

AGENDA

Meeting of the Scappoose Rural Fire Protection District Board of Directors, Thursday, May 2, 2019, Scappoose Fire Station, Scappoose, Oregon. This meeting follows the Budget Committee meeting which begins at 7:00 P.M.

- I. CALL TO ORDER & FLAG SALUTE

- II. AUDIENCE PARTICIPATION

- III. CONSENT AGENDA
 - A. Minutes from April 11, 2019 meeting
 - B. Bills to be approved May 2, 2019
 - C. Budget vs. Actual a/o April 30, 2019

- IV. CHIEFS' REPORTS
 - A. Chiefs' Reports & Meeting Minutes
 - B. SDW Ambulance Collection reports
 - C. Miscellaneous Items

- V. OLD BUSINESS
 - A. Awards & Incentives Committee
 - B. Management Team Committee
 - C. Planning Committee
 - D. Oversight Committee – SRFD-CRFR IGA & Appendices

- VI. NEW BUSINESS – Fire Chief's contract

- VII. AUDIENCE PARTICIPATION

- VIII. GOOD OF THE ORDER

- IX. ADJOURNMENT

Chief Greisen's Agenda Review

05/02/2019

Opening of meeting

President: "I open the meeting for the Scappoose Rural Fire Protection District Board of Directors for Thursday, May 2, 2019 at the Scappoose Fire Station. Please stand for the flag salute."

Audience Participation

CONSENT AGENDA – A motion is required to approve the consent agenda.

President: "I will now entertain a motion to approve the consent agenda."

Director: "I move to approve the consent agenda" 2nd by _____

President: "Is there any discussion on the consent agenda?"

CHIEFS' REPORTS & Other Meeting Minutes – In Dropbox

OLD BUSINESS

Awards & Incentives Committee –

Management Team Committee – meets before board meeting

Planning Committee –

Oversight Committee – SRFD-CRFR IGA – *needs motion*

President: "I will now entertain a motion to approve the revised IGA for Chiefs' Sharing with CRFR and Appendices 1 through _____."

Director: "I move to approve the revised IGA for Chiefs' Sharing with CRFR and Appendices 1 through _____."

2nd by _____

NEW BUSINESS – **Fire Chief's contract – *needs motion***

President: "I will now entertain a motion to approve the Fire Chief's contract."

Director: "I move to approve the Fire Chief's contract."

2nd by _____

Audience Participation

Good of the Order – thank you notes

**REGULAR MEETING OF THE SCAPPOOSE RURAL FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS, THURSDAY, APRIL 11, 2019, SCAPPOOSE FIRE STATION,
SCAPPOOSE, OREGON.**

ATTENDANCE: Board members present: R. Cairns, A. Kriek, D. Sorenson, D. Graham, and D. Grant.

ALSO PRESENT: Fire Chief Greisen, D/C Pricher, D/C Marks and J. Salisbury.

CALL TO ORDER: President Cairns called the meeting to order at 7:02 p.m. and led the flag salute.

LEXIPOL POLICY AND PROCEDURE PRESENTATION – The board listened to a 15 minute telephone and Powerpoint presentation on this service from Jeff Hopper. A subscription to Lexipol provides a state-specific fire policy manual online that is continuously updated in context of legal and social changes. It includes training at the beginning plus monthly training bulletins. There is an accountability feature that tracks which staff have read the policies and monthly bulletins. The document can be edited by the Chief to include existing District policies and delete unnecessary policies built into the manual. It costs \$11,000 for each district the first year which includes set-up. It is \$5,000 per year for each district after that. The subscription includes a mobile app so policies can be reviewed wherever staff is. A procedure manual is also available. Chief Greisen said SRFD and CRFR plan to budget for the policy manual.

SUPPLEMENTAL BUDGET HEARING President Cairns opened the hearing for public comment. There were no comments. President Cairns closed the hearing.

AUDIENCE: Lt Nielson, FF Ahlers, FF Chaffeur, and 2 high school students from Scappoose High School citizenship class.

CONSENT AGENDA: President Cairns opened discussion on the consent agenda items. Mr. Graham moved approval of the consent agenda and Mr. Grant seconded. Mark Reed is a former volunteer who is currently training as a single role paramedic. The bill from Bay Photos paid to mount district photos on metal. Chief Pricher explained the tire sensor replacement in his truck at Harvest Chevrolet in Yakima while he was at class. The TVF&R union dues come from monthly staff payroll deductions. Mr. Grant asked about the internet charges from Centurylink. The District had to get static IP addresses and this

increased the bill.

The motion to approve the consent agenda carried unanimously.

CHIEFS' REPORTS:

Systems Design – This report shows a rolling year of monthly collection totals. The board members discussed the large amount of charges that are disallowed by the insurance companies.

March Safety Minutes – Chief Greisen said that we had not heard anything more from OSHA.

Fire Chief Report – Chief Greisen reported on the first quarterly Traffic Incident Management (TIM) meeting. Sheriff Dickerson gave Columbia County fire districts the authorization to call for towing at accident scenes. This allows the highway to be opened sooner. Statistics show that for every 1.5 minutes that the highway is closed, the risk of a related crash increases. Previously only law enforcement could call for the tow. The tow companies have agreed not to charge either law enforcement or fire districts for the tow. Multnomah County's system rotates tow truck operators, which sometimes means waiting 45 minutes for the tow when there is another operator within 10 minutes.

Training Chief Report – Chief Marks reported that retention is good for this academy group; only one from each district has dropped out. The order for the Class A Burn Cell has been placed. (Note: The cost is charged to Training because it pays for the District's access to the Training Center and does not include ownership interest of the Burn Cell.)

Operations Chief Report – Next year we will finish replacing all the Husqvarna chain saws with STIHL so that all are in good working order and compatible with CRFR.

Fire Marshal Report – We are working together with the 5 cities to set standards for food cart safety. Cart operators are given safety information on propane and other aspects.

Chief Greisen said currently we only have ethanol coming through the County – usually about 3 unit trains per month. There is interest in adding other products, but the permit and set-up requirements are time-consuming and expensive.

Pressure chart recorders are used to test sprinkler systems. It documents whether the system maintains pressure over the required amount of time.

Purchase of Extrication Tools & Airbag System – The District's existing tools are outdated, mismatched, and incompatible with CRFR. We had planned to budget this purchase for next fiscal year but had a recent safety incident with a hydraulic tool. Since we have budget room this year, we decided to move up the purchase. Mr. Kriek made a motion to purchase the extrication tools and airbag system as quoted for \$45,300. Mr. Grant seconded.

The motion to purchase extrication tools and airbag system carried unanimously.

Purchase of Command Truck – Chief Greisen said that the shift chiefs were going to share a vehicle. However, on March 18, there were multiple fires in different areas. If there was only one shared vehicle, it would have delayed the responses. We are purchasing a truck instead of a suburban so that turnouts are not off-gassing carcinogens inside the vehicle. The price on the proposed vehicle is about \$1,100 more than state bid, but a state bid would have added 4 or 5 months to the process. Mr. Graham made a motion to purchase the 2019 Ford Command truck and related equipment for up to \$50,500. Mr. Grant seconded the motion.

The motion to purchase the 2019 command truck carried unanimously.

Letter of Commendation – Chief Smythe described the multiple fires on March 18 and 2 ambulance calls when none were available to transport. The nearest one came from Cornelius Pass to St. Helens. The Letters of Commendation will go in the files of those staff who met that day's many challenges. District vehicles will be equipped with more EMS response supplies to assist with situations like this.

OLD BUSINESS

- A. Awards & Incentives Committee – nothing to report
- B. Management Team Committee – 2 hardship cases totaling \$3,377 were presented. President Cairns recommended them for waiver. It was moved by Mr. Sorenson and seconded by Mr. Grant to forgive the debts.

The motion to forgive the debts carried unanimously.

- C. Planning Committee – No meeting.
- D. Oversight Committee – The Committee chose Special Districts Association of Oregon for chief recruitment services. Meeting with SDAO at 5 pm on Monday the 15th at the Scappoose Station. The IGA is complete except for adding the Duty Chief position description. It will probably be presented for approval at the May board meeting. The appendices have been structured so that they can be changed without altering the IGA. The Request for Proposal for IGA has been issued. The deadline for responses is April 26th.

NEW BUSINESS

- A. Budget Discussion: The 2019-20 budget includes appropriations for 3 grants and 2 full-time single role EMTs. The part-time EMTs have helped assure that all 3 ambulances can go out on most days. However, it is very time-consuming to train that many people, especially since call volume is variable. We will still employ part-time EMTs to cover for full-time staff absences.
- B. 2019-01 Supplemental Budget Resolution This resolution is required by local budget law. Grant funds arrived late and the General Fund had to make a loan to the Grant Fund to prevent a negative fund balance. This resolution repays the General Fund for that loan. Mr. Graham moved to adopt Resolution 2019-01. Mr. Kriek seconded.

The motion to adopt Resolution 2019-01 carried unanimously.

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Resolution 2019-02 fees Mr. Graham moved Mr. Grant seconded. Motion carried unanimously.

AUDIENCE: No comment.

GOOD OF THE ORDER:

ADJOURNMENT: President Cairns adjourned the meeting at 8:50 p.m.

Signed this 2nd day of May, 2019.

Ron Cairns, President

David Grant, Secretary

Scappoose Rural Fire District
Itemized Account Activity
 April 12 through May 2, 2019

<u>Date</u>	<u>Source Name</u>	<u>Memo</u>	<u>Paid Amou...</u>
1..GENERAL FUND EXPENDITURES			
1...			
1.1 GENERAL FUND PERSONNEL SVCS			
550 Insurance			
04/30/2019	Paychex - tax	ER Work Benefit	57.50
04/30/2019	Paychex Payroll	Flex spend health ins cashout	15,934.91
05/02/2019	KriECK, Justin	reimb uninsured medical expense	149.40
05/02/2019	DuBois, Brian	reimb uninsured medical expense	34.20
05/02/2019	Special Districts Insur...	Public Safety EAP Enrollment 201...	674.99
05/02/2019	Nationwide Retireme...	2018-19 Vacation into PEHP	10,318.72
05/02/2019	HRA VEBA Trust	HRA VEBA Trust for health care	2,300.00
05/02/2019	Nationwide Retireme...	Emplyr PEHP PR contrib	475.00
Total 550 Insurance			29,944.72
560 Personnel Salaries			
04/17/2019	American General Lif...	Insurance Premium	59.85
04/23/2019	Transamerica Life Ins...	Emplyee Life #42462357 - Ahlers	93.81
04/30/2019	Paychex - tax	Emplyee taxes withheld	42,104.10
04/30/2019	Paychex Payroll	Deferred compensation	2,831.00
04/30/2019	Paychex Payroll	FLSA OT	2,183.00
04/30/2019	Paychex Payroll	FF incentives	1,530.00
04/30/2019	Paychex Payroll	Longevity	641.00
04/30/2019	Paychex Payroll	Phone Pay	100.00
04/30/2019	Paychex Payroll	Shift differential	36.79
04/30/2019	Paychex Payroll	Overtime	10,081.91
04/30/2019	Paychex Payroll	Balance of net pay	73,540.27
04/30/2019	Oregon Dept. of Justice	PR deduction	805.00
05/02/2019	Voya-State of Oregon...	Oregon Savings & Growth Plan	12,333.81
05/02/2019	Principal Financial Gr...	Life Ins policy 4807350 - Heuer	109.99
05/02/2019	Principal Financial Gr...	Life Ins policy 4807353 - Nielson	205.21
05/02/2019	Nationwide Retireme...	Emplyee PEHP PR contrib	1,935.00
05/02/2019	Pacific Athletic Club	Emplyee PR deduction	5.00
05/02/2019	Inroads Credit Union	PR deductions	530.00
05/02/2019	Tualatin Valley Fire Fi...	2019 union dues from PR deductio...	1,552.37
Total 560 Personnel Salaries			150,678.11
570 SocSec/Medicare(FICA)			
04/30/2019	Paychex - tax	Emplyr FICA	13,528.66
Total 570 SocSec/Medicare(FICA)			13,528.66
580 Volunteer Services			
04/23/2019	Pizza Vendor	4/10/19 safety mtg food	74.45
04/24/2019	Pizza Vendor	food for 4/24 SVFA memb mtg	110.75

05/02/19

Cash Basis

Scappoose Rural Fire District

Itemized Account Activity

April 12 through May 2, 2019

Date	Source Name	Memo	Paid Amou...
05/02/2019	Meres, Angie	270 mi @ \$0.58/mile	156.60
05/02/2019	Meres, Angie	reimb SVFA dinner 5/1/19	129.96
05/02/2019	Greenup, Cade	reimb cell phone	34.00
Total 580 Volunteer Services			505.76
590 Personnel Benefits			
05/02/2019	Occup.Safety Health ...	prephysical svcs:Hughes;Ram;Van...	210.00
05/02/2019	Oregon Occupational ...	physical for C Greenup	189.00
05/02/2019	Anytime Fitness	Jun Fitness dues-J.Salisbury	33.00
05/02/2019	Pacific Athletic Club	Jun fitness dues; J. Marks	40.00
Total 590 Personnel Benefits			472.00
Total 1.1 GENERAL FUND PERSONNEL SVCS			195,129.25
1.2 GENERAL FUND MATERIAL & SVC			
670 Contract Services			
04/23/2019	Cardinal Services, Inc.	30 hrs for temp M. Heath	623.10
05/02/2019	Cardinal Services, Inc.	30 hrs for temp M. Heath	623.10
05/02/2019	Cardinal Services, Inc.	24 hrs for temp M. Heath	498.48
05/02/2019	Cardinal Services, Inc.	30 hrs for temp M. Heath	623.10
05/02/2019	Systems Design	79 transports Mar2019 + postage	1,760.00
05/02/2019	CRFR	2018-19 FireMed expenses	2,021.26
05/02/2019	CRFR	50% Apr2019 VolCoord expense	4,195.25
05/02/2019	Sasek, Dean MD	physician advisor	691.67
Total 670 Contract Services			11,035.96
680 Communications Maintenance			
04/13/2019	Sunny Communications	6 PMMN4038 HR1000 speaker mi...	223.77
04/19/2019	Fire-Hide Leather	6 radio case holders	882.00
04/23/2019	Complete Wireless S...	2 Microphone/Speaker/EmergButt...	208.00
Total 680 Communications Maintenance			1,313.77
720 Public Fire Services			
04/16/2019	International Code Co...	Fire Inspector II cert renewal	90.00
04/17/2019	International Code Co...	2 Legal Aspects of Code Admin	71.90
04/17/2019	International Code Co...	Budgeting guide for local govt	73.50
04/17/2019	International Code Co...	HR Mgmt for public & nonprofit org	89.95
04/17/2019	International Code Co...	2015 Internatl Property Maint Code	33.00
04/17/2019	International Code Co...	Inspector Skills	19.95
04/17/2019	International Code Co...	shipping	22.00
04/22/2019	Amazon	4 Tac Shield Stealth Gear Tags (2 ...	37.32
04/22/2019	Amazon	7 pink digital camera cases	69.93
04/23/2019	Ace Hardware - Scap...	address sign supplies	32.93

Scappoose Rural Fire District

Itemized Account Activity

April 12 through May 2, 2019

Date	Source Name	Memo	Paid Amou...
04/23/2019	Amazon	DJI Inspire 1 Battery Charging Hub	74.00
04/23/2019	Amazon	2 DJI TB48 Intelligent Flight batteri...	398.00
04/30/2019	Amazon	Bosch GLR825 Laser Distance Me...	329.33
04/30/2019	Amazon	wireless powerpoint clicker	14.99
Total 720 Public Fire Services			1,356.80
740 Uniforms			
04/23/2019	Northwest Apparel	2 names & screens	10.00
05/02/2019	Mallory Safety and Su...	24 pr leather gloves	156.00
Total 740 Uniforms			166.00
750 Maintenance on Equipment			
04/13/2019	Royal Commercial Eq...	replace gaskets on Everest 2-dr C...	611.20
04/14/2019	Fred Meyer	coin battery	7.99
04/22/2019	Amazon	2 Jetpack Veriz Battery Mobile Hot...	38.88
04/23/2019	SeaWestern Fire App...	44 SCBA regulator flow tests	2,420.00
04/23/2019	SeaWestern Fire App...	34 O rings rubber V14D	419.90
04/23/2019	SeaWestern Fire App...	53 facepiece flow tests	424.00
04/23/2019	SeaWestern Fire App...	12 MSA 10046570 CBRN canisters	859.00
04/23/2019	Sunset Auto Parts	vehicle cleaning cloths	66.65
04/23/2019	Wilcox & Flegel	400 gal diesel	970.28
04/23/2019	Wilcox & Flegel	250 gal unleaded	841.65
04/25/2019	Dept. of Motor Vehicles	register 2019 Ford F25 PK	122.00
04/30/2019	Webstaurantstore.com	Caravan Canopy Roller Bag (10' X...	89.63
05/02/2019	Ace Hardware - Scap...	handle whl valve	2.39
05/02/2019	SeaWestern Fire App...	Cairns 360 Yellow helmet	259.20
05/02/2019	True North Emergenc...	battery charger for AP3203	635.95
Total 750 Maintenance on Equipment			7,768.72
760 Administration			
04/12/2019		Service Charge	29.95
04/15/2019	Amazon	iPad cover for board member	18.99
04/21/2019	Amazon	Avery 8-tab plastic binder dividers	10.77
04/21/2019	Amazon	Expo wet erase markers (24)	14.99
04/23/2019	Country Media Inc.	Budget Mtg Notice	65.10
04/23/2019	DocuMart Printing & ...	9 2017 Pediatric Guides	196.91
04/23/2019	National Sprinkler - W...	EMS Overpayment	246.00
04/23/2019	Pacific Office Automa...	monthly charge	39.60
04/23/2019	Pamplin Media - Spotl...	Budget Mtg Notice	28.48
04/23/2019	Subway	Union negotiation pre-mtg	21.20
04/24/2019	Amazon	pkg Fellowes Binding Presentation...	17.99
04/30/2019	Paychex Invoice	Apr2019 reg PR svcs	203.75
04/30/2019	Amazon	label tapes	26.22

05/02/19

Cash Basis

Scappoose Rural Fire District

Itemized Account Activity

April 12 through May 2, 2019

Date	Source Name	Memo	Paid Amou...
04/30/2019	Scappoose Bagel	cookies - Admin Prof day	10.00
04/30/2019	Scappoose Bagel	lunch - Admin Prof day	21.85
05/01/2019	Elavon Visa Processing	March Visa processing fees	24.95
05/02/2019	State of Oregon	Booth notary app fee	40.00
05/02/2019	State of Oregon	Salisbury notary app fee	40.00
05/02/2019	International Assoc. o...	Greisen dues 6/1/18-5/31/19	285.00
05/02/2019	Heath, Maria	postage	7.85
05/02/2019	Heath, Maria	partial reimb cell phone	50.00
Total 760 Administration			1,399.60
765 Information Technology			
04/18/2019	CenturyLink	Main station internet backup	70.00
04/23/2019	AT&T Mobility	FirstNet	278.10
04/23/2019	AT&T Mobility	wireless	345.14
04/23/2019	TriZetto Provider Solu...	Apr2019 EMS billing fee	101.00
04/23/2019	CenturyLink	Holbrook station internet backup	60.00
04/24/2019	Apple iTunes	iCloud storage plan	1.99
05/01/2019	Apple iTunes	iCloud storage plan	2.99
05/02/2019	CenturyLink	Chapman internet charge	73.94
05/02/2019	Maller, Dave	monthly contract work	675.00
05/02/2019	Maller, Dave	front office computer rebuild	130.00
05/02/2019	Maller, Dave	finance computer issues	260.00
05/02/2019	Maller, Dave	ems imagetrend troubleshooting	65.00
05/02/2019	EMS Technology Sol...	24 fleet mgmt OP IQ licenses	120.00
Total 765 Information Technology			2,183.16
775 Emerg. Operating Supplies			
04/12/2019	Dept of Defense Email	10 pkg AAA batteries & shipping	109.28
04/23/2019	Municipal Emergency...	shipping on prior order	64.12
Total 775 Emerg. Operating Supplies			173.40
780 Building & Grounds Maint.			
04/15/2019	MF Athletic & Perform	Functional Movement Screen Test...	229.94
04/23/2019	Ace Hardware - Scap...	landscape maint supplies	66.97
04/23/2019	Ace Hardware - Scap...	work out room maint	10.76
04/23/2019	Patriot Fire Protection...	repair leak in system	437.00
04/30/2019	Rogue Fitness	various weights; wall-mount rack, ...	1,110.53
05/01/2019	Airwave, LLC	upgrade District CCTV, Security & ...	2,878.32
05/01/2019	Airwave, LLC	credit for unused materials	-2,878.32
05/02/2019	Airwave, LLC	upgrade District CCTV, Security & ...	34,426.68
05/02/2019	Ace Hardware - Scap...	drill kit	139.99
05/02/2019	Ace Hardware - Scap...	hammer, staples, stapler, screwdriv...	78.56
05/02/2019	Miller Communication...	programming for Night Service	475.00

05/02/19

Cash Basis

Scappoose Rural Fire District

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April 12 through May 2, 2019

Date	Source Name	Memo	Paid Amou...
05/02/2019	Paramount Pest Cont...	Chapman Station pest control	65.00
Total 780 Building & Grounds Maint.			37,040.43
790 Training			
04/13/2019	Valley River Inn	lodging for Fire Alarm Plan Review...	105.96
04/23/2019	WRG Fire Training Si...	50% deposit on Class A Burn Cell	12,500.00
04/23/2019	Nielson, Scott	meal for OSFM IMT conf	13.99
04/23/2019	Nielson, Scott	hotel for OSFM IMT conf	212.80
04/25/2019	ABC 360	compliance class for S.Booth	1,745.00
04/25/2019	Dahlgren's Do It Best ...	1/2" 4X8 CDX - 12 CD 10 sheets	199.50
04/26/2019	WalMart	Fire Investig supplies for class	10.83
04/26/2019	Habitat for Humanity	Fire Investigation supplies	26.75
04/27/2019	MOD Pizza	Burn to Learn Food--2 staff	21.57
04/27/2019	WalMart	batteries for Burn to Learn	27.96
05/02/2019	Ace Hardware - Scap...	Burn to Learn supplies	8.54
05/02/2019	CES - OR	Paramedic tuition: Stober, Nicholas	1,245.00
05/02/2019	Heath, Maria	Marks per diem IAFC conf	183.00
05/02/2019	Inroads Credit Union	intern food contrib	60.00
Total 790 Training			16,360.90
810 Utilities			
05/02/2019	CenturyLink	landlines	456.97
05/02/2019	City of Scappoose	water and sewer bill	291.07
05/02/2019	CRPUD	boathouse electricity	105.66
05/02/2019	CRPUD	main station electricity	812.36
05/02/2019	Comcast	Acct#8778 10 202 0162514--cable...	32.25
05/02/2019	W.O.E.C.	Chapman electricity	341.00
Total 810 Utilities			2,039.31
870 EMS Operations			
04/17/2019	Oregon Health Author...	ambulance & service license rene...	490.00
04/23/2019	Airgas - USA, LLC	medical oxygen	324.60
04/23/2019	Bound Tree Corp.	dexamethasone	63.15
04/23/2019	Bound Tree Corp.	lubricating jelly	12.39
04/23/2019	Bound Tree Corp.	medical supplies	998.55
04/23/2019	Bound Tree Corp.	quelicin	344.90
04/23/2019	Bound Tree Corp.	medical supplies	1,466.45
04/23/2019	Bound Tree Corp.	medical supplies	180.65
04/23/2019	Bound Tree Corp.	medical supplies	265.90
04/23/2019	Bound Tree Corp.	medical supplies	32.13
04/23/2019	Bound Tree Corp.	medical supplies	199.90
04/23/2019	Bound Tree Corp.	medical supplies	215.96
05/02/2019	Airgas - USA, LLC	medical oxygen	139.05

Scappoose Rural Fire District

Itemized Account Activity

April 12 through May 2, 2019

<u>Date</u>	<u>Source Name</u>	<u>Memo</u>	<u>Paid Amou...</u>
05/02/2019	Bound Tree Corp.	medical supplies	118.89
05/02/2019	Bound Tree Corp.	medical supplies	513.98
05/02/2019	Bound Tree Corp.	medical supplies	253.99
05/02/2019	Bound Tree Corp.	medical supplies	877.73
05/02/2019	EMS Technology Sol...	5 inventory & asset mgmt OP IQ li...	150.00
05/02/2019	Environmental Compli...	3 biohazard containers	100.00
Total 870 EMS Operations			6,748.22
880 FireMed			
04/23/2019	Life Flight Memberships	1 Life Flight membership fee	65.00
Total 880 FireMed			65.00
Total 1.2 GENERAL FUND MATERIAL & SVC			87,651.27
1.3 GENERAL FUND CAPITL OUTLAY			
910 CO Equipment			
04/17/2019	St. Helens Auto Center	2019 F-250 4WD Pickup 6.2 L eng...	34,354.92
Total 910 CO Equipment			34,354.92
Total 1.3 GENERAL FUND CAPITL OUTLAY			34,354.92
Total 1...			317,135.44
Total 1..GENERAL FUND EXPENDITURES			317,135.44
TOTAL			317,135.44

Scappoose Rural Fire District
Profit & Loss Budget vs. Actual
July 1, 2018 through May 2, 2019

	Jul 1, '18 - ...	Budget	\$ Over Bud...	% of Budget
Income				
1. GENERAL FUND REVENUES				
Begin Available Cash on Hand	1,677,606	1,640,410	37,196	102%
Conflagration	195,499	150,000	45,499	130%
EMS Receipts	616,951	670,000	-53,049	92%
Fire Marshal	81,681	25,000	56,681	327%
FireMed	42,445	39,300	3,145	108%
G.E.M.T. (Medicaid)	0	30,000	-30,000	0%
Grant Awards	9,577	0	9,577	100%
Interest Earned on Investments	47,647	28,500	19,147	167%
Intergovernmental	85,505	100,645	-15,140	85%
Miscellaneous Revenue	19,672	25,000	-5,328	79%
Property Taxes				
Taxes - Current				
Local Option Levy	1,510,504	1,516,604	-6,100	100%
Permanent Rate Levy	1,360,155	1,363,109	-2,954	100%
Total Taxes - Current	2,870,659	2,879,713	-9,054	100%
Taxes - Prior Years	124,031	92,000	32,031	135%
Total Property Taxes	2,994,690	2,971,713	22,977	101%
Transfer from Grant Fund	112,944	112,944	0	100%
Total 1. GENERAL FUND REVENUES	5,884,219	5,793,512	90,707	102%
2. GRANT FUND REVENUE				
Grant Award	112,950	0	112,950	100%
Total 2. GRANT FUND REVENUE	112,950	0	112,950	100%
3. PROPERTY FUND REVENUES				
Begin Available Cash On Hand	144,313	144,246	67	100%
Grant Income	13,115	0	13,115	100%
Interest Earned on Investments	2,883	2,500	383	115%
Transfers In	0	189,487	-189,487	0%
Total 3. PROPERTY FUND REVENUES	160,310	336,233	-175,923	48%
4. PERSONNEL SVCS FUND REVEN				
Begin Available Cash On Hand	208,852	209,024	-172	100%
Interest Earned on Investments	3,525	3,510	15	100%
Total 4. PERSONNEL SVCS FUND REVEN	212,376	212,534	-158	100%
Total Income	6,369,855	6,342,279	27,576	100%
Expense				
1..GENERAL FUND EXPENDITURES				
1...				
1.1 GENERAL FUND PERSONNEL SVCS				
550 Insurance	452,952	588,420	-135,468	77%
560 Personnel Salaries	1,723,592	2,218,355	-494,763	78%
570 SocSec/Medicare(FICA)	138,131	167,130	-28,999	83%
580 Volunteer Services	18,435	78,000	-59,565	24%
590 Personnel Benefits	365,613	560,757	-195,144	65%
Total 1.1 GENERAL FUND PERSONNEL...	2,698,723	3,612,662	-913,939	75%
1.2 GENERAL FUND MATERIAL & SVC				
670 Contract Services	79,659	113,843	-34,184	70%
680 Communications Maintenance	10,975	20,000	-9,025	55%

Scappoose Rural Fire District
Profit & Loss Budget vs. Actual
July 1, 2018 through May 2, 2019

	Jul 1, '18 - ...	Budget	\$ Over Bud...	% of Budget
720 Public Fire Services	9,036	14,800	-5,764	61%
730 Property & Liability Insur.	51,085	51,985	-900	98%
740 Uniforms	13,175	20,000	-6,825	66%
750 Maintenance on Equipment	70,727	143,500	-72,773	49%
760 Administration	37,440	56,120	-18,680	67%
765 Information Technology	71,290	69,900	1,390	102%
770 Operating Materials/Suppli	2,917	5,000	-2,083	58%
775 Emerg. Operating Supplies	59,657	65,000	-5,343	92%
780 Building & Grounds Maint.	54,200	125,731	-71,531	43%
790 Training	61,477	85,000	-23,523	72%
810 Utilities	25,707	37,600	-11,893	68%
870 EMS Operations	69,637	90,000	-20,363	77%
880 FireMed	17,420	20,000	-2,580	87%
Total 1.2 GENERAL FUND MATERIAL &...	634,404	918,479	-284,075	69%
1.3 GENERAL FUND CAPITL OUTLAY				
910 CO Equipment	35,394	109,940	-74,546	32%
Total 1.3 GENERAL FUND CAPITL OUT...	35,394	109,940	-74,546	32%
Total 1...	3,368,521	4,641,081	-1,272,560	73%
1.4 GENERAL FUND TRANSFER OUT				
Transfers to Property Fund	0	189,487	-189,487	0%
Total 1.4 GENERAL FUND TRANSFER OUT	0	189,487	-189,487	0%
1.5 GENERAL FUND CONTINGENCY	0	200,000	-200,000	0%
1.6 GENERAL RESERVED FOR FUTURE	0	650,000	-650,000	0%
Total 1..GENERAL FUND EXPENDITURES	3,368,521	5,680,568	-2,312,047	59%
2. GRANT FUND EXPENSE				
2.1 GRANT FUND PERSONNEL SVCS				
1. Personnel Salaries	6	6	0	100%
Total 2.1 GRANT FUND PERSONNEL SVCS	6	6	0	100%
2.2 Debt Svc to General Fund	112,944	112,944	0	100%
Total 2. GRANT FUND EXPENSE	112,950	112,950	0	100%
3. PROPERTY FUND CAPITAL OUTLAY				
Building & Grounds Improvements	0	30,000	-30,000	0%
EMS Apparatus & Equipment	13,115	100,000	-86,885	13%
Fire Apparatus & Equipment	0	196,233	-196,233	0%
Miscellaneous Real Property	0	5,000	-5,000	0%
Reserved for Future Expenses	0	5,000	-5,000	0%
Total 3. PROPERTY FUND CAPITAL OUTLAY	13,115	336,233	-323,118	4%
4. PERSONNEL SVC FUND EXPENSE				
Liability & Service	39,545	207,534	-167,989	19%
Reserved for Future Expenses	0	5,000	-5,000	0%
Total 4. PERSONNEL SVC FUND EXPENSE	39,545	212,534	-172,989	19%
Total Expense	3,534,130	6,342,285	-2,808,155	56%
Net Income	2,835,725	-6	2,835,731	-47,262,081%

ANNUAL COLLECTION STATISTICS

Company	Scappoose
Date Of Service	4/1/2018
Date Of Service	3/31/2019
Invoices	0
Provider	Scappoose

Month	Tickets	Charges	Payments	%	FireMed	%	Disallowed	%	Uncollected	%	Pending	%
Dec 18	41	89,461.20	-24,353.50	27 %	-425.00	0 %	-33,957.47	38 %	0.00	0 %	30,725.23	34 %
Jan 19	80	168,337.40	-30,503.02	18 %	-3,057.87	2 %	-72,508.42	43 %	0.00	0 %	62,268.09	37 %
Feb 19	88	188,139.20	-31,569.25	17 %	-525.00	0 %	-58,540.53	31 %	0.00	0 %	97,504.42	52 %
Mar 19	79	173,996.80	-7,137.75	4 %	0.00	0 %	-24,882.48	14 %	0.00	0 %	141,976.57	82 %

288

619,934.60

-93,563.52

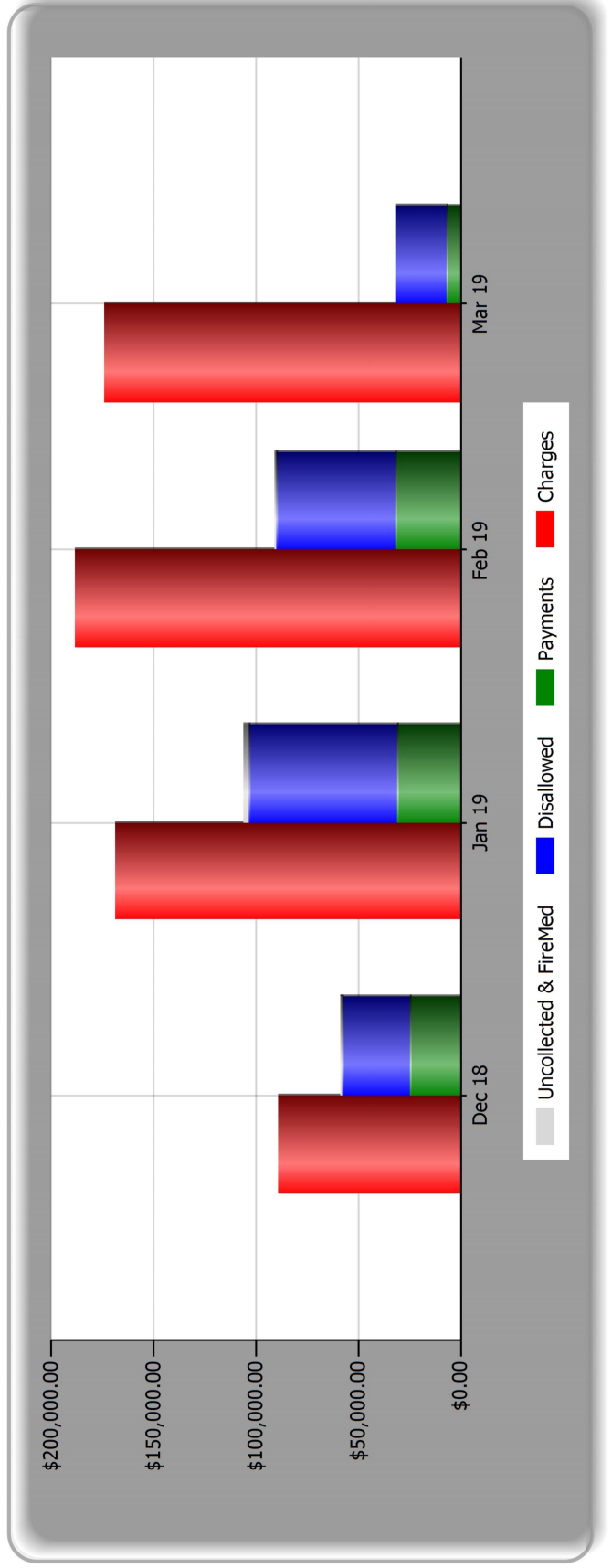
-4,007.87

-189,888.90

0.00

332,474.31

All amounts shown relate directly to each month's charges. They will not reconcile to monthly deposit reports



Problem	Type	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	TOTAL
AB - ABDOMINAL PAIN	EMS	1	4	4	1	2	3	2	5	2	2	0	0	26
AB1 - ABDOMINAL PAIN C1	EMS	0	0	0	0	1	1	0	0	1	0	0	0	3
AL - ALLERGIC REACTION	EMS	1	3	0	1	1	1	2	4	2	1	0	0	16
AL1 - ALLERGIC REACTION C1	EMS	0	0	0	0	0	0	0	0	1	0	0	0	1
ANB - ANIMAL BITES/ATTACKS	EMS	0	1	0	0	0	0	0	0	0	0	0	0	1
ANB1 - ANIMAL BITES/ATTACKS-1	EMS	0	0	0	0	0	0	0	0	0	1	0	0	1
ASLW - ASSAULT WEAPONS	EMS	1	0	0	0	0	0	0	0	0	0	0	0	1
AST - ASSAULT PHYSICAL	EMS	2	1	2	0	2	3	0	0	0	0	0	0	10
BA - BACK PAIN	EMS	0	1	2	2	3	2	1	2	0	2	0	0	15
BA1 - BACK PAIN C1	EMS	0	1	2	2	0	0	2	2	2	1	0	0	12
BHI - BEHAVIORAL HEALTH	EMS	5	1	2	6	1	3	1	4	3	3	0	0	29
BL - BLEEDING PROBLEM	EMS	2	0	3	0	3	2	2	2	4	3	0	0	21
BL1 - BLEEDING PROBLEM C1	EMS	0	0	0	0	0	0	3	1	0	0	0	0	4
BR - BREATHING PROBLEM	EMS	6	10	12	7	12	8	16	27	20	12	0	0	130
BR1 - BREATHING PROBLEM C1	EMS	0	0	0	0	2	2	0	0	2	0	0	0	6
BU - BURNS	EMS	0	0	1	0	0	0	0	0	1	1	0	0	3
CH - CHEST PAIN/HEART	EMS	20	16	20	21	16	21	13	16	7	21	0	0	171
CK - CHOKING	EMS	0	2	0	0	0	2	0	0	1	0	0	0	5
CK1 - CHOKING C1	EMS	0	0	0	0	0	0	0	0	1	0	0	0	1
CPR - CARDIAC ARREST	EMS	3	7	5	3	7	6	9	5	9	3	0	0	57
CVA - STROKE	EMS	8	3	5	5	3	3	1	4	5	3	0	0	40
DI - DIABETIC PROBLEMS	EMS	1	1	3	1	3	1	3	3	3	2	0	0	21
DI1 - DIABETIC C1	EMS	1	0	0	0	0	0	0	0	0	0	0	0	1
DR - DROWNING/DIVING/SCUBA	EMS	0	0	0	0	0	0	1	0	0	1	0	0	2
FA - FALL	EMS	11	15	10	12	12	12	10	12	15	11	0	0	120
FA1 - FALLS C1	EMS	3	7	5	7	5	5	5	6	5	9	0	0	57
HCE - HEAT/COLDS EXPOSURE	EMS	3	0	0	0	2	1	0	0	0	0	0	0	6
HCE1 - HEAT/COLD EXPOSURE C1	EMS	1	0	0	0	0	0	0	0	0	0	0	0	1
HED - HEADACHE	EMS	0	0	0	1	1	2	0	1	0	0	0	0	5
HRI - HIT AND RUN INJ	EMS	0	0	0	0	0	0	1	0	0	3	0	0	4
LA - LIFT ASSIST	EMS	8	7	2	4	11	8	3	6	5	2	0	0	56
OVD - OVERDOSE/POISON	EMS	0	3	2	3	0	3	2	0	0	6	0	0	19
PR - PREG/CHILDBIRTH/MISCAR	EMS	0	0	1	1	0	0	0	0	0	0	0	0	2
SK - SICK PERSON	EMS	29	20	10	13	23	21	17	27	16	21	0	0	197
SK1 - SICK PERSON C1	EMS	6	7	8	9	7	6	7	9	7	10	0	0	76
SZ - SEIZURES	EMS	2	3	5	2	7	3	11	3	2	3	0	0	41
TAI - TRAFFIC ACCIDENT INJURY	EMS	7	7	8	10	8	9	8	3	5	3	0	0	68
TOX - TOXIC EXPOSURE	EMS	0	0	0	0	2	0	0	0	0	0	0	0	2
TR - TRAUMA	EMS	13	4	11	7	7	3	7	1	5	7	0	0	65
TR1 - TRAUMA C1	EMS	1	2	3	2	1	1	1	2	1	0	0	0	14
UN - UNCONSCIOUS/FAINTING	EMS	7	5	5	2	6	4	2	4	5	7	0	0	47
ALFC - COMMERCIAL FIRE ALAR	Fire	12	9	8	14	7	4	5	7	7	8	0	0	81
ALFR - RESIDENTIAL ALARM	Fire	2	3	1	1	1	1	0	2	3	1	0	0	15
ALM - MEDICAL ALARM-1	Fire	3	6	2	4	3	1	3	6	5	3	0	0	36
AMB1 - MEDICAL TRANSPORT CODE	Fire	5	5	7	5	5	3	8	10	10	6	0	0	64
AMB3 - MEDICAL TRANSPORT CODE	Fire	3	3	3	4	2	2	1	2	3	1	0	0	24

BARK - BARK DUST FIRE	Fire	4	3	1	0	0	0	0	0	0	0	0	0	8
BARN - BARN FIRE	Fire	0	0	1	1	0	0	0	0	1	0	0	0	3
BRUSH - BRUSH FIRE	Fire	7	5	8	6	0	1	1	0	2	0	0	0	30
BURN - ILLEGAL BURN	Fire	26	27	16	16	6	1	5	2	4	2	0	0	105
CAR - CAR FIRE	Fire	0	1	1	0	3	1	1	0	1	1	0	0	9
CFIRE - COMMERCIAL FIRE	Fire	4	2	1	2	0	4	1	4	3	0	0	0	21
CHIM - CHIMNEY FIRE	Fire	0	0	0	0	1	1	1	4	2	2	0	0	11
HAZMAT - HAZMAT INCIDENT	Fire	0	2	1	3	3	2	2	1	0	5	0	0	19
INFF - INFORMATION FIRE	Fire	1	3	5	1	4	4	3	1	4	4	0	0	30
MISCELLANEOUS - FIRE	Fire	29	25	17	13	12	13	12	18	10	7	0	0	156
MISCN - MISC NON FIRE	Fire	2	1	0	4	1	5	2	10	2	1	0	0	28
MOVEUP - MOVE UP	Fire	0	0	1	0	0	0	0	0	1	0	0	0	2
MR2** - MARINE RESCUE EMRGENCY	Fire	0	1	0	0	0	0	0	0	0	0	0	0	1
MUA - MUTUAL AID	Fire	2	5	2	2	1	0	0	0	0	0	0	0	12
NGAS - NATURAL GAS LEAK	Fire	2	1	4	0	0	0	0	1	1	0	0	0	9
ODOR - ODOR INVESTIGATION	Fire	0	0	3	7	2	2	4	0	1	0	0	0	19
PA - PUBLIC ASSIST	Fire	7	10	7	4	4	3	6	5	9	9	0	0	64
RFIRE - RESIDENTIAL FIRE	Fire	5	4	5	5	4	4	4	6	3	1	0	0	41
SEND1 - SEND MEDICAL CODE 1	Fire	4	2	4	5	2	3	5	6	2	4	0	0	37
SEND3 - SEND MEDICAL CODE 3	Fire	0	1	1	2	1	3	0	0	1	3	0	0	12
SERV - SERV	Fire	9	3	5	2	4	4	4	6	5	3	0	0	45
SMOKE - SMOKE IN THE AREA	Fire	0	0	0	0	0	0	0	1	6	2	0	0	9
SUA - SUICIDE ATTEMPT	Fire	2	4	9	9	2	5	7	6	1	8	0	0	53
TAF - TRAFFIC ACCIDENT ON FIRE	Fire	1	2	0	0	0	0	0	0	0	0	0	0	3
TAT - TRAFFIC ACCIDENT ENTRAPM	Fire	0	0	0	0	0	1	0	0	0	0	0	0	1
TAU - TRAFFIC ACCIDENT UNK INJ	Fire	8	10	7	15	15	12	13	14	11	13	0	0	118
TAW - TRAFFIC ACCIDENT WATER	Fire	0	0	1	0	0	1	0	1	1	0	0	0	4
TECHR - TECHNICAL RESCUE	Fire	0	0	1	0	0	0	0	0	0	0	0	0	1
TRUCK - TRUCK FIRE	Fire	2	1	0	0	0	0	0	1	0	0	0	0	4
Total EMS	EMS	142	131	131	122	148	136	130	149	130	138	0	0	1357
Total Fire	Fire	140	139	122	125	83	81	88	114	99	84	0	0	1075
Total	All	282	270	253	247	231	217	218	263	229	222	0	0	2432

SRFD Safety Committee
Scappoose Fire Station 1805 Hrs
April 10, 2019

SRFD Members in Attendance: Chair Dietz, Chief Greisen, Stewart, Maruska, Oberbarnscheidt, Lt. Meres, Hickman, Ahlers, Lawrenson, Stober, KriECK, Laney

Safety Message

Code 3 driving; you are requesting the right of way, not demanding it.

Accident Reports: Report of incident, where medic ran over a water line that was slightly above ground. No damage noted. Discussed. Watch for Hazards

Exposure: No reports

Safety Action Generator: Incident reviewed from Boat House Fire where a Portland Firefighter was observed slipping and falling partially in the water. Waiting for SAG concerning Hydraulic fluid from extrication equipment sprayed on SRFD member – not discussed in meeting. No report yet.

Near Misses: No reports

Station Reports: All SRFD stations inspected for last quarter. This quarter inspections Assigned: Holbrook-Stewart, Scappoose-Oberbarnscheidt, Boathouse-Maruska, Chapman-Dietz

Old Business:

- OSHA noted that Flammable Liquids locker was overfull at Scappoose station. Observed that current locker is not adequate with amount of liquids stored. Maintain a lower volume & be diligent about disposing or using what we have. Keep locker below max capacity & avoid placing items on top of locker
- Continue efforts keeping Bays and station Store rooms in Bay clean and orderly
- New regulation size safety cones placed on E431, E432 & TW431
- Lt. Anderson notified about request for proper cones on R431 and solution for drip torch mounting

- E mail sent requesting N95 masks for Wildland/Conflag use. Request is for 60 masks. Still waiting on a reply
- Be aware of recent Construction/Hazards at Scappoose Airport, Chief Pricher sent out a video: <https://youtu.be/pPY8a9jjAlo>
- Notified and discussed in meeting that members have been observed taking turnouts home and arriving in them for call(s). Do not do this; leave turnouts at station. If traveling, we have large travel bags specifically for turnouts. Ask Liebig or Dietz to borrow.
- Waiting on final SOG for Decon Kits
- Members observed entering office area in turnouts. Reminder that turnouts only in the Bay's

New Business:

- After burn-to-learn, many members did not wash turnouts. Noted that a few members are doing so now. **Wash your gear if you were there and have soiled/contaminated gear.** Firefighter Liebig sent out message for a friendly reminder.
- Reminder about SRFD hood exchange. If your Hood needs to be washed, wash it and get a loaner while yours is washing/drying. See Liebig or Dietz, sign the form to check one out.
- Regulation size cones requested for E436/Chapman. I'll work with Chief O'Connor for fulfilling request concerning cones and placement on apparatus.
- Discussed Safety meeting date change, other Assoc. meetings on other Wed/Drill nights. Difficult finding a solution everyone pleased with. Tabled discussion for now until Chief O'Connor in meeting.
- N95's being ordered for wildland. I worked with Lt. Heuer for solution and he found appropriate masks at a reasonable price. Working on confirming order.
- Proposed getting bandanas that are specifically made for Wildland firefighting. These offer more protection than a standard single layer cotton bandana. Inexpensive and offer more protection that might be needed before donning an N95 mask. If any wildland people want to help look into this or input, contact firefighter Dietz.
- Waiting on Lt. Anderson about request for proper cones on R431 and solution for drip torch mounting on Brush Rigs. Once appropriate mount on R431, new cones will be ordered
- New Turnout gear bags have arrived, if you are traveling or need to carry your turnouts somewhere, use these bags.

- Waiting on final SOG for Decon Kits from Chief Greenup

Good of the Order:

Firefighter/Paramedic James “Woody” Woodman was a member of Recruit Class #15 at the Connecticut State Fire Academy. Only two days after being out of the academy, on October 5, 1999, Woodman was part of an ambulance crew transporting a child who had been struck by a vehicle to the Yale-New Haven Hospital. As they neared the hospital, the ambulance was broadsided by a bus and rolled over multiple times. Woodman sustained a traumatic brain injury that resulted in his living in a long-term care facility until his death on March 29, 2019. The child who was being transported and other crew members of the ambulance were seriously injured but have all made complete recoveries.

Age: 55

Meeting adjourned at 1850

April 25, 2019

Hello!

This past October 2018 folks at your Fire Dept. allowed me to camp on your property overnight on my way west to Astoria. With no other alternatives for lodging in Scappoose, your help was much appreciated at the time.

2018 was the 6th year of my riding a piece at a time across North America. So much of the memories that I'll hold for my life time were provided by folks such as yourselves, extending a welcome helping hand when I could see no ~~at~~ other way. Thanks Again!

My Best to you all -
your Friend -
John Friedrich
Lexington, Va.

JOHN FRIEDRICH'S BICYCLE TRIP

MISSOULA, MT **2018** ASTORIA, OR



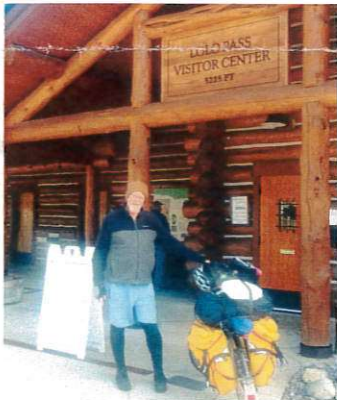
Starting out from Missoula, Montana Sept. 25



Fellow traveler met near Lolo, Montana



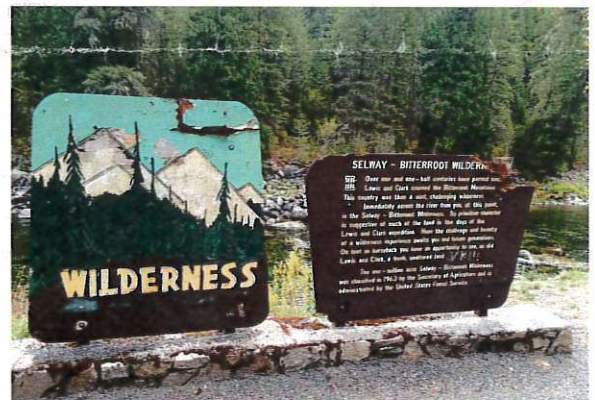
West of Lolo, Montana



Lolo Pass on MT/ID line



Along the Lochsa River



Crossing the Selway Bitterroot Wilderness



Convergence of the Selway and Lochsa Rivers



Along the Clearwater River



Seen in Orofino, ID - Cross Safely!



Along the Clearwater River



New tires and tubes - Lewiston, ID



Clarkston, Washington



Climb to Alpowas Summit - Southwestern WA



WA State fish and game officer and a ride to the summit!



Waitsburg, WA



Walla Walla Yacht Club, Columbia River - 1st camp site for the night along the Columbia River



New acquaintances - The Dalles, OR



Night out with new friends,
Cascade Locks, OR



Bridge over the Snake River - Portland, OR
WILLAMETTE



Camp out at the Scappoose, OR Fire Department



Elk Crossing - Rainier, OR



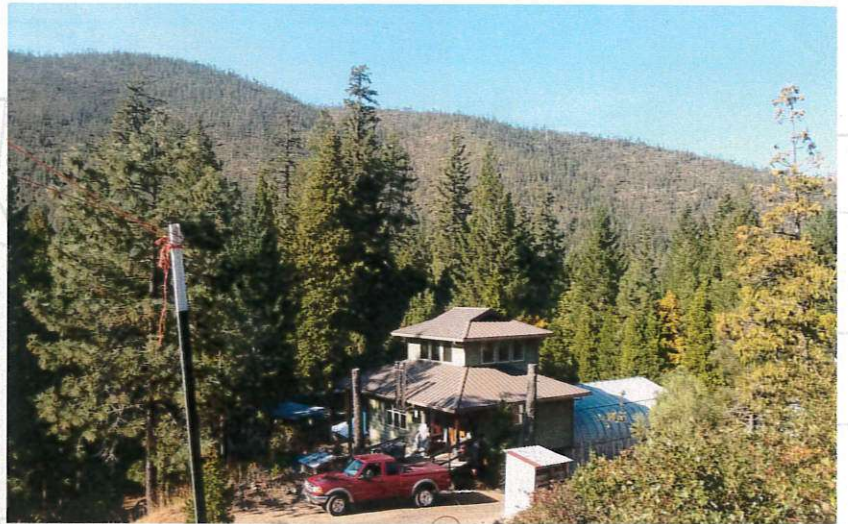
Barge tugs on the Columbia River - Rainier, OR



Bike Hostel - Clatskanie, OR



The Bike Inn - Clatskanie, OR



Armstrong Family Farm - O'Brien, OR



Family gathering in O'Brien, OR



Family portrait - Harris Beach, OR



Ride is finished at Astoria, OR late October, 2018



Celebration cake at Astoria