	<b>397,215</b>	<b>-393,657</b>	<b>1%</b>
<b>4. PERSONNEL SVC FUND EXPENSE</b>				
Liability & Service	0	231,544	-231,544	0%
Reserved for Future Expenses	0	5,000	-5,000	0%
<b>Total 4. PERSONNEL SVC FUND EXPENSE</b>	<b>0</b>	<b>236,544</b>	<b>-236,544</b>	<b>0%</b>
<b>Total Expense</b>	<b>485,010</b>	<b>6,858,900</b>	<b>-6,373,890</b>	<b>7%</b>
<b>Net Income</b>	<b>2,101,263</b>	<b>0</b>	<b>2,101,263</b>	<b>100%</b>

ANNUAL COLLECTION STATISTICS

Company	Scappoose
Date Of Service	8/1/2018
Date Of Service	7/31/2019
Invoices	0
Provider	Scappoose

Month	Tickets	Charges	Payments	%	FireMed	%	Disallowed	%	Uncollected	%	Pending	%
Dec 18	41	89,461.20	-36,074.46	40 %	-2,495.82	3 %	-44,043.36	49 %	0.00	0 %	6,847.56	8 %
Jan 19	77	167,587.40	-43,686.18	26 %	-3,847.87	2 %	-104,429.48	62 %	-2,166.40	1 %	13,457.47	8 %
Feb 19	87	187,789.20	-63,203.32	34 %	-2,518.34	1 %	-106,835.41	57 %	0.00	0 %	15,232.13	8 %
Mar 19	78	173,746.80	-57,833.13	33 %	-2,700.00	2 %	-104,409.79	60 %	0.00	0 %	8,803.88	5 %
Apr 19	77	167,436.60	-45,156.34	27 %	-2,589.08	2 %	-101,091.90	60 %	0.00	0 %	18,599.28	11 %
May 19	102	223,940.40	-70,902.74	32 %	-625.00	0 %	-117,501.55	52 %	0.00	0 %	34,911.11	16 %
Jun 19	73	160,251.80	-24,715.97	15 %	-1,075.00	1 %	-59,911.68	37 %	0.00	0 %	74,549.15	47 %
Jul 19	64	140,390.60	-3,608.35	3 %	0.00	0 %	-6,333.76	5 %	0.00	0 %	130,448.49	93 %
<b>599</b>		<b>1,310,604.00</b>	<b>-345,180.49</b>		<b>-15,851.11</b>		<b>-644,556.93</b>		<b>-2,166.40</b>		<b>302,849.07</b>	

All amounts shown relate directly to each month's charges. They will not reconcile to monthly deposit reports





## Fire Chief Report July 2019

We have not received any additional information from Dyno Nobel after the public comment period with EPA which ended on July 24th. We do know that Columbia City sent a letter and aware of a few other agencies that were planning on writing letters to EPA. I worked on a contract for a vendor for the LEPC commodity flow study which will be completed for the county by the end of October. Marit and I met with the new EMS Chief Erick Holsey to go over wage and benefits and he will start on August 5th.

The Scappoose volunteers had their annual July 4<sup>th</sup> pancake feed which served over 1300 people in a 3 ½ hour time period, with a good turnout they collected nearly \$12,000 through donations and sponsorships.

Completed the Matrix Consulting contract which both fire board president's signed. The consultants will be out the week of August 26<sup>th</sup> to start interviews with personnel and gathering data. They had requested an organization chart which I sent them so they would know who to interview first.

### **Meetings & Training:**

07/01 Oversight Comm mtg.	07/03 Chief's mtg.
07/02 CRFR Finance officer & Maint. mtg	07/02 CRFR board mtg.
07/03 Col. Traffic safety mtg.	07/04 SFRD volunteer pancake feed
07/09 SFRD board mtg.	07/11 Chief's mtg.
07/12 3 Driveway inspection	07/15 TVBS inspection
07/17 Clark Sign sprinkler inspection	07/17 Microsoft 365 training
07/18 Col Co. Transportation mtg.	07/19 Local 1660 mtg.
07/19 mtg with fire chief candidate	07/23 Chief's mtg
07/24 Legacy/Urgent Care mtg.	07/24 Oversight mtg
07/29 SFRD conference call GMET	07/30 Col. 911 advisory mtg.
07/30 Radio testing Fred Meyers	

Duty Chief

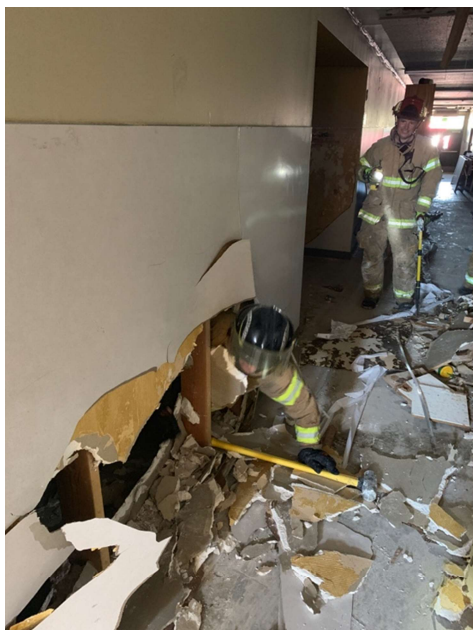
# August Training Report

## Chief Marks

July 2 <sup>nd</sup>	Chief Meeting CRFR Board Meeting
July 4 <sup>th</sup>	Scappoose Pancake Feed
July 8-26 <sup>th</sup>	CRFR Probationary Firefighter Academy
July 17 <sup>th</sup>	Chiefs Meeting
July 23 <sup>rd</sup>	Chiefs Meeting
July 28 <sup>th</sup>	Meet and Greet Fire Chief Candidates
July 29 <sup>th</sup>	Fire Chief Assessment Panels

July was tied up with a few large projects. Three weeks of the month I was working with duty crews on the CRFR Probationary Firefighter Academy. This project took a lot of time and energy to complete and I am researching other options for future academies.

A second large project for this month is the use of the old middle school in St. Helens. We were approached by the demolition contractor to see if we could use the site for training. The contractor originally asked if we could possibly use it for live fire training evolutions, but after touring the site and talking with other chief officers, we decided against using the property for such training. I did negotiate with the contractor and we still gained access to the site for other firefighter training. We have used the site for firefighter safety and survival drills and will continue to use the site during the month of August until the contractor begins the demolition process. Even during the initial process, we will still have access to the structure, just in different locations. This is a great opportunity for our organizations and the site is being used to gain some valuable training.



**DIVISION CHIEF O'CONNOR**  
**SAFETY & RESOURCE MANAGEMENT**  
**JULY 2019**

**MEETINGS:** Chiefs meeting 7/2 (CRFR/SRFD); IMT conference call 7/2, 7/23 & 7/30; Admin meeting 7/8 (CRFR/SRFD); Turnout purchasing 7/9 (CRFR); Vacation 7/10 thru 7/17; SCBA pre-order meeting with vendor 7/24; Precon mtg w/Peak Electric at boat house 7/25 (SRFD); Fire Chief meet & greet (CRFR/SRFD) 7/28; Fire Chief assessment (CRFR/SRFD) 7/29; CCOM 911 advisory board 7/30 (CRFR/SRFD); Forcible Entry training w/B shift 7/30 (CRFR/SRFD)

**FACILITIES:** Scappoose Station pavement seal coating completed 7/24 & 25 (SRFD); Deer Island Station pavement seal coat completed 7/31 (CRFR); Listed surplus fire hose on govdeals.com 7/31 (CRFR); Met with Peak Electric to work on estimate rebuild shore power at boat house from current 110v homemade fix to 220v fix that will meet code and reduce the current fire hazard, also getting estimate to replace interior sodium lamps with LED lighting; repaired AC at St. Helens station again, work completed by Feltons Heating & Cooling (CRFR);

**PIO:** Continued updates of press release of incidents and events for the district including social media, CRF&R Facebook page now has 6,592 followers; SRFD Facebook page has 3,273 followers

**I/T:** Continued work with Scappoose Lts and SRFD IT provider for roaming profiles on network; work with IT company to troubleshoot various IT issues; met with CenterLogic IT provider to discuss state of current network, it needs to be rebuilt from the ground up, waiting on a proposal (CRFR); Setup district standard operating procedures (SOP's) on Sharepoint for easier staff access;

**SAFETY & HEALTH:** Received notice of violation from OSHA regarding use of OSB burning in Class A burn prop at LBTC, district has until 8/9 to respond to the allegation (CRFR/SRFD);

**MISC:** Setup and administered Microsoft 365 user training 7/8, 7/9 & 7/17 (CRFR/SRFD); Completed volunteer recruitment plan; Placed order for hose on AFG grant (CRFR); Reworked pump chart for CRFR apparatus and distributed; Working with Captain Coombs to more evenly distribute individual workload on shift for various special projects; Established and distributed shift expectations as well as an organizational chart for B shift personnel;

CRF&R Volunteer Hours - 584

SRFD Volunteer Hours - 677

# DC O'Connor

Capt. Coombs

FF Hennigan

Lt. Wonderly

FF Frigaard (AL)

FF Peterson

FF Moung

Lt. Davis

FF Schrotzberger (AL)

FF Lockhart (AL)

FF Melton (AL)

FF Booth

FF Mahar

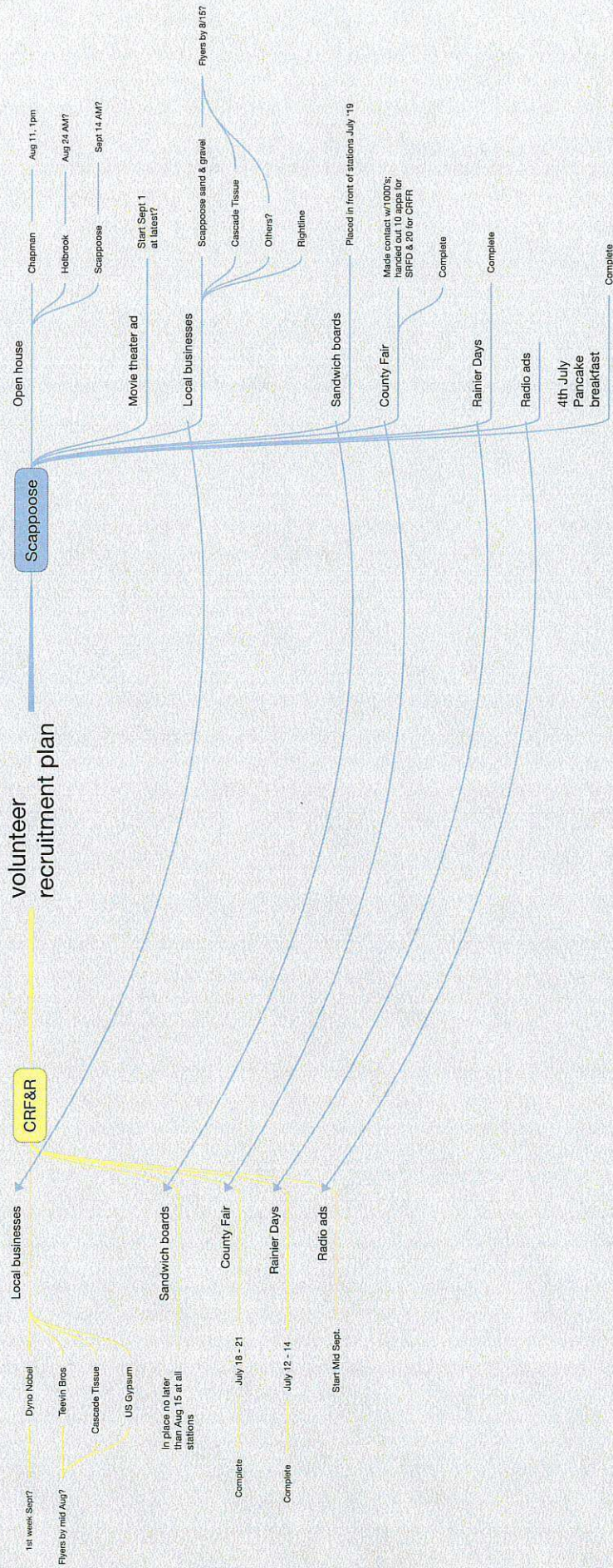
Lt. Heuer

FF Dubois (AL)

FF Gandara

FF Dietz

# volunteer recruitment plan



# **Fire Marshal Report**

## **July 2019**

### **Meetings Attended**

Many meetings

### **Training Attended**

Taught S-212 for the district and ODF

### **Projects**

Fire Code Guide Update

sUAS Regional COA

Special Operations

RAXAR

READY Set GO (Both Districts)

### **Plan Reviews**

St. Helens Apartments Building 11,12,14 & 18

Campbell Park Apartments

18<sup>th</sup> Street Apartments Fire Alarm

### **Fire Investigations**

3

### **General Information**

Spent a lot of time on completing final fire alarm and fire sprinkler inspections. In addition to this, the St. Helens Middle School project has required a lot of on site inspection time. They are trying to gain occupancy by August 20<sup>th</sup>, which means that a lot of the work is being compressed due to the delay in the steel early in the project. Some time has been devoted to beginning the RFP process for the UAS project. We were successful in a several thousand-dollar regional grant process. The project will go into a higher gear in the fall. Spent 2 weeks in Alaska on a fire assignment with PNW12, a type 2 incident management team.

# Alaska Response



Chief of Operations  
August 2019 – Monthly Report

Summer is here, we continue to see warmer and drier conditions as we move into August. Wildland Fires are now cropping up throughout the West with several in Oregon. At this time, we have not had any mutual aid requests from OSFM, that is surely to change with the current weather forecasts.

July was a long and busy month. CRFR had an Orientation Academy for two new hire Firefighter/Paramedics, this took the bulk of the time for Ops and Training as we assisted with the training evolutions. Both FF/Paramedics completed the academy and are assigned to shift work for A and C Shift.

SRFD personnel prepared for EMS Only Single Role EMT Full Time testing that is slated for early August. The goal for SRFD was to hire two full time EMT's for 12-hour shift work beginning in mid-August.

CRFR finally received its long-awaited Type VI Chassis from Dodge, it arrived and outfitting by JMF Staff will begin. The plan is to work on it between vehicle services, emergency repairs, and annuals. It will be completed later this fall or early winter.

Attached are the run totals for CRFR and SRFD for the fiscal year 2018/19. As you can see our call volumes continue to rise as we see additional folks move into the District(s). Our convalescent facilities continue to seek care, transport, and lift assists. Nina, our Community Paramedic continues to reach out to these facilities to curb un-necessary transports or taxing our current available units. Nina has had success in reducing medical calls from these facilities through education and understanding of our EMS system in Columbia County.

Run Totals For SRFD EMS Incidents: 1661

Run Totals for SRFD Fire Incidents: 1272

Total: 2933

These totals include all incidents, EMS and Fire have multiple layers or incident types included in the totals. These numbers also include Fire Marshal incidents (Fire Alarm Testing). This is the GROSS incident numbers for each agency. We are working to compare and contrast between CAD and Image Trend incidents. Future reports will reflect both numbers for a better comparison.

Run Totals For CRFR EMS Incidents: 3651

Run Totals for CRFR Fire Incidents: 1560

Total: 5211

Erick Holsey will be starting August 5, 2019 as our EMS Division Chief. Erick will receive some on-boarding by staff, Chief Officers, and EMS personnel to give him a global picture of the District(s). Please look for his reports in the coming months.



Chief of Operations  
August 2019 – Monthly Report

Operations continues to improve interoperability between both District(s)

Meetings:

- Fire Board Meeting
- Lexipol Teleconference –Scappoose, CRFR
- Fire Defense Board Meeting – June, SRFD
- CCOM – CAD Issues
- Senior Staff Meeting
- Fire reports and NFIRS updates
- Duty Officer
- Image Trend Updates
- Apparatus repairs and equipment inventory changes
- JMF Monthly Shop Meeting
- Apparatus Committee Meeting
- 2019 Fire Orientation Academy (Career)
- OP/IQ Update and potential use for Fire Apparatus/Stations
- Fire Engine Vendor Contact
- Water Tender Build Meeting – Longview, RANDCO

Problem	Type	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	TOTAL
AB - ABDOMINAL PAIN	EMS	1	4	4	1	2	3	2	5	2	2	3	0	29
AB1 - ABDOMINAL PAIN C1	EMS	0	0	0	0	1	1	0	0	1	0	1	0	4
AL - ALLERGIC REACTION	EMS	1	3	0	1	1	1	2	4	2	1	1	0	17
AL1 - ALLERGIC REACTION C1	EMS	0	0	0	0	0	0	0	0	1	0	0	0	1
ANB - ANIMAL BITES/ATTACKS	EMS	0	1	0	0	0	0	0	0	0	0	0	1	2
ANB1 - ANIMAL BITES/ATTACKS-1	EMS	0	0	0	0	0	0	0	0	0	1	0	0	1
ASLW - ASSAULT WEAPONS	EMS	1	0	0	0	0	0	0	0	0	0	0	0	1
AST - ASSAULT PHYSICAL	EMS	2	1	2	0	2	3	0	0	0	0	1	0	11
BA - BACK PAIN	EMS	0	1	2	2	3	2	1	2	0	2	1	0	16
BA1 - BACK PAIN C1	EMS	0	1	2	2	0	0	2	2	2	1	5	0	17
BHI - BEHAVIORAL HEALTH	EMS	5	1	2	6	1	3	1	4	3	3	3	1	33
BL - BLEEDING PROBLEM	EMS	2	0	3	0	3	2	2	2	4	3	2	0	23
BL1 - BLEEDING PROBLEM C1	EMS	0	0	0	0	0	0	3	1	0	0	2	0	6
BR - BREATHING PROBLEM	EMS	6	10	12	7	12	8	16	27	20	12	18	10	158
BR1 - BREATHING PROBLEM C1	EMS	0	0	0	0	2	2	0	0	2	0	0	0	6
BU - BURNS	EMS	0	0	1	0	0	0	0	0	1	1	1	0	4
CH - CHEST PAIN/HEART	EMS	20	16	20	21	16	21	13	16	7	21	22	11	204
CK - CHOKING	EMS	0	2	0	0	0	2	0	0	1	0	1	2	8
CK1 - CHOKING C1	EMS	0	0	0	0	0	0	0	0	1	0	0	1	2
CPR - CARDIAC ARREST	EMS	3	7	5	3	7	6	9	5	9	3	10	5	72
CVA - STROKE	EMS	8	3	5	5	3	3	1	4	5	3	2	3	45
DI - DIABETIC PROBLEMS	EMS	1	1	3	1	3	1	3	3	3	2	3	1	25
DI1 - DIABETIC C1	EMS	1	0	0	0	0	0	0	0	0	0	0	0	1
DR - DROWNING/DIVING/SCUBA	EMS	0	0	0	0	0	0	1	0	0	1	1	0	3
FA - FALL	EMS	11	15	10	12	12	12	10	12	15	11	13	19	152
FA1 - FALLS C1	EMS	3	7	5	7	5	5	5	6	5	9	3	6	66
HCE - HEAT/COLDS EXPOSURE	EMS	3	0	0	0	2	1	0	0	0	0	1	1	8
HCE1 - HEAT/COLD EXPOSURE C1	EMS	1	0	0	0	0	0	0	0	0	0	0	0	1
HED - HEADACHE	EMS	0	0	0	1	1	2	0	1	0	0	0	0	5
HRI - HIT AND RUN INJ	EMS	0	0	0	0	0	0	1	0	0	3	0	0	4
LA - LIFT ASSIST	EMS	7	7	2	4	11	8	3	6	5	2	9	10	74
OVD - OVERDOSE/POISON	EMS	0	3	2	3	0	3	2	0	0	6	2	1	22
PR - PREG/CHILDBIRTH/MISCAR	EMS	0	0	1	1	0	0	0	0	0	0	2	0	4
SK - SICK PERSON	EMS	29	20	10	13	23	21	17	27	16	21	25	24	246
SK1 - SICK PERSON C1	EMS	6	7	8	9	7	6	7	9	7	10	9	11	96
SZ - SEIZURES	EMS	2	3	5	2	7	3	11	3	2	3	2	3	46
TAI - TRAFFIC ACCIDENT INJURY	EMS	7	7	8	10	8	9	8	3	5	3	8	12	88
TOX - TOXIC EXPOSURE	EMS	0	0	0	0	2	0	0	0	0	0	0	0	2
TR - TRAUMA	EMS	13	4	11	7	7	3	7	1	5	7	7	10	82
TR1 - TRAUMA C1	EMS	1	2	3	2	1	1	1	2	1	0	0	2	16
UN - UNCONSCIOUS/FAINTING	EMS	7	5	5	2	6	4	2	4	5	7	10	3	60
ALFC - COMMERCIAL FIRE ALAR	Fire	12	9	8	14	7	4	5	7	7	8	9	11	101
ALFR - RESIDENTIAL ALARM	Fire	2	3	1	1	1	1	0	2	3	1	0	2	17
ALM - MEDICAL ALARM-1	Fire	3	6	2	4	3	1	3	6	5	3	4	2	42
AMB1 - MEDICAL TRANSPORT CODE	Fire	5	5	7	5	5	3	8	10	10	6	5	10	79
AMB3 - MEDICAL TRANSPORT CODE	Fire	3	3	3	4	2	2	1	2	3	1	2	0	26

<b>BARK - BARK DUST FIRE</b>	Fire	4	3	1	0	0	0	0	0	0	0	2	1	11
<b>BARN - BARN FIRE</b>	Fire	0	0	1	1	0	0	0	0	1	0	0	2	5
<b>BOAT - BOAT FIRE</b>	Fire	0	0	0	0	0	0	0	0	0	0	2	0	2
<b>BRUSH - BRUSH FIRE</b>	Fire	7	5	8	6	0	1	1	0	2	0	6	8	44
<b>BURN - ILLEGAL BURN</b>	Fire	26	27	16	16	6	1	5	2	4	2	9	9	123
<b>CAR - CAR FIRE</b>	Fire	0	1	1	0	3	1	1	0	1	1	1	0	10
<b>CFIRE - COMMERCIAL FIRE</b>	Fire	4	2	1	2	0	4	1	4	3	0	6	4	31
<b>CHIM - CHIMNEY FIRE</b>	Fire	0	0	0	0	1	1	1	4	2	2	0	1	12
<b>HAZMAT - HAZMAT INCIDENT</b>	Fire	0	2	1	3	3	2	2	1	0	5	2	2	23
<b>INFF - INFORMATION FIRE</b>	Fire	1	3	5	1	4	4	3	1	4	4	1	4	35
<b>MISCELLANEOUS - FIRE</b>	Fire	28	25	17	13	12	13	12	18	10	7	16	13	184
<b>MISCN - MISC NON FIRE</b>	Fire	2	1	0	4	1	5	2	10	2	1	1	3	32
<b>MOVEUP - MOVE UP</b>	Fire	0	0	1	0	0	0	0	0	1	0	0	0	2
<b>MR2** - MARINE RESCUE EMRGNCY</b>	Fire	0	1	0	0	0	0	0	0	0	0	1	0	2
<b>MUA - MUTUAL AID</b>	Fire	2	5	2	2	1	0	0	0	0	0	0	0	12
<b>NGAS - NATURAL GAS LEAK</b>	Fire	2	1	4	0	0	0	0	1	1	0	0	1	10
<b>ODOR - ODOR INVESTIGATION</b>	Fire	0	0	3	7	2	2	4	0	1	0	1	0	20
<b>PA - PUBLIC ASSIST</b>	Fire	3	5	6	3	3	3	6	5	9	9	2	4	58
<b>RFIRE - RESIDENTIAL FIRE</b>	Fire	5	4	5	5	4	4	4	6	3	1	6	3	50
<b>SEND1 - SEND MEDICAL CODE 1</b>	Fire	4	2	4	5	2	3	5	6	2	4	8	6	51
<b>SEND3 - SEND MEDICAL CODE 3</b>	Fire	0	1	1	2	1	3	0	0	1	3	0	0	12
<b>SERV - SERV</b>	Fire	6	3	4	2	4	4	4	6	5	3	3	5	49
<b>SMOKE - SMOKE IN THE AREA</b>	Fire	0	0	0	0	0	0	0	1	6	2	2	6	17
<b>SUA - SUICIDE ATTEMPT</b>	Fire	2	4	9	9	2	5	7	6	1	8	5	7	65
<b>TAF - TRAFFIC ACCIDENT ON FIRE</b>	Fire	1	2	0	0	0	0	0	0	0	0	0	0	3
<b>TAT - TRAFFIC ACCIDENT ENTRAPM</b>	Fire	0	0	0	0	0	1	0	0	0	0	0	0	1
<b>TAU - TRAFFIC ACCIDENT UNK INJ</b>	Fire	8	10	7	15	15	12	13	14	11	13	3	11	132
<b>TAW - TRAFFIC ACCIDENT WATER</b>	Fire	0	0	1	0	0	1	0	1	1	0	0	0	4
<b>TECHR - TECHNICAL RESCUE</b>	Fire	0	0	1	0	0	0	0	0	0	0	0	0	1
<b>TRUCK - TRUCK FIRE</b>	Fire	2	1	0	0	0	0	0	1	0	0	1	1	6
<b>Total EMS</b>	EMS	141	131	131	122	148	136	130	149	130	138	168	137	1661
<b>Total Fire</b>	Fire	132	134	120	124	82	81	88	114	99	84	98	116	1272
<b>Total</b>	All	273	265	251	246	230	217	218	263	229	222	266	253	2933

Problem	Type	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	TOTAL
AB - ABDOMINAL PAIN	EMS	10	9	10	11	7	8	13	5	11	11	7	10	112
AB1 - ABDOMINAL PAIN C1	EMS	3	4	3	3	2	6	3	2	4	5	2	2	39
AL - ALLERGIC REACTION	EMS	3	4	4	2	0	4	2	2	1	1	3	4	30
AL1 - ALLERGIC REACTION C1	EMS	1	5	0	2	0	1	0	1	1	1	0	1	13
ANB - ANIMAL BITES/ATTACKS	EMS	0	1	1	0	0	0	0	0	1	1	0	0	4
ANB1 - ANIMAL BITES/ATTACKS-1	EMS	0	0	0	0	0	0	0	0	0	0	0	1	1
ASLW - ASSAULT WEAPONS	EMS	1	0	0	0	0	0	0	0	0	0	0	0	1
AST - ASSAULT PHYSICAL	EMS	1	3	3	2	1	3	2	1	1	3	4	2	26
BA - BACK PAIN	EMS	2	3	2	2	2	4	0	1	3	0	2	3	24
BA1 - BACK PAIN C1	EMS	4	1	2	4	2	2	2	1	1	3	2	3	27
BHI - BEHAVIORAL HEALTH	EMS	11	11	9	5	8	9	5	9	11	6	15	9	108
BL - BLEEDING PROBLEM	EMS	4	5	4	8	5	6	1	6	8	3	7	1	58
BL1 - BLEEDING PROBLEM C1	EMS	2	1	5	1	2	0	2	1	2	1	3	0	20
BR - BREATHING PROBLEM	EMS	35	25	17	35	27	32	44	25	46	36	33	38	393
BR1 - BREATHING PROBLEM C1	EMS	2	1	2	0	3	1	0	0	2	0	1	0	12
BU - BURNS	EMS	0	2	0	0	0	0	0	0	1	3	1	1	8
BU1 - BURNS C1	EMS	0	0	0	0	0	0	0	0	0	4	1	0	5
CH - CHEST PAIN/HEART	EMS	32	36	33	43	44	36	31	36	46	33	31	32	433
CK - CHOKING	EMS	5	5	2	1	1	2	2	1	0	1	1	1	22
CK1 - CHOKING C1	EMS	0	0	1	1	3	0	0	0	0	0	0	1	6
CPR - CARDIAC ARREST	EMS	2	7	5	4	6	7	8	3	7	2	6	4	61
CVA - STROKE	EMS	8	13	7	9	11	8	9	5	7	7	10	6	100
DI - DIABETIC PROBLEMS	EMS	6	4	4	5	3	7	2	9	5	6	6	6	63
DI1 - DIABETIC C1	EMS	2	1	4	0	1	2	2	0	0	1	3	0	16
DR - DROWNING/DIVING/SCUBA	EMS	0	0	0	0	0	0	1	0	0	0	1	0	2
FA - FALL	EMS	29	30	32	30	25	31	29	21	33	31	43	34	368
FA1 - FALLS C1	EMS	7	8	12	12	19	14	16	10	9	13	12	12	144
HCE - HEAT/COLDS EXPOSURE	EMS	8	1	0	0	1	2	1	0	0	0	0	0	13
HCE1 - HEAT/COLD EXPOSURE C1	EMS	1	1	0	0	0	0	1	0	0	0	0	1	4
HED - HEADACHE	EMS	0	2	1	2	0	2	1	2	0	0	0	0	10
HED1 - HEADACHE C1	EMS	1	2	0	0	0	0	1	0	0	0	0	0	4
HRI - HIT AND RUN INJ	EMS	0	0	0	0	0	0	1	0	0	3	0	0	4
LA - LIFT ASSIST	EMS	10	13	15	7	15	13	7	12	14	15	10	15	146
OVD - OVERDOSE/POISON	EMS	8	3	7	11	7	3	5	7	7	2	7	1	68
PR - PREG/CHILDBIRTH/MISCAR	EMS	3	0	3	5	1	2	2	1	3	3	1	2	26
SK - SICK PERSON	EMS	38	36	38	54	45	51	50	60	55	44	48	53	572
SK1 - SICK PERSON C1	EMS	26	19	25	19	30	24	30	21	22	16	20	23	275
SZ - SEIZURES	EMS	12	7	6	10	7	8	10	7	10	7	7	7	98
TAI - TRAFFIC ACCIDENT INJURY	EMS	6	9	9	10	8	9	8	3	5	3	8	12	90
TOX - TOXIC EXPOSURE	EMS	0	0	0	0	2	0	0	0	0	0	0	0	2
TOX1 - TOXIC EXPOSURE C1	EMS	1	0	0	0	0	1	0	0	0	0	1	0	3
TR - TRAUMA	EMS	7	4	5	5	4	3	5	2	4	8	7	11	65
TR1 - TRAUMA C1	EMS	5	9	5	0	4	2	2	2	2	2	6	2	41
UN - UNCONSCIOUS/FAINTING	EMS	12	10	8	14	15	8	10	12	14	10	14	7	134
ALFC - COMMERCIAL FIRE ALAR	Fire	6	5	5	11	6	1	3	7	9	2	7	12	74
ALFR - RESIDENTIAL ALARM	Fire	2	4	7	5	1	1	1	3	5	5	0	3	37
ALM - MEDICAL ALARM-1	Fire	6	6	7	9	7	4	5	6	5	7	6	10	78

AMB1 - MEDICAL TRANSPORT CODE	Fire	4	6	6	6	3	3	4	9	6	4	3	6	60
AMB3 - MEDICAL TRANSPORT CODE	Fire	6	8	7	8	7	7	3	12	5	10	3	7	83
BARK - BARK DUST FIRE	Fire	8	5	0	0	0	0	0	0	0	2	2	4	21
BARN - BARN FIRE	Fire	0	0	1	1	0	0	0	0	1	0	0	2	5
BOAT - BOAT FIRE	Fire	0	0	0	0	0	0	0	0	0	0	1	0	1
BRUSH - BRUSH FIRE	Fire	7	6	4	3	0	1	1	0	5	0	3	6	36
BURN - ILLEGAL BURN	Fire	21	18	14	21	16	5	7	3	16	2	18	9	150
CAR - CAR FIRE	Fire	0	1	1	0	1	1	2	1	1	0	0	0	8
CFIRE - COMMERCIAL FIRE	Fire	3	1	1	3	0	7	2	5	3	0	6	4	35
CHIM - CHIMNEY FIRE	Fire	0	0	0	0	0	1	0	1	2	1	0	0	5
HAZMAT - HAZMAT INCIDENT	Fire	1	0	1	2	1	1	0	0	0	6	1	2	15
INFF - INFORMATION FIRE	Fire	1	0	0	1	0	0	1	1	0	0	0	0	4
MISCELLANEOUS - FIRE	Fire	22	16	8	11	9	11	10	15	7	5	12	10	136
MISCN - MISC NON FIRE	Fire	2	2	0	4	0	3	2	12	2	1	0	2	30
MOVEUP - MOVE UP	Fire	7	10	13	10	6	12	4	6	9	3	4	11	95
MR2** - MARINE RESCUE EMRGNCY	Fire	0	0	0	0	0	0	0	0	0	0	1	0	1
MUA - MUTUAL AID	Fire	2	1	0	2	1	0	0	0	0	0	0	0	6
NGAS - NATURAL GAS LEAK	Fire	1	1	3	0	0	0	0	1	1	0	0	1	8
ODOR - ODOR INVESTIGATION	Fire	0	0	2	5	3	1	2	1	1	0	1	0	16
PA - PUBLIC ASSIST	Fire	7	11	6	5	3	4	3	4	8	6	4	24	85
RFIRE - RESIDENTIAL FIRE	Fire	4	5	6	4	4	4	4	7	6	1	6	4	55
SEND1 - SEND MEDICAL CODE 1	Fire	9	17	7	13	11	21	20	20	16	32	11	22	199
SEND3 - SEND MEDICAL CODE 3	Fire	3	4	0	4	2	4	3	1	3	2	3	3	32
SERV - SERV	Fire	7	3	7	1	0	2	2	2	1	3	5	3	36
SMOKE - SMOKE IN THE AREA	Fire	0	0	0	0	0	0	0	1	5	3	1	5	15
SUA - SUICIDE ATTEMPT	Fire	2	3	9	5	1	5	5	3	1	6	2	5	47
TAF - TRAFFIC ACCIDENT ON FIRE	Fire	1	2	0	0	0	0	0	0	0	0	0	0	3
TAT - TRAFFIC ACCIDENT ENTRAPM	Fire	0	0	0	0	0	1	0	0	0	0	0	0	1
TAU - TRAFFIC ACCIDENT UNK INJ	Fire	5	13	10	23	22	15	21	16	12	14	7	16	174
TAW - TRAFFIC ACCIDENT WATER	Fire	0	0	1	0	0	0	0	1	0	0	0	0	2
TECHR - TECHNICAL RESCUE	Fire	0	0	1	0	0	0	0	0	0	0	0	0	1
TRUCK - TRUCK FIRE	Fire	1	1	1	0	0	0	0	1	0	0	1	1	6
Total EMS	EMS	308	295	284	317	311	311	308	268	336	285	323	305	3651
Total Fire	Fire	138	149	128	157	104	115	105	139	130	115	108	172	1560
Total	All	446	444	412	474	415	426	413	407	466	400	431	477	5211

## **Recruitment & Retention Coordinator Report – Motherway July 2019**

### **July**

- Sent month of July event calendar to both districts
- Attended field burn in downtown St. Helens on July 2<sup>nd</sup> and July 3<sup>rd</sup>
- Responded to Whitney Road fire in Goble – June 30<sup>th</sup> into July 1<sup>st</sup> morning (assisted as PIO/press release)
- Uniform orders for new shirts/hats/etc. distribution, constant pickup/drop off – also working with staff for new boot reimbursement
- CRFR Board Meeting – July 2<sup>nd</sup> at 7pm
- Meeting with Dave Sorenson/Scappoose Board at 9:30am July 2<sup>nd</sup>
- 4<sup>th</sup> of July Pancake Breakfast (R&R Table)
- Microsoft 365 Training – July 9<sup>th</sup>
- Scappoose Board Meeting – July 9<sup>th</sup> at 7pm
- Working on Columbia County Fair & Rodeo/coverage/fair booth/etc. & staffed the booth July 17<sup>th</sup> thru July 21<sup>st</sup> (handed out 30 applications and spoke with a ton of potential volunteer candidates)
- Seattle To Portland – coordinated EMT coverage
- Rainier Days In the Park – booth/coverage
- Created a flyer to send out to target Chapman area for the upcoming August 10<sup>th</sup> Chapman Station Open House
- Coordinated upcoming National Night Out (August 6<sup>th</sup>) with multiple police agencies (Scappoose, CCSO, Rainier, etc.) for community event
- Helped SDAO with posting of Fire Chief Recruitment on website/social media
- Attended the July 28<sup>th</sup> Meet & Greet for Fire Chief Candidates

### **Continuous Work:**

- Uniforms for all staff
- Website updates for both Scappoose Fire District and CRFR
- Continued involvement in the Oregon Fire Recruitment Network
- Constant communication via email, Facebook groups, Active911 to ask for help, send out upcoming dates to remember/etc. for volunteers.
- Social Media/PIO, keeping the community up to date
- Respond to calls for PIO purposes/photos/etc.
- Writing and posting press releases and weekly media reports
- Assist Chief Officers - run errands, send emails on behalf/etc.
- Assist with FF PPE gear collection/turning items in to the uniforms dept.
- Attend weekly morning/evening drills to answer questions, participate on any level needed and be a face for the organization for volunteer firefighters
- Ongoing Firefighter recruitment & retention

# 2017 U.S. Fire Department Profile



[Download Full Report](#)

## Firefighters



**1,056,200**

Total firefighters

Firefighters by Age Group



-2% from 2016



7% are women

35% of U.S. firefighters are career firefighters, while 65% are volunteer firefighters.

42% of volunteer firefighters have 10+ years of active service



## Fire Departments



**29,819**

Total departments



9%

All Career



8%

Mostly Career



18%

Mostly Volunteer



65%

All Volunteer

However, 52% of the U.S. population is protected by the "All Career" fire departments

## Apparatus & Stations



Number of apparatus & stations in the U.S.

Pumpers	66,400
Aerial Apparatus	7,200
Other Suppression Vehicles	71,900
Stations	51,000



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Scappoose Rural Fire Protection District  
And Columbia River Fire & Rescue  
Joint Meeting of the Boards of Directors  
Warren Community Fellowship, Warren, Oregon  
July 29, 2019 at 2:00 p.m.

Present: CRFR Board - Mark Kreutzer, Kim McLane, Kelly Niles, Gary Hudson, Hans Feige.  
SRFD Board - David Grant, David Sorenson, David Graham, and Ron Cairns. Andy Kriech had an excused absence.

Special Meeting: After due and legal notice the joint meeting of the Columbia River Fire & Rescue and Scappoose Rural Fire Protection District Boards of Directors was called to order at 2:00 p.m. by CRFR Board President Hans Feige and Scappoose President David Graham.

The Board immediately went into executive session to consider the employment of the Fire Chief pursuant to ORS 192.660(2)(a) and 192.660(7).

During the executive session, the Boards interviewed four candidates in the following order: Timothy Key, Dennis Hoke, James Dickerson, and Patrick Wineman.

The Boards invited George Dunkel and Shanta Carter with Special Districts Association of Oregon into the executive session at 4:24 p.m.

The Boards closed the executive session and re-opened the general meeting at 5:30 p.m.

David Sorenson made a motion to offer the Fire Chief position to Dennis Hoke contingent upon receiving a medical background check acceptable to the Board. Ron Cairns seconded the motion. The CRFR Board members expressed unanimous support for the motion. The Scappoose Board then voted.

The motion to offer the Fire Chief position to Dennis Hoke contingent upon receiving a medical background check acceptable to the Board carried unanimously, 4 to 0.

The Boards adjourned the joint meeting at 5:40 p.m.

Signed this 8<sup>th</sup> day of August, 2019.

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David Graham, President

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David Sorenson, Secretary/Treasurer





Pat Anicker  
33800 SE Frederick St Apt 203  
Scappoose, OR 97056



PORTLAND OR 972

13 JUL 2019 PM 5 L



Scappoose Rural Fire District  
Scappoose Fire & Rescue  
52751 Columbia River Hwy  
Scappoose, Oregon  
97056

97056-302951



Saturday 7/13/19

To The Kind people that  
helped me breathe -

I would like to  
say "Thank You" to  
the EMT's + Paramedics  
who helped me  
yesterday. They were  
so kind + careful with  
me - I was not so  
afraid. You all have  
helped me before, also ~~and~~  
+ your care has always  
been appreciated  
sincerely Pat Amacker