

**Scappoose Rural Fire District
Board of Directors Regular Meeting
Thursday, October 10, 2024**

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Meeting ID: 273 755 937 628

Passcode: khapZx

I. Call to Order & Flag Salute

II. Roll Call

III. Public Comment

“This is the time for public comment on agenda and non-agenda items. The Board will not take any immediate action but will document all comments and/or concerns. Please note, personnel concerns will not be discussed in a public meeting. If you have any concerns with personnel, please schedule a meeting with the Fire Chief or Board President.”

IV. Miscellaneous

Presentation by Columbia 9-1-1 Communications District

V. Consent Agenda

- A. Approve Minutes from 9-12-2024 regular meeting
- B. Approve Sept. 2024 Profit & Loss Detail
- C. Approve Sept. 2024 Budget vs. Actual

VI. Statistical Data

- A. Ambulance Activity Report
- B. Community Paramedic Report
- C. Response Activity Report
- D. UAS Flight Summary

VII. Staff Reports

- A. Chief's Report
- B. Operations & EMS Report
- C. Fire Marshal & Training Report
- D. Member Outreach
- E. Finance Report

VIII. Old Business

- A. Policy Work Session – Oct. 16, 2024
- B. Review Board Committees

IX. Committee Reports

- A. Management Team
- B. Long Range Planning Committee
- C. Awards & Incentives

X. New Business

- A. LifePak 35 Staff Memo

XI. Communications

XII. Good of the Order

XIII. Adjourn

XIV. Pursuant to ORS 192.640(1), the Board of Directors for the Scappoose Fire District reserves the right to consider and discuss, in either open session or Executive Session, additional subjects which may arise after the agenda is published.

MISCELLANEOUS

PREVIOUS MEETING MINUTES



SCAPPOOSE FIRE DISTRICT

P.O. BOX 625 SCAPPOOSE, OREGON 97056

Scappoose Rural Fire District Board of Directors Regular Meeting Thursday, September 12, 2024

Call to Order & Flag Salute – President Reeves called the meeting to order at 7:01 pm and led the flag salute.

Roll Call – President Reeves, VP Graham, Director Sorenson, Director Kriek, Director Gift, Chief Pricher, FF Kriek, FF Wenner, FF Hughes, Kc Cates, FA Heath

Public Comment – Kc Cates told board members that he made an offer on the surplussed water tender.

Consent Agenda

Minutes from the August 8, 2024 board meeting - There were no board comments.
Profit & Loss Detail - Asked about the expenses on one medic. Chief Pricher said that recalls on each of our ambulances required maintenance expenses to the back-up ambulance so others could be placed out-of-service. This allowed us to address the recalls in the other ambulances. There were expenses to other apparatus also.

Director Sorenson asked about the overtime expenses. Chief Pricher said we incurred a number of OT expenses during the REMS and conflagration deployments.

Director Gift asked about two main station electric bill expenses. FA Heath said the July bill wasn't received before the board meeting check run, so two months of bills were paid in August. Director Gift also asked about fraudulent charges. FA Heath explained.

Director Sorenson asked about expenses incurred in Property Fund, wondering if the expenses were for upfitting the new apparatus.

Budget vs. Actual - Director Gift asked about the charges to Volunteer Services. FA Heath said \$12,000 was budgeted for volunteer operations and volunteer chiefs were paid for phone use on an annual basis. Director Gift asked about \$39,000 in Grant Fund

Personnel Services. This is the amount budgeted for Recruitment & Retention salaries & benefits.

Director Graham moved to approve the consent agenda. Director Gift seconded.

Motion passed unanimously.

Statistical Data – Director Graham noted the slightly higher transport number in August.

Director Krieck asked about the ‘disallowed’ amounts noted in the Annual Collection Statistics report.

Response Activity Report – Chief Pricher noted that 55% of our call volume is overlapping calls. This has gone up from 34% in recent years. President Reeves asked about the number of active volunteers. Chief Pricher said ‘active’ volunteer numbers are approximately 16. Director Krieck asked if there is a way to capture whether the overlapping calls are causing our response times to go up. Chief Pricher said there is a way to gather this data, but we haven’t pulled those metrics yet.

UAS Flight Summary - Chief Pricher said SRFD staff were sent to map the Lee Falls Fire. We have a call-when-needed agreement with ODF. Under this agreement, we are paid a daily rate for the aircraft, response vehicles, equipment, and the cost of the employees. We also helped ODF locate a lightning strike fire. All UAS flights are captured in total call volume.

Staff Reports –

Chief’s report – Director Sorenson asked about the My Sidewalk meeting on the chief’s report. My Sidewalk provides insights into our response area. This platform provides very specific information for our specific response area. This allows us to be more competitive for grants because it is specific to our district.

Operations & EMS report – Director Gift asked how long the ASA project would continue. Chief Pricher showed the Board the document that was presented to the county in late August.

Fire Marshal & Training – Director Sorenson asked how the training was going for the new apparatus. Tender training is complete. Engine training is mostly complete, not response ready.

Member Outreach – Chief Pricher said the member outreach employee has been working hard and going a great job recruiting new members. Director Sorenson mentioned seeing several signs and contacts made around the community.

Finance – No questions.

Old Business – Two letters of interest in the water tender that was declared surplus were discussed. Director Krieck asked if a sealed bid is necessary. Chief Pricher said no sealed bid is necessary. Director Sorenson asked Kc Cates what he intended to do with the water tender, should he earn the bid. Director Krieck said he is concerned that the proper channels are

followed. Chief Pricher said we will investigate whether we are required to have sealed bids, and if not we can sell to Kc Cates. If that falls through, we can put in on GovDeals and give anyone who wants the opportunity to bid on it.

Director Gift moved to research whether the District is obligated to sell the tender in either public or at auction for recouping funds to the District. Director Graham seconded.

Motion carried unanimously.

Fire Chief's Review – This has been rescheduled for the November 14, 2024 board meeting.

Scheduled Policy Work Session – This will be scheduled for October 15th or 16th in a 2 hour block.

Board Review Committees – Director Sorenson suggested a committee that focuses on the new building remodel. Director Gift said this is the purpose of the Long Range Planning committee. Director Graham suggested revamping board committees & the policies surrounding those committees. These will be discussed at the policy workshop in October.

Committee Reports – Management Team - (Reeves & Graham) This committee met prior to this board meeting discussing volunteer interviews, REMS deployments, and fire deployments. Long Range Planning – Didn't meet. Upcoming activities include planning for the levy renewal in May 2025. Open House is already scheduled in October. Awards & Incentives – This committee didn't meet this month.

New Business – The Community Paramedic job description was presented to the Board. This is necessary prior to posting a job opening. Director Sorenson noted that an applicant must be 18 years of age, yet they also must have 10 years of experience as a paramedic. Director Krieck moved to approve the Community Paramedic job description as written. Director Sorenson seconded.

Motion carried unanimously.

Miscellaneous – No miscellaneous

Communications – Email communication from Julie Nelson thanking the District for displaying the big flag on 9/11 each year. Chief Pricher also shared that he had received a phone call of thanks from Betsy Johnson for the same reason.

Good of the Order – Chief Pricher thanked the Board for the opportunity to deploy to fires. What he learns there is used in his position, and it provides a benefit to the District.

Adjourn – 8:29 pm.

Dave Sorenson, Secretary-Treasurer

Date

Submitted by Maria Heath

EXPENSE ACCOUNT ACTIVITY

Scappoose Rural Fire Protection District

Profit and Loss Detail

September 2024

DATE	TRANSACTION TYPE	NAME	MEMO/DESCRIPTION	AMOUNT
Ordinary Income/Expenses				
Income				
1. GENERAL FUND REVENUES				
				\$17,297.13
				\$79,475.84
				\$21.68
				\$405.00
				\$62,842.35
				\$7,839.84
				\$615.99
				\$12,650.25
Total for 1. GENERAL FUND REVENUES				\$181,148.08
3. PROPERTY FUND REVENUES				
				\$315.64
Total for 3. PROPERTY FUND REVENUES				\$315.64
4. PERSONNEL SVCS FUND REVEN				
				\$997.81
Total for 4. PERSONNEL SVCS FUND REVEN				\$997.81
Total for Income				\$182,461.53
Expenses				
1..GENERAL FUND EXPENDITURES				
1...				
1.1 GENERAL FUND PERSONNEL SVCS				
550 Insurance				
09/10/2024	Expense	Benefit Help Solutions(FSA)	Flex spend reimbursement	7.20
09/12/2024	Bill	S.D.I.S.	ER Sept. Health Insurance	35,055.00
09/12/2024	Bill	Standard Insurance	Life, LTD, AD&D	1,633.76
09/17/2024	Expense	Benefit Help Solutions(FSA)	Monthly fee	125.00
09/26/2024	Bill	Colonial Life	Accident/Cancer policy for volunteers	777.40
09/26/2024	Expense	Paychex Payroll	Flex spend	10,497.81
09/26/2024	Expense	Paychex - tax	OR ER Work Benefit	60.49
09/26/2024	Bill	HRA VEBA Trust	ER Contributions August	11,547.40
09/30/2024	Journal Entry		SAFER Grant ER Health Ins	-881.00

Scappoose Rural Fire Protection District

Profit and Loss Detail

September 2024

DATE	TRANSACTION TYPE	NAME	MEMO/DESCRIPTION	AMOUNT
Total for 550 Insurance				\$58,823.06
560 Personnel Salaries				
09/05/2024	Expense	Voya - Oregon Savings Growth Plan	August OSGP Contributions	26,072.36
09/12/2024	Bill	S.D.I.S.	EE Sect. 125 Health Insurance	2,374.00
09/12/2024	Expense	P.E.R.S.	EE PERS IAP retirement contribution	20,259.04
09/12/2024	Bill	Standard Insurance	STD	92.73
09/26/2024	Bill	Principal Financial Group	Employee Insurance- Anderson	52.24
09/26/2024	Bill	American Heritage Life Insurance Co.	Life Ins - Anderson/Marks	136.90
09/26/2024	Bill	Standard Insurance	EE OPFML	2,276.34
09/26/2024	Bill	HRA VEBA Trust	EE Contributions August	3,223.00
09/26/2024	Bill	Tualatin Valley Fire Fighters Union	Sept. Union dues	2,986.36
09/26/2024	Bill	Inroads Credit Union	Food fund Sept.	1,040.00
09/26/2024	Expense	Paychex - tax	EE Payroll Tax WH	69,918.51
09/26/2024	Expense	Paychex Payroll	Deferred compensation	10,462.85
09/26/2024	Expense	Paychex Payroll	FLSA	11,488.94
09/26/2024	Expense	Paychex Payroll	Incentives	2,981.26
09/26/2024	Expense	Paychex Payroll	Longevity	1,276.02
09/26/2024	Expense	Paychex Payroll	Phone Pay	100.00
09/26/2024	Expense	Paychex Payroll	ShiftDif	26.62
09/26/2024	Expense	Paychex Payroll	OT	24,069.50
09/26/2024	Expense	Paychex Payroll	Balance of Net Pay	101,139.13
09/26/2024	Expense	Paychex Check	Contract payment	805.00
09/27/2024	Expense	Voya - Oregon Savings Growth Plan	September OSGP Contributions	26,072.36
09/30/2024	Journal Entry		SAFER Grant Salary	-3,561.60
Total for 560 Personnel Salaries				\$303,291.56
570 SocSec/Medicare(FICA)				
09/26/2024	Expense	Paychex - tax	ER Payroll Taxes	21,532.34
09/30/2024	Journal Entry		SAFER Grant ER FICA	-250.21
Total for 570 SocSec/Medicare(FICA)				\$21,282.13
590 Personnel Benefits				
09/12/2024	Expense	P.E.R.S.	ER PERS retirement contribution	94,552.44
09/26/2024	Bill	Standard Insurance	ER OPFML	1,517.56
09/30/2024	Journal Entry		SAFER Grant ER PERS	-947.03
Total for 590 Personnel Benefits				\$95,122.97
Total for 1.1 GENERAL FUND PERSONNEL SVCS				\$478,519.72
1.2 GENERAL FUND MATERIAL & SVC				
670 Contract Services				
09/12/2024	Bill	Sunset Auto Parts	4 Ratchets	119.96
09/12/2024	Bill	Sunset Auto Parts	2.5 DEF	47.70
Total for 670 Contract Services				\$167.66
680 Communications Maintenance				
09/12/2024	Bill	49er Communications	Antenna mounts	105.00

Scappoose Rural Fire Protection District

Profit and Loss Detail

September 2024

DATE	TRANSACTION TYPE	NAME	MEMO/DESCRIPTION	AMOUNT
Total for 680 Communications Maintenance				\$105.00
730 Property & Liability Insur.				
09/12/2024	Bill	S.D.I.S.	Utility trailer property/casualty	43.00
Total for 730 Property & Liability Insur.				\$43.00
750 Maintenance on Equipment				
09/12/2024	Bill	Pro Automotive & Diesel	Corporate Activity Tax	10.98
09/12/2024	Bill	Sunset Auto Parts	Premium capsules for AP3307	52.24
09/12/2024	Bill	L.N. Curtis and Sons	TFT BIV rebuild kits	716.51
09/12/2024	Bill	Wilcox & Flegel	240 gal unleaded gas @ \$3.032	825.35
09/12/2024	Bill	Wilcox & Flegel	234 gal bio diesel @ \$2.936	688.73
09/12/2024	Bill	Pro Automotive & Diesel	2015 GMC Savana 4500 replace power steering pump- labor	1,517.00
09/12/2024	Bill	Pro Automotive & Diesel	2015 GMC Savana 4500 replace power steering pump and air filter - parts	1,688.26
09/12/2024	Bill	Pro Automotive & Diesel	2005 Suburban engine oil/filter - parts	80.54
09/12/2024	Bill	Pro Automotive & Diesel	Corporate Activity Tax	0.77
09/12/2024	Bill	Wilcox & Flegel	675 gal diesel @ \$3.095	2,093.99
09/12/2024	Bill	Pro Automotive & Diesel	2015 GMC Savana 4500 replace brake cylinder - parts	195.00
09/12/2024	Bill	Pro Automotive & Diesel	2015 GMC Savana 4500 replace brake cylinder - parts	357.08
09/12/2024	Vendor Credit	Ace Hardware - Scappoose	Ace Rewards	-5.00
09/12/2024	Vendor Credit	Pro Automotive & Diesel	Price adjustment on labor	-77.54
09/12/2024	Bill	Pro Automotive & Diesel	2005 Suburban fan clutch, spark plugs, heater hose - parts	38.56
09/12/2024	Bill	Pro Automotive & Diesel	2005 Suburban fan clutch, spark plugs, heater hose - parts	551.76
09/12/2024	Bill	Pro Automotive & Diesel	2005 Suburban fan clutch, spark plugs, heater hose - labor	38.21
09/12/2024	Bill	Pro Automotive & Diesel	2005 Suburban fan clutch, spark plugs, heater hose - labor	546.79
09/12/2024	Bill	Pro Automotive & Diesel	Corporate Activity Tax	1.63
09/12/2024	Bill	Pro Automotive & Diesel	2005 Suburban engine oil/filter - labor	82.00
09/20/2024	Expense	Amazon	Tire Pressure Gauge	32.29
09/25/2024	Expense	Amazon	Car wash brushes	47.98
09/26/2024	Bill	Ace Hardware - Scappoose	Timberwolf plumbing supplies	10.99
09/26/2024	Bill	Sunset Auto Parts	coupler	28.49
09/26/2024	Bill	Sunset Auto Parts	DEP, washer fluid, air fitting	61.24
09/26/2024	Bill	Boatyard at Rocky Pointe Marina	Diesel	203.67
Total for 750 Maintenance on Equipment				\$9,787.52
760 Administration				
09/03/2024	Credit Card Credit	Allianz Travel Insurance	Fraudulent charge credit from 8/2024	-46.00
09/03/2024	Check		Service Charge	0.10
09/12/2024	Bill	Xerox Corporation	B/W copies August	6.38
09/12/2024	Bill	Xerox Corporation	Color copies August	42.82
09/12/2024	Bill	Waste Connections	8/1/24 document shredding	127.34
09/12/2024	Bill	Carpenter Media Group OREGON	Annual Columbia County Spotlight subscription	72.00
09/13/2024	Expense	Amazon	iPad case	33.99
09/16/2024	Expense	Scappoose Dairy Queen	Dawkins Farewell	44.96
09/16/2024	Expense	US Bank	Analysis Service Charge	17.95
09/26/2024	Bill	Government Ethics Commission	07/01/2024 - 06/30/2025 AIE 20970	945.68
09/26/2024	Expense	Paychex Invoice	payroll processing invoice	250.98

Scappoose Rural Fire Protection District

Profit and Loss Detail

September 2024

DATE	TRANSACTION TYPE	NAME	MEMO/DESCRIPTION	AMOUNT
Total for 760 Administration				\$1,496.20
765 Information Technology				
09/03/2024	Expense	JAMF Software, LLC	monthly subscription	200.00
09/12/2024	Bill	Kleinberg Tech	August Report	210.00
09/12/2024	Bill	Verizon Wireless	machine to machine	7.87
09/12/2024	Bill	Verizon Wireless	iPhones & iPads	583.41
09/12/2024	Bill	Comcast Business	Main station IT Sept.	256.85
09/12/2024	Bill	Centerlogic, Inc.	Monthly billing for September	1,770.25
09/17/2024	Expense	Amazon	Charging cables	23.47
09/19/2024	Expense	CenturyLink	Main Station back-up	63.00
09/19/2024	Expense	Apple Inc.	monthly storage	9.99
09/19/2024	Expense	Intuit Quickbooks	QB Online monthly fee	99.00
09/19/2024	Expense	CenturyLink	Holbrook modem	78.00
09/26/2024	Bill	Active911, Inc.	Alerting Subscription - 80 licenses	1,134.40
09/26/2024	Bill	AT&T Mobility	September charges - phones, iPads	703.25
09/26/2024	Bill	Centerlogic, Inc.	remote support	143.75
09/26/2024	Bill	Centerlogic, Inc.	Onsite & remote support	172.50
09/26/2024	Bill	City of Portland - Bureau of Tech Services	800 MHZ access September	166.32
09/26/2024	Bill	My Sidewalk	Craig1300 Plus - annual subscription	900.00
09/26/2024	Bill	CenturyLink	Chapman Internet	84.59
Total for 765 Information Technology				\$6,606.65
770 Cleaning Materials & Supplies				
09/05/2024	Expense	Amazon	Broom handle	14.61
09/06/2024	Expense	Amazon	Paper products	174.28
09/06/2024	Expense	Amazon	Floor squeegee	17.83
Total for 770 Cleaning Materials & Supplies				\$206.72
775 Emerg. Operating Supplies				
09/12/2024	Bill	Columbia Feed & Supply	air filter, spark plugs, moto mix, bar cil.	104.76
Total for 775 Emerg. Operating Supplies				\$104.76
780 Building & Grounds Maint.				
09/12/2024	Bill	Ace Hardware - Scappoose	New extractor connector parts	5.00
09/12/2024	Bill	Patriot Fire Protection, Inc.	Annual fire sprinkler inspection	280.00
09/12/2024	Bill	Ace Hardware - Scappoose	Water heater supplies	198.08
09/12/2024	Bill	Paramount Pest Control Inc.	Main Station Pest Control	89.00
09/12/2024	Bill	Ace Hardware - Scappoose	New extractor connector parts	50.97
09/12/2024	Bill	Paramount Pest Control Inc.	Chapman Station pest control	110.00
09/12/2024	Bill	Columbia NW Heating & Air	Commercial maintenance agreement	1,350.00
09/12/2024	Bill	Servpro	Water restoration	875.14
09/12/2024	Bill	Ace Hardware - Scappoose	New washer arrestors	32.98
09/23/2024	Expense	Amazon	Light Switch Covers	9.99
09/26/2024	Bill	Alonzo Yard Maintenance LLC	Chapman Station Oct. 23-Aug. 24	2,100.00
09/26/2024	Bill	Alonzo Yard Maintenance LLC	Holbrook Station Oct. 23-Aug. 24	2,100.00
09/26/2024	Bill	City of Scappoose	Base water meter charge	41.38
09/26/2024	Bill	City of Scappoose	Water & sewage charges	636.26
09/26/2024	Bill	Sunset Auto Parts	Air line parts- Chapman	181.35

Scappoose Rural Fire Protection District

Profit and Loss Detail

September 2024

DATE	TRANSACTION TYPE	NAME	MEMO/DESCRIPTION	AMOUNT
Total for 780 Building & Grounds Maint.				\$8,060.15
790 Training				
09/11/2024	Expense	BrassRoots Training Solutions	NFPA Fire Officer 1 Course	500.00
09/12/2024	Expense	BrassRoots Training Solutions	NFPA Fire Instructor 1 Course	200.00
09/13/2024	Expense	NFPA	NFPA 921 2024 ED Guides	488.60
09/25/2024	Credit Card Expense	Best Western St Helens		268.94
Total for 790 Training				\$1,457.54
810 Utilities				
09/12/2024	Bill	Comcast	Xfinity - Acct 0162514	41.43
09/12/2024	Bill	P.G.E.	Cleetwood	144.56
09/12/2024	Bill	Graybar Financial Services	Voip phones - September	299.25
09/25/2024	Credit Card Expense	Columbia County Transfer Station		116.51
09/26/2024	Bill	CenturyLink	Main Station Fax	61.41
09/26/2024	Bill	N.W. Natural Gas	Monthly charges Acct 447881-4	45.11
09/26/2024	Bill	CenturyLink	Chapman Phone	61.89
09/26/2024	Bill	CRPUD	Sept. boathouse electricity	45.59
09/26/2024	Bill	CRPUD	Sept. main station electricity	744.07
09/27/2024	Expense	W.O.E.C.	Acct ****5001 - Sept billing	295.02
Total for 810 Utilities				\$1,854.84
870 EMS Operations				
09/12/2024	Bill	Systems Design West (SDW)	103 EMS Billing for Aug @ \$24.25 + postage	2,611.63
09/12/2024	Bill	Jenna Wiley, MD	Physician advisor - Sept.	666.00
09/12/2024	Bill	Life-Assist, Inc.	EMS Supplies	285.00
09/12/2024	Bill	EMS Technology Solutions, LLC	6 Inventory & Asset Mngmt Licenses	185.00
09/12/2024	Bill	EMS Technology Solutions, LLC	24 Fleet Mngmt Licenses	120.00
09/16/2024	Bill	EMS Technology Solutions, LLC	6 Inventory & Asset Mngmt Licenses	185.00
09/16/2024	Bill	EMS Technology Solutions, LLC	24 Fleet Mngmt Licenses	120.00
09/26/2024	Bill	Life-Assist, Inc.	EMS Supplies & Medication	19.13
09/26/2024	Bill	Life-Assist, Inc.	EMS Supplies	89.50
09/26/2024	Bill	Teleflex	EZ-IO 45mm (box of 5)	550.00
09/26/2024	Bill	Life-Assist, Inc.	EMS Medication	160.31
09/26/2024	Bill	Life-Assist, Inc.	EMS Medication & Supplies	3,069.46
09/26/2024	Bill	EMS Technology Solutions, LLC	24 Fleet Mngmt Licenses	120.00
09/26/2024	Bill	EMS Technology Solutions, LLC	6 Inventory & Asset Mngmt Licenses	185.00
09/26/2024	Bill	Bound Tree Corp.	Benzoin Tincture compound	82.23
09/26/2024	Bill	Teleflex	Freight	15.50
09/26/2024	Bill	Teleflex	EZ-IO 25mm (box of 5)	550.00
09/26/2024	Bill	Airgas - USA, LLC	Standard Invoice - 5 CL OX	630.77
Total for 870 EMS Operations				\$9,644.53
Total for 1.2 GENERAL FUND MATERIAL & SVC				\$39,534.57
1.3 GENERAL FUND CAPITL OUTLAY				
910 CO Equipment				
09/12/2024	Bill	Municipal Emergency Services	Extractor 35	8,382.00
Total for 910 CO Equipment				\$8,382.00
Total for 1.3 GENERAL FUND CAPITL OUTLAY				\$8,382.00
Total for 1...				\$526,436.29
Total for 1..GENERAL FUND EXPENDITURES				\$526,436.29

Scappoose Rural Fire Protection District

Profit and Loss Detail

September 2024

DATE	TRANSACTION TYPE	NAME	MEMO/DESCRIPTION	AMOUNT
2. GRANT FUND EXPENSE				
2.1 PERSONNEL SVCS				
1. Personnel Salaries				
09/30/2024	Journal Entry		SAFER Grant Salary	3,561.60
Total for 1. Personnel Salaries				\$3,561.60
2. Personnel Benefits				
09/30/2024	Journal Entry		SAFER Grant ER Health Ins	881.00
09/30/2024	Journal Entry		SAFER Grant ER FICA	250.21
09/30/2024	Journal Entry		SAFER Grant ER PERS	947.03
Total for 2. Personnel Benefits				\$2,078.24
Total for 2.1 PERSONNEL SVCS				\$5,639.84
Total for 2. GRANT FUND EXPENSE				\$5,639.84
3. PROPERTY FUND CAPITAL OUTLAY				
Fire Apparatus & Equipment				
09/12/2024	Bill	Sirennet.com	Opticom emitters, warning lights, amplifiers, surface mounts	6,948.35
Total for Fire Apparatus & Equipment				\$6,948.35
Total for 3. PROPERTY FUND CAPITAL OUTLAY				\$6,948.35
Unapplied Cash Bill Payment Expense				
09/26/2024	Bill	US Bank	Sept. CC charges	-2,818.59
09/26/2024	Bill	US Bank	9-26-2024	1,502.50
09/26/2024	Bill	US Bank	9-26-2024	-36.01
09/26/2024	Bill	US Bank	9-26-2024	1,152.10
09/26/2024	Bill	US Bank	9-26-2024	200.00
Total for Unapplied Cash Bill Payment Expense				\$0.00
Total for Expenses				\$539,024.48
Net Ordinary Income				\$ -356,562.95
Other Income/Expense				
Other Expense				
Reconciliation Discrepancies				
09/25/2024	Credit Card Credit			-2,005.30
Total for Reconciliation Discrepancies				\$ -2,005.30
Total for Other Expense				\$ -2,005.30
Net Other Income				\$2,005.30
Net Income				\$ -354,557.65

BUDGET VS ACTUAL

Scappoose Rural Fire Protection District

Budget vs. Actuals: Budget_FY25_P&L - FY25 P&L

July 2024 - June 2025

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Income				
1. GENERAL FUND REVENUES				
Begin Available Cash on Hand	2,892,145.46	2,525,322.00	366,823.46	114.53 %
Conflagration	17,297.13	200,000.00	-182,702.87	8.65 %
EMS Receipts	236,468.15	800,000.00	-563,531.85	29.56 %
Fire Marshal	312.45	1,500.00	-1,187.55	20.83 %
FireMed	1,440.00	18,000.00	-16,560.00	8.00 %
G.E.M.T. (Medicaid)	62,842.35	120,000.00	-57,157.65	52.37 %
Gas Royalties		0.00	0.00	
Grant Awards	50,962.50	339,587.00	-288,624.50	15.01 %
Interest Earned on Investments	29,376.84	90,000.00	-60,623.16	32.64 %
Intergovernmental		0.00	0.00	
Miscellaneous Revenue	865.99	20,000.00	-19,134.01	4.33 %
Property Taxes				
Taxes - Current				
Local Option Levy		3,048,097.00	-3,048,097.00	
Permanent Rate Levy		1,633,273.00	-1,633,273.00	
HERT Turnover	123.30	0.00	123.30	
Total Permanent Rate Levy	123.30	1,633,273.00	-1,633,149.70	0.01 %
Total Taxes - Current	123.30	4,681,370.00	-4,681,246.70	0.00 %
Taxes - Prior Years	55,817.91	105,000.00	-49,182.09	53.16 %
Total Property Taxes	55,941.21	4,786,370.00	-4,730,428.79	1.17 %
Transfer from Grant Fund		0.00	0.00	
Total 1. GENERAL FUND REVENUES	3,347,652.08	8,900,779.00	-5,553,126.92	37.61 %
2. GRANT FUND REVENUE				
Begin Available Cash on Hand	27,519.34	68,050.00	-40,530.66	40.44 %
Grant Award	568.00	113,350.00	-112,782.00	0.50 %
Interfund Loan from General		0.00	0.00	
Total 2. GRANT FUND REVENUE	28,087.34	181,400.00	-153,312.66	15.48 %
3. PROPERTY FUND REVENUES				
Begin Available Cash On Hand	109,130.76	300,352.00	-191,221.24	36.33 %
Grant Income		0.00	0.00	
Interest Earned on Investments	1,160.21	4,000.00	-2,839.79	29.01 %
Transfers In		400,000.00	-400,000.00	
Total 3. PROPERTY FUND REVENUES	110,290.97	704,352.00	-594,061.03	15.66 %
4. PERSONNEL SVCS FUND REVEN				
Begin Available Cash On Hand	217,033.48	210,324.00	6,709.48	103.19 %
Interest Earned on Investments	3,060.53	4,000.00	-939.47	76.51 %
Transfers In		0.00	0.00	
Total 4. PERSONNEL SVCS FUND REVEN	220,094.01	214,324.00	5,770.01	102.69 %
Total Income	\$3,706,124.40	\$10,000,855.00	\$ -6,294,730.60	37.06 %
GROSS PROFIT	\$3,706,124.40	\$10,000,855.00	\$ -6,294,730.60	37.06 %

Scappoose Rural Fire Protection District

Budget vs. Actuals: Budget_FY25_P&L - FY25 P&L

July 2024 - June 2025

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Expenses				
1..GENERAL FUND EXPENDITURES				
1...				
1.1 GENERAL FUND PERSONNEL SVCS				
550 Insurance	182,713.03	924,971.00	-742,257.97	19.75 %
560 Personnel Salaries	921,804.00	3,539,550.00	-2,617,746.00	26.04 %
570 SocSec/Medicare(FICA)	69,882.19	284,163.00	-214,280.81	24.59 %
580 Volunteer Services	12,816.00	37,000.00	-24,184.00	34.64 %
590 Personnel Benefits	251,518.69	1,114,745.00	-863,226.31	22.56 %
Total 1.1 GENERAL FUND PERSONNEL SVCS	1,438,733.91	5,900,429.00	-4,461,695.09	24.38 %
1.2 GENERAL FUND MATERIAL & SVC				
670 Contract Services	41,894.00	191,000.00	-149,106.00	21.93 %
680 Communications Maintenance	136.89	6,100.00	-5,963.11	2.24 %
720 Public Fire Services	273.93	14,500.00	-14,226.07	1.89 %
730 Property & Liability Insur.	2,016.00	93,000.00	-90,984.00	2.17 %
740 Uniforms	2,101.57	20,000.00	-17,898.43	10.51 %
750 Maintenance on Equipment	47,482.75	130,000.00	-82,517.25	36.53 %
760 Administration	11,232.71	70,150.00	-58,917.29	16.01 %
765 Information Technology	18,438.57	122,800.00	-104,361.43	15.02 %
770 Cleaning Materials & Supplies	926.99	5,500.00	-4,573.01	16.85 %
775 Emerg. Operating Supplies	10,907.20	90,000.00	-79,092.80	12.12 %
780 Building & Grounds Maint.	11,381.33	85,000.00	-73,618.67	13.39 %
790 Training	3,220.56	106,300.00	-103,079.44	3.03 %
810 Utilities	5,723.61	40,000.00	-34,276.39	14.31 %
870 EMS Operations	26,876.54	136,000.00	-109,123.46	19.76 %
Total 1.2 GENERAL FUND MATERIAL & SVC	182,612.65	1,110,350.00	-927,737.35	16.45 %
1.3 GENERAL FUND CAPITL OUTLAY				
910 CO Equipment	8,382.00	90,000.00	-81,618.00	9.31 %
Total 1.3 GENERAL FUND CAPITL OUTLAY	8,382.00	90,000.00	-81,618.00	9.31 %
Total 1...	1,629,728.56	7,100,779.00	-5,471,050.44	22.95 %
1.5 GENERAL FUND TRANSFER OUT				
Transfers to Property Fund		400,000.00	-400,000.00	
Total 1.5 GENERAL FUND TRANSFER OUT		400,000.00	-400,000.00	
1.6 GENERAL FUND CONTINGENCY				
1.7 GENERAL RESERVED FOR FUTURE				
Total 1..GENERAL FUND EXPENDITURES	1,629,728.56	8,900,779.00	-7,271,050.44	18.31 %
2. GRANT FUND EXPENSE				
2.1 PERSONNEL SVCS				
1. Personnel Salaries	10,411.20	39,000.00	-28,588.80	26.70 %
2. Personnel Benefits	6,163.98	39,000.00	-32,836.02	15.81 %
Total 2.1 PERSONNEL SVCS	16,575.18	78,000.00	-61,424.82	21.25 %
2.3 MATERIALS & SERVICES				
	152.03	88,400.00	-88,247.97	0.17 %

Scappoose Rural Fire Protection District

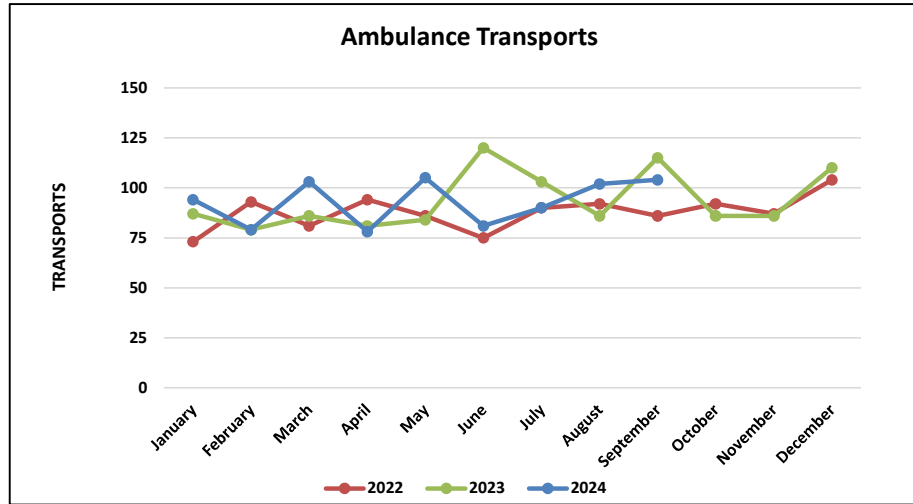
Budget vs. Actuals: Budget_FY25_P&L - FY25 P&L

July 2024 - June 2025

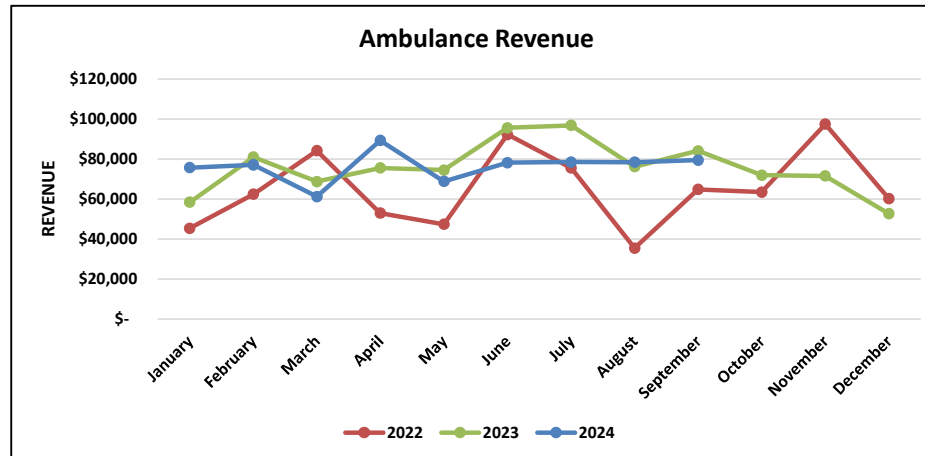
	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
2.4 CAPITAL OUTLAY		15,000.00	-15,000.00	
Total 2. GRANT FUND EXPENSE	16,727.21	181,400.00	-164,672.79	9.22 %
3. PROPERTY FUND CAPITAL OUTLAY				
Building & Grounds Improvements		153,352.00	-153,352.00	
EMS Apparatus & Equipment		300,000.00	-300,000.00	
Fire Apparatus & Equipment	40,667.61	250,000.00	-209,332.39	16.27 %
Reserved for Future Expenses		1,000.00	-1,000.00	
Total 3. PROPERTY FUND CAPITAL OUTLAY	40,667.61	704,352.00	-663,684.39	5.77 %
4. PERSONNEL SVC FUND EXPENSE				
Liability & Service		209,324.00	-209,324.00	
Reserved for Future Expenses		5,000.00	-5,000.00	
Total 4. PERSONNEL SVC FUND EXPENSE		214,324.00	-214,324.00	
Unapplied Cash Bill Payment Expense	0.00		0.00	
Total Expenses	\$1,687,123.38	\$10,000,855.00	\$ -8,313,731.62	16.87 %
NET OPERATING INCOME	\$2,019,001.02	\$0.00	\$2,019,001.02	0.00%
Other Expenses				
Reconciliation Discrepancies	0.00		0.00	
Total Other Expenses	\$0.00	\$0.00	\$0.00	0.00%
NET OTHER INCOME	\$0.00	\$0.00	\$0.00	0.00%
NET INCOME	\$2,019,001.02	\$0.00	\$2,019,001.02	0.00%

**AMBULANCE BILLING
&
TRANSPORT REPORT**

Month	2022	2023	2024
January	73	87	94
February	93	79	79
March	81	86	103
April	94	81	78
May	86	84	105
June	75	120	81
July	90	103	90
August	92	86	102
September	86	115	104
October	92	86	
November	87	86	
December	104	110	



Month	2022	2023	2024
January	\$ 45,385	\$ 58,387	\$ 75,767
February	\$ 62,509	\$ 81,019	\$ 77,119
March	\$ 84,303	\$ 68,763	\$ 61,251
April	\$ 52,956	\$ 75,599	\$ 89,377
May	\$ 47,415	\$ 74,577	\$ 68,797
June	\$ 92,324	\$ 95,639	\$ 78,232
July	\$ 75,581	\$ 96,872	\$ 78,582
August	\$ 35,455	\$ 76,175	\$ 78,410
September	\$ 64,803	\$ 84,125	\$ 79,476
October	\$ 63,485	\$ 71,943	
November	\$ 97,509	\$ 71,590	
December	\$ 60,188	\$ 52,699	



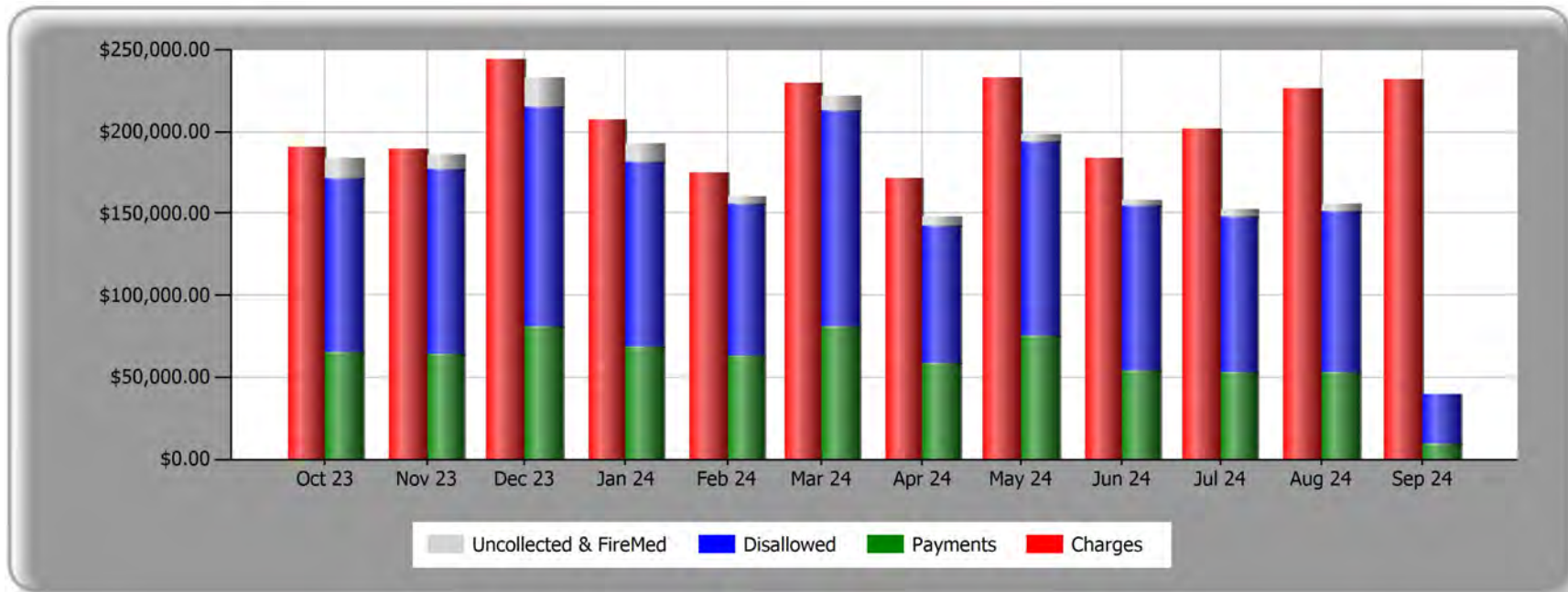
**Scappoose RFPD
ANNUAL COLLECTION STATISTICS**

Date Of Service	10/1/2023
Date Of Service	9/30/2024
Invoices	0
Company	Scappoose RFPD

Month	Tickets	Charges	Payments	%	FireMed	%	Disallowed	%	Uncollected	%	Pending	%
Oct 23	86	190,960.40	-65,182.06	34 %	-775.00	0 %	-106,994.74	56 %	-11,528.16	6 %	6,480.44	3 %
Nov 23	86	189,492.80	-63,960.34	34 %	-1,400.00	1 %	-113,456.00	60 %	-7,820.00	4 %	2,856.46	2 %
Dec 23	110	244,041.00	-80,655.97	33 %	-3,226.95	1 %	-135,017.05	55 %	-14,405.46	6 %	10,735.57	4 %
Jan 24	94	207,456.20	-68,794.23	33 %	-5,791.24	3 %	-112,720.42	54 %	-5,749.81	3 %	14,400.50	7 %
Feb 24	79	175,007.00	-63,778.44	36 %	-1,850.00	1 %	-91,895.13	53 %	-3,379.00	2 %	14,104.43	8 %
Mar 24	104	229,821.00	-80,920.29	35 %	-2,366.20	1 %	-131,910.27	57 %	-6,786.00	3 %	7,838.24	3 %
Apr 24	78	171,427.20	-58,309.33	34 %	-2,615.01	2 %	-84,632.12	49 %	-2,248.80	1 %	23,621.94	14 %
May 24	105	233,626.40	-76,049.74	33 %	-3,551.22	2 %	-118,511.58	51 %	0.00	0 %	35,513.86	15 %
Jun 24	83	183,513.80	-54,216.99	30 %	-2,500.00	1 %	-101,226.54	55 %	0.00	0 %	25,570.27	14 %
Jul 24	91	202,028.60	-53,588.98	27 %	-2,175.00	1 %	-94,978.08	47 %	-2,160.80	1 %	49,125.74	24 %
Aug 24	102	227,040.20	-53,292.78	23 %	-1,733.67	1 %	-98,637.05	43 %	-2,160.80	1 %	71,215.90	31 %
Sep 24	104	232,407.40	-9,543.45	4 %	0.00	0 %	-30,172.32	13 %	0.00	0 %	192,691.63	83 %

1,122 2,486,822.00 -728,292.60 -27,984.29 -1,220,151.30 -56,238.83 454,154.98

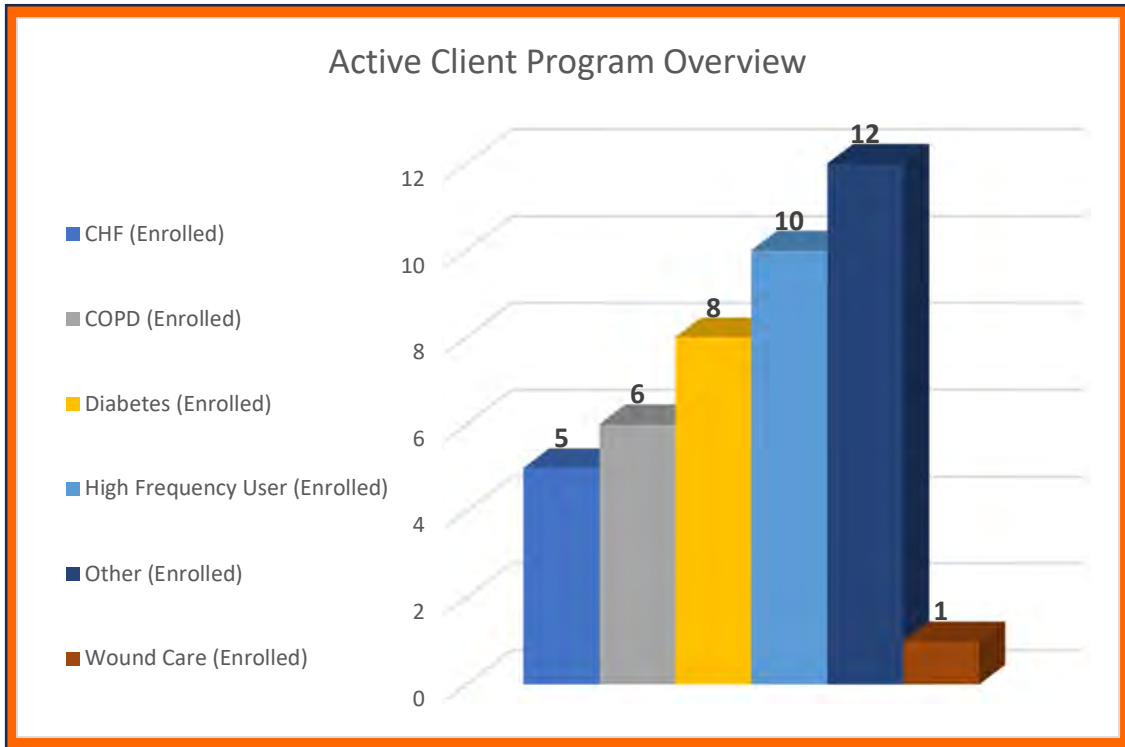
All amounts shown relate directly to each month's charges. They will not reconcile to monthly deposit reports



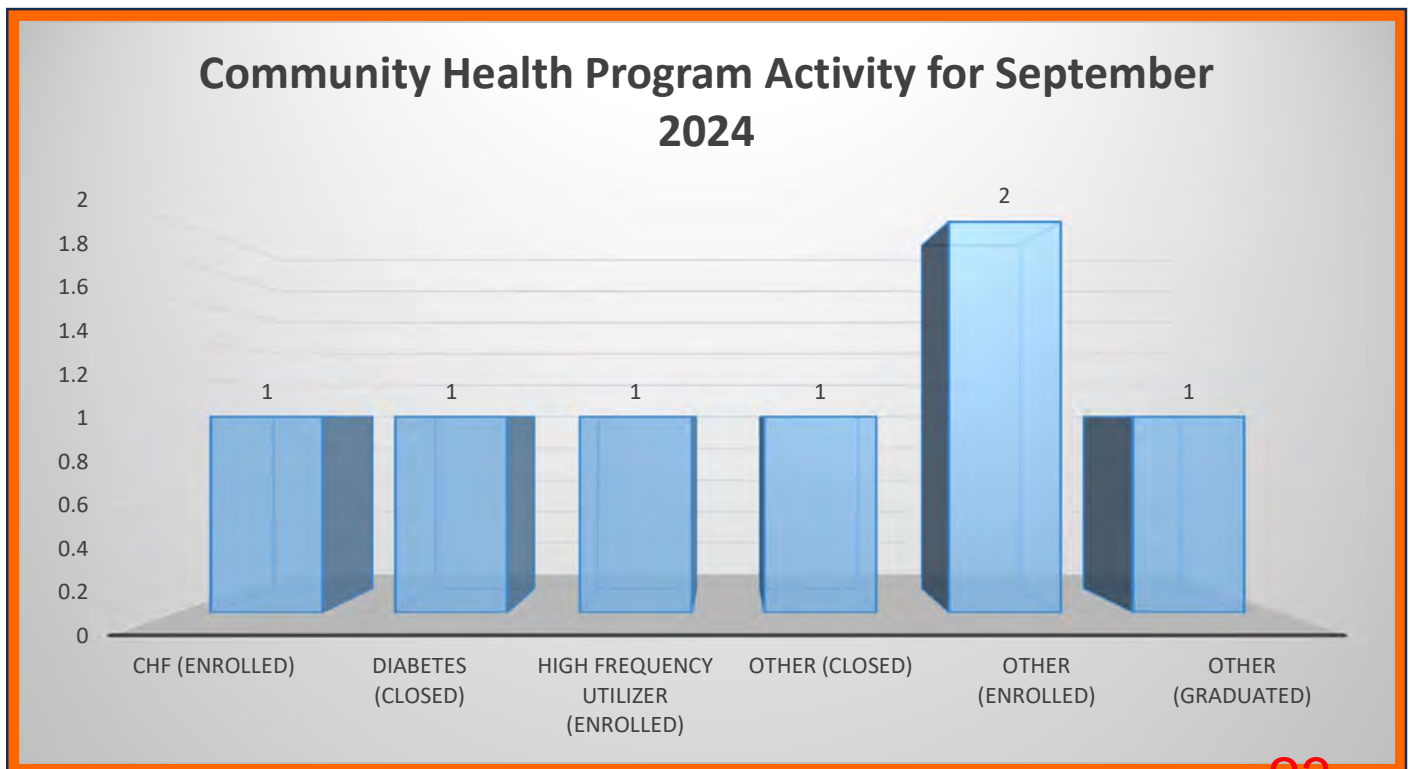
COMMUNITY PARAMEDIC REPORT

September 2024 Community Paramedic Program Report

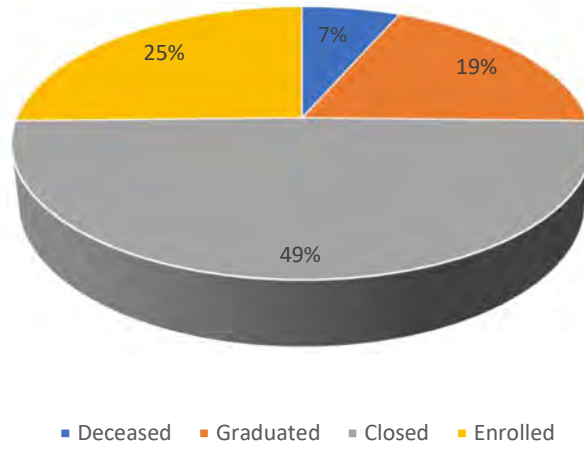
As of **September 30, 2024**, our Community Paramedic has **42 clients** in Columbia County enrolled and actively participating in one of the programs. The youngest being **19 years old**, the oldest being **94 years old**, with the average age being **59 years old**.



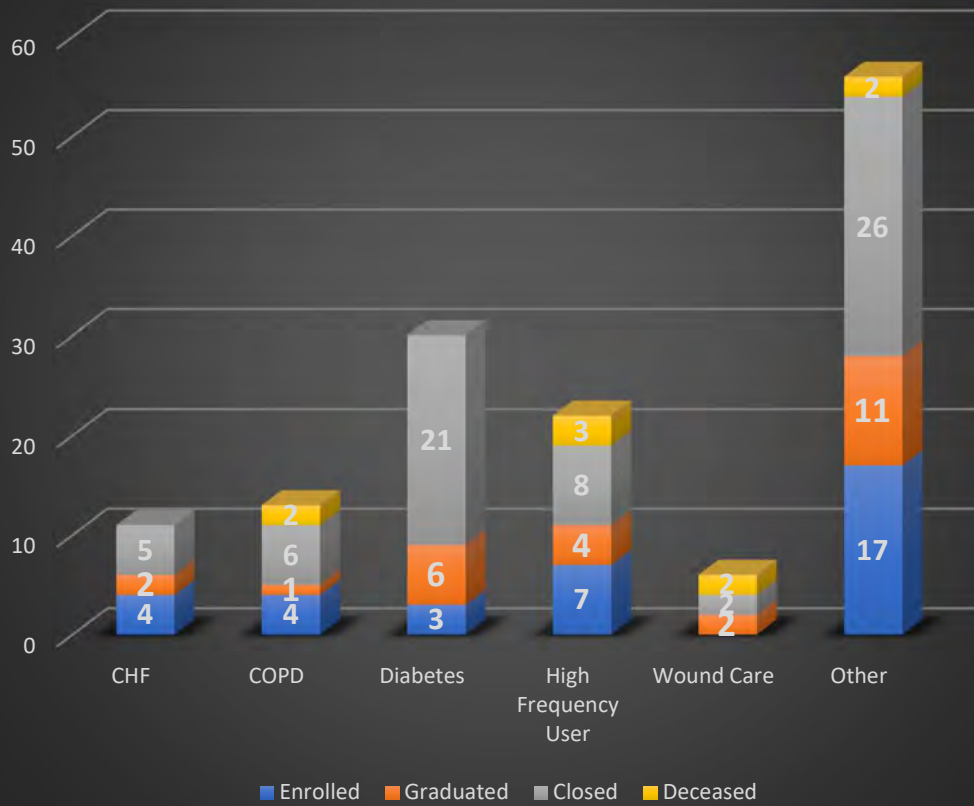
The graphic below represents program status changes that occurred in **September 2024**.



Client Program Status Update Overview 2024

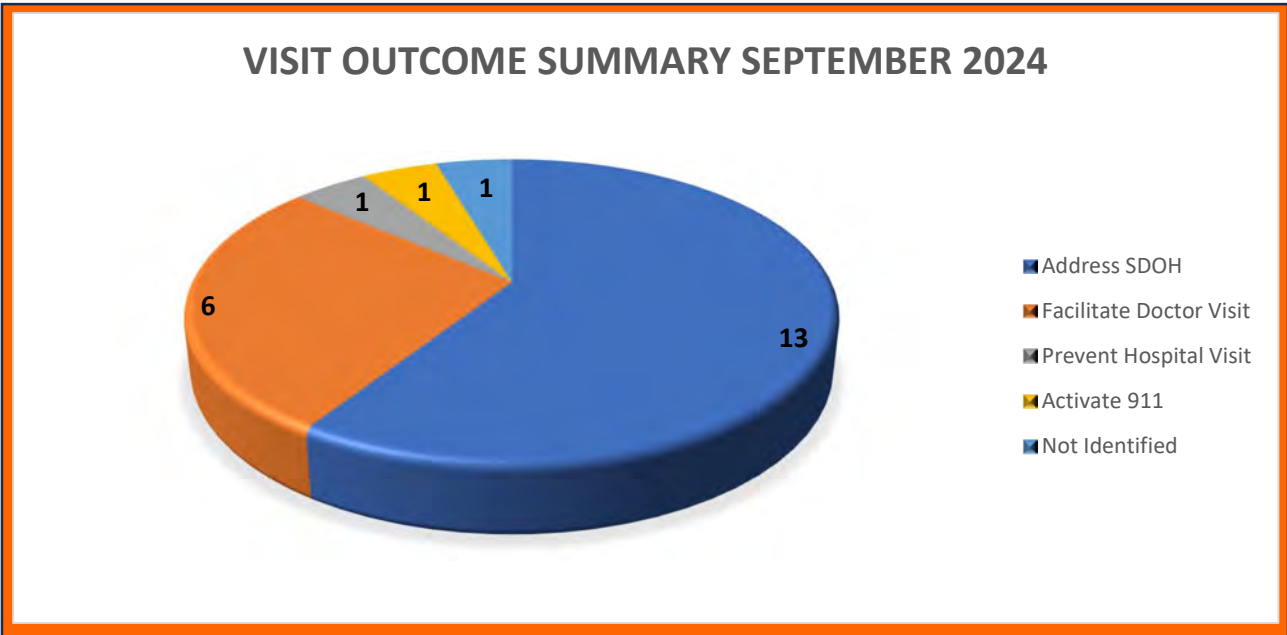
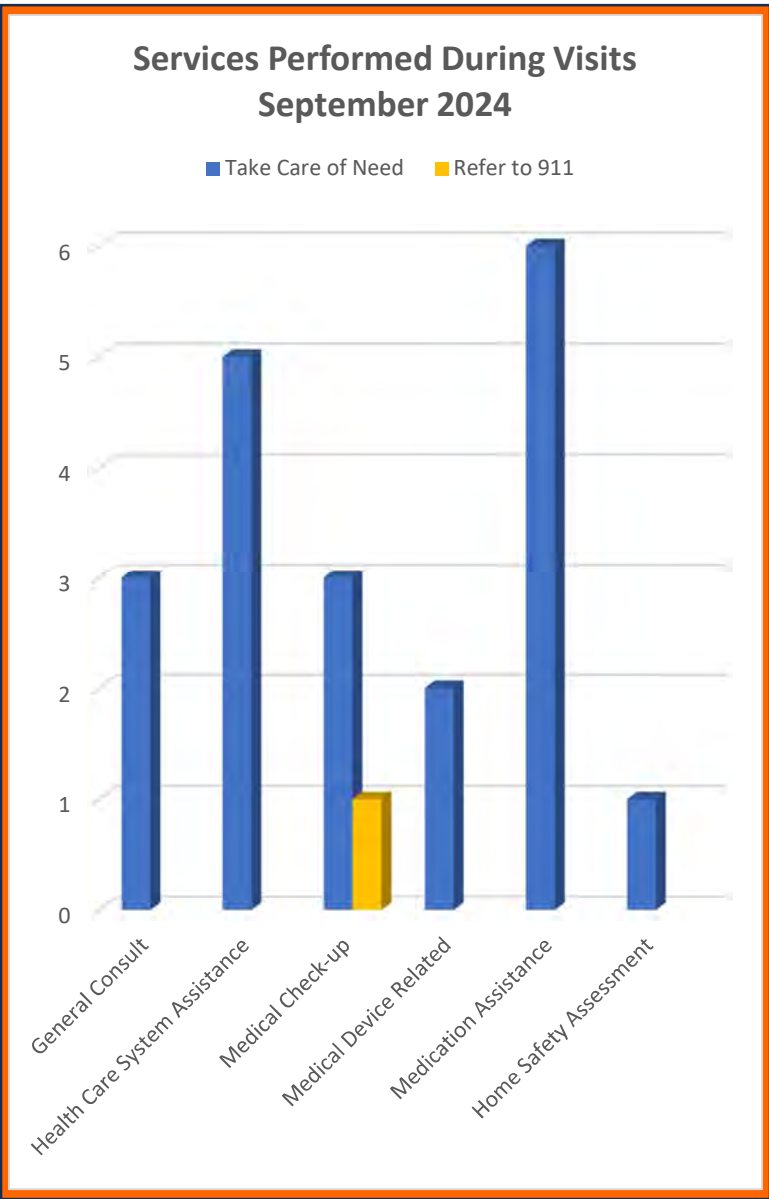


Client Program Update Overview 2024



The total number of documented client visits during **September 2024** is **21** compared to **36** during the same time period in 2023. The graph below represents the comparison of initial client visits to subsequent client visits performed by the CP for **September 2023 / 2024**.





*SDOH = Social Determinants of Health

A significant amount of the Community Paramedic's work is Client Advocacy. The chart below shows the number of times in **September 2024** resources were contacted on behalf of a Client. The purpose of these consultations can range from simply scheduling a medical appointment; to filling a prescription; to sharing information following a home visit; to ensuring a Client has access to food.



*DME = Durable Medical Equipment

RESPONSE ACTIVITY REPORT

MONTHLY REPORT

SCAPPOOSE RURAL FIRE PROTECTION DISTRICT



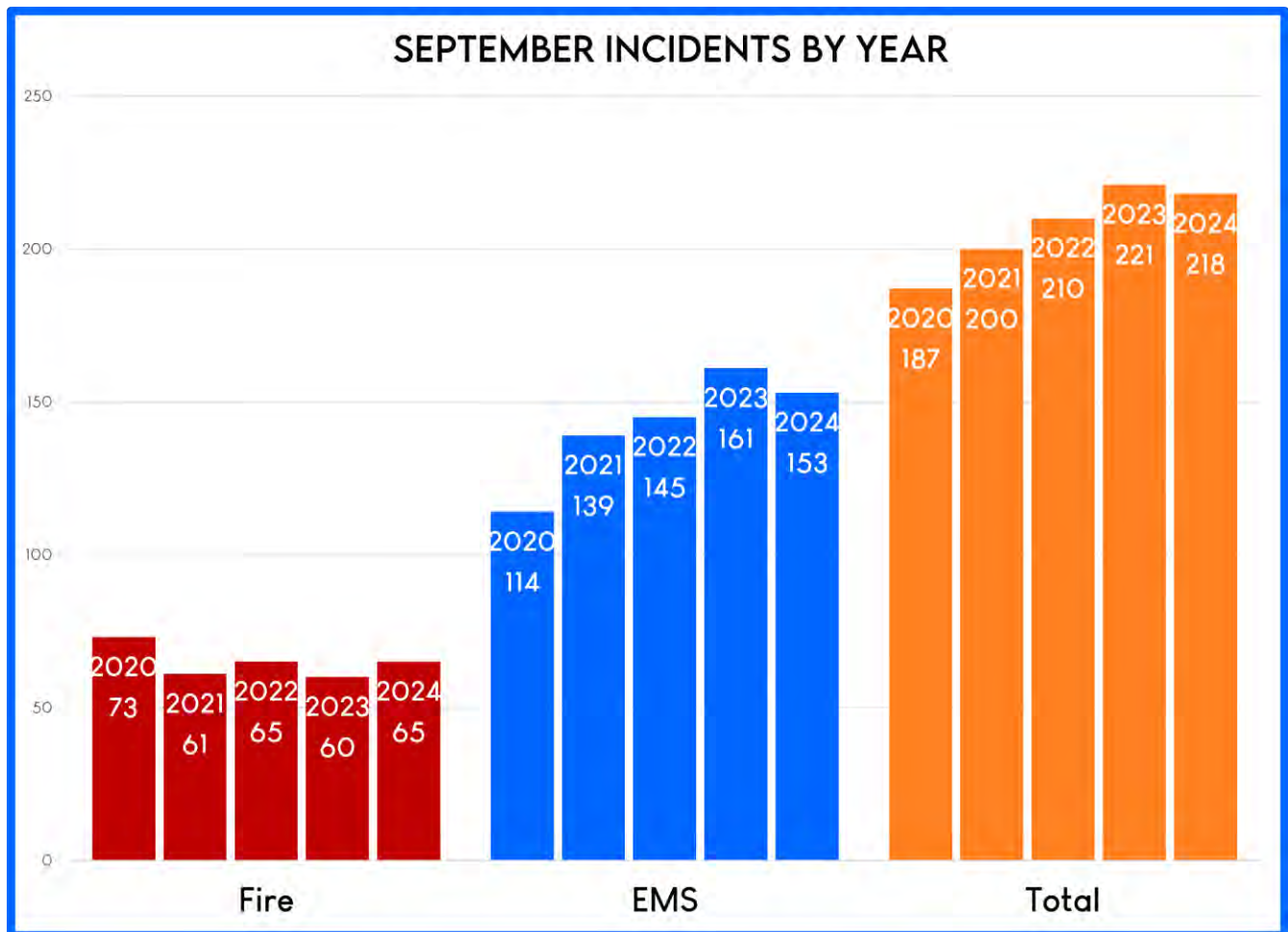
SEPTEMBER 2024

OPERATIONS

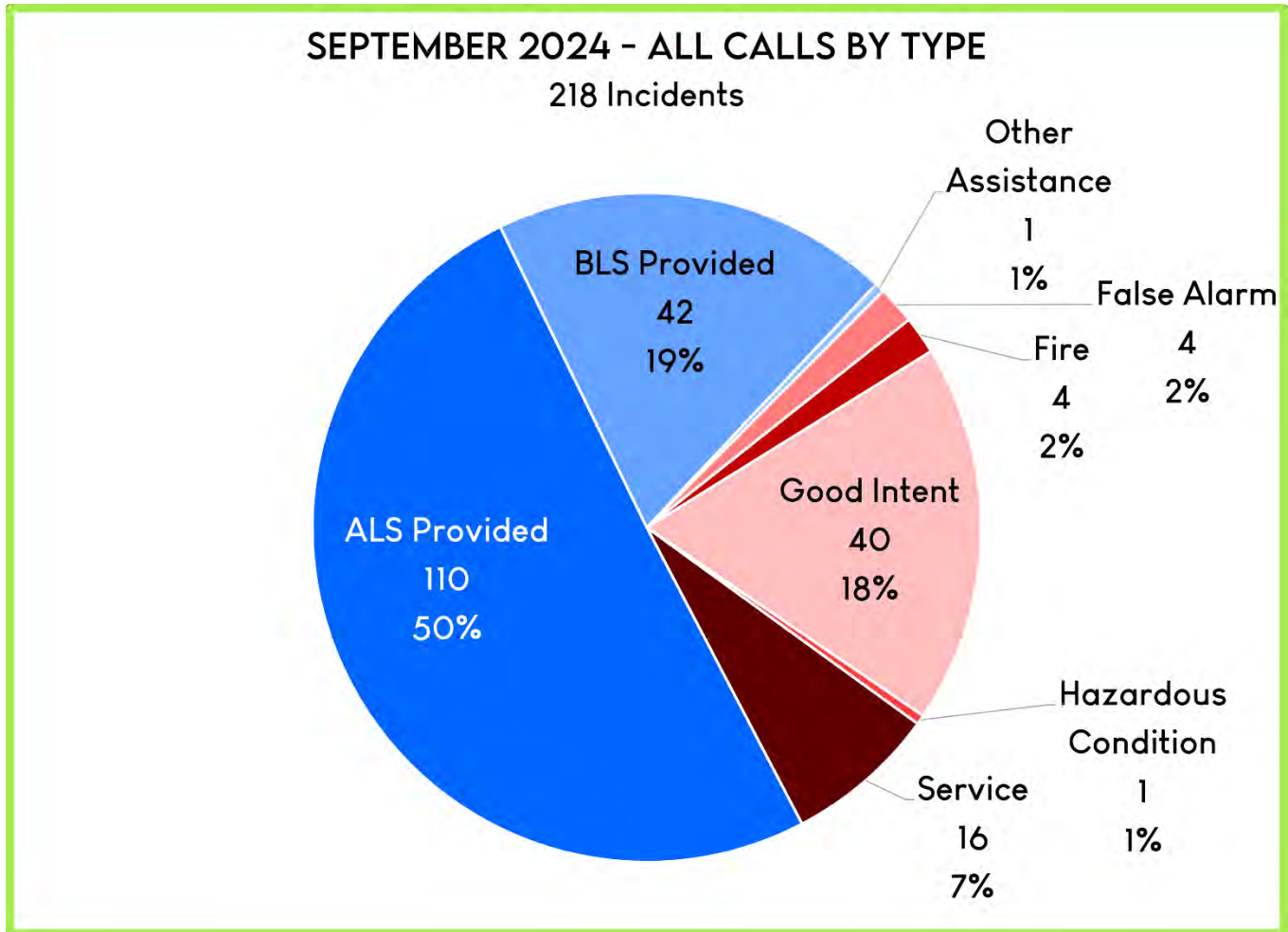
For the month of September, Scappoose Rural Fire Protection District responded to a total of **218** calls for service. There was a total of **462** apparatus responses spending **286** hours and **37** minutes of time. EMS incidents accounted for **70%** of the call volume, while Fire incidents were **30%**. There were **153** EMS related calls for the month, including a total of **166** patients treated, with **104 (63%)** of those transported to area hospitals. COVID-19 was suspected or confirmed in **0** patients.

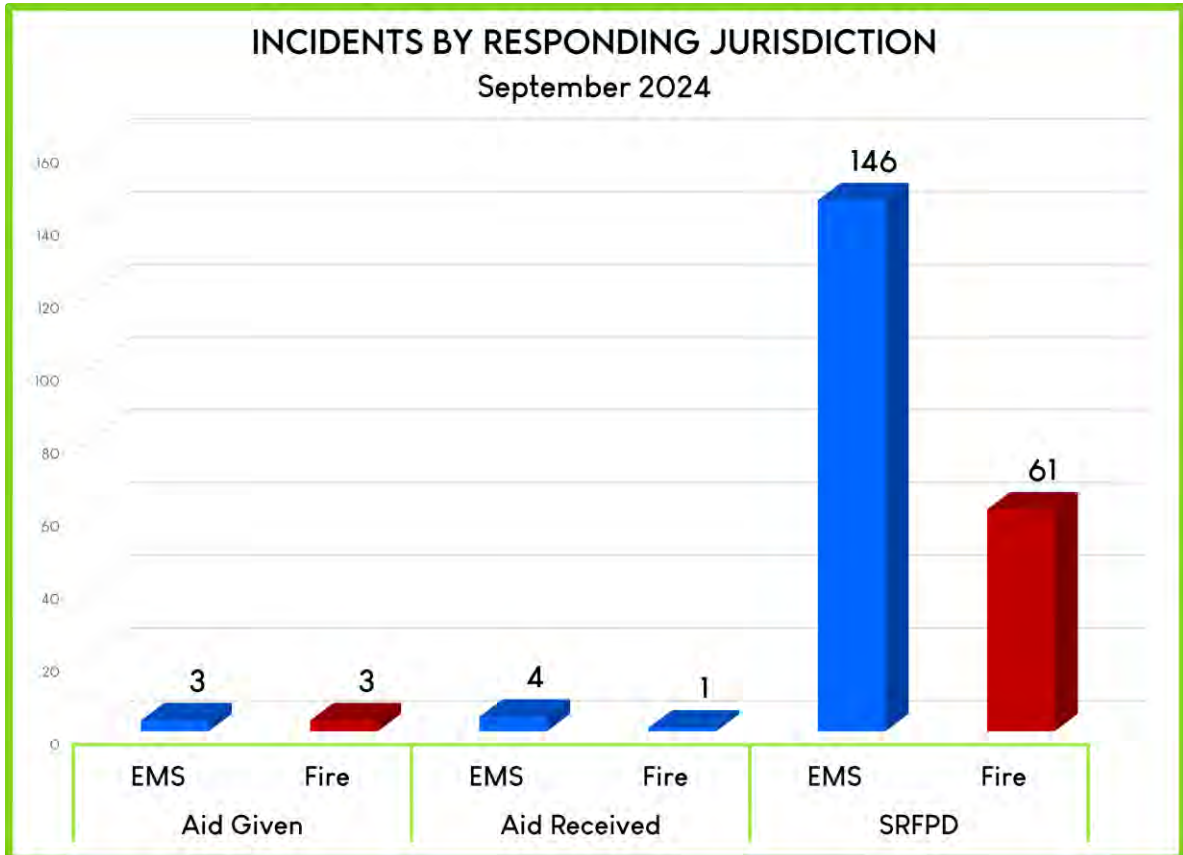
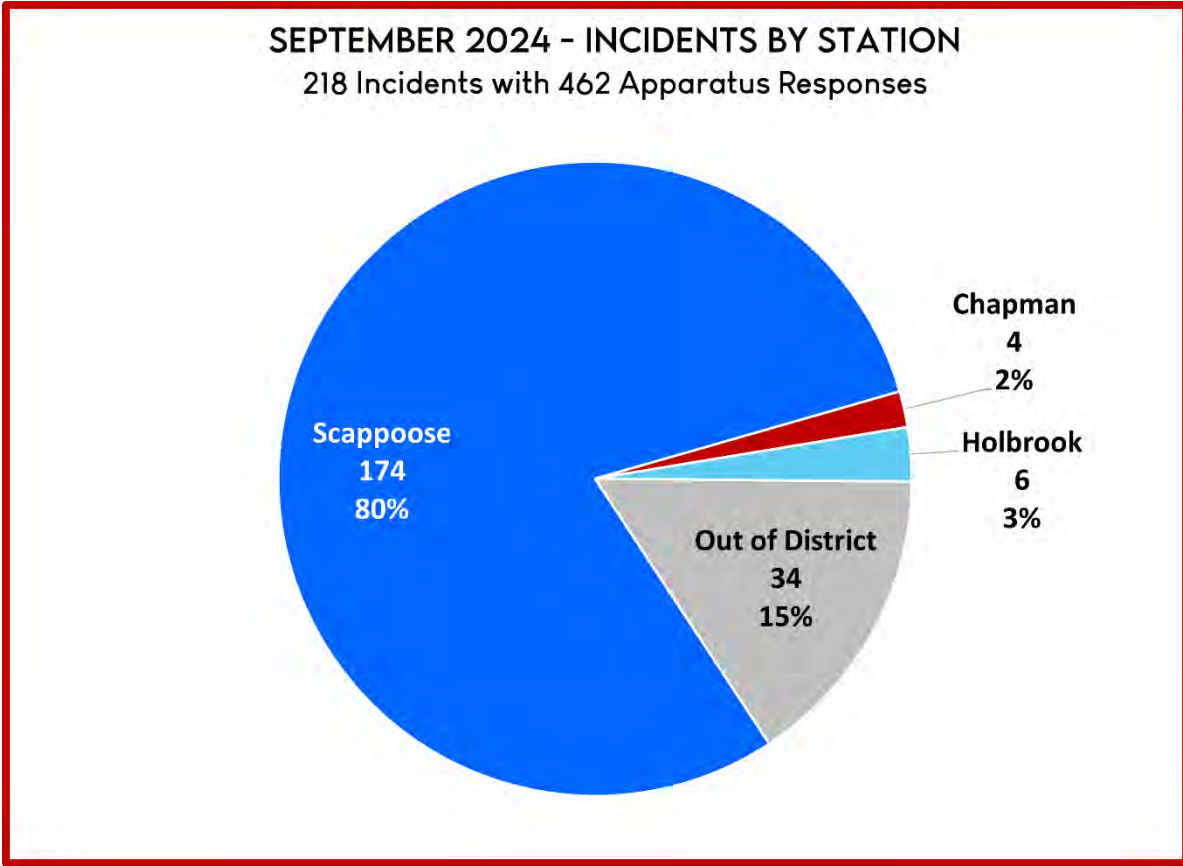
Approximately **47%** of the calls for service (**102** incidents) represent overlapping calls (at least one other call in progress). Approximately **40%** (**27** incidents) of the of the **68** incidents that occurred during the hours of 8 PM to 8 AM represent overlapping calls. There was **1** incident where unit(s) were deployed for more than two days. Either of these situations could require units to respond to areas outside their base districts, which would result in increased response times as well as depleted available resources to respond to emergencies.

For the month of September, SRFD averaged **2.17** Fire calls per day and **5.10** EMS calls per day for an overall daily average of **7.27** calls per day. Total Fire & EMS incidents for the same month in 2023 was **221**. There were **1.36%** less calls this month compared to the same month last year.

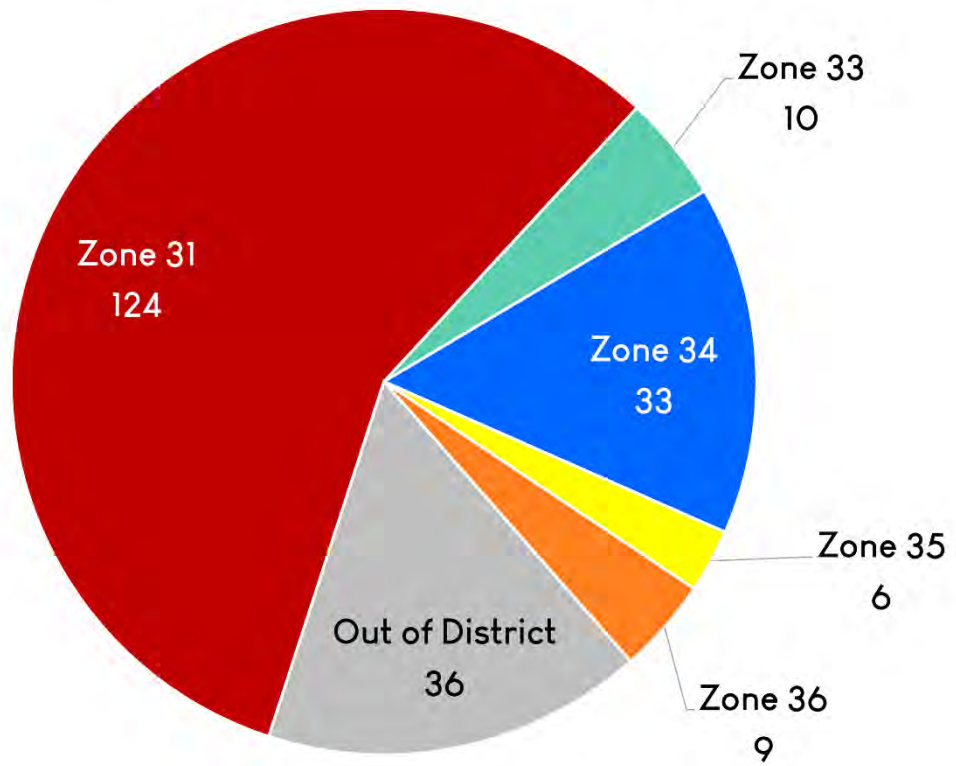


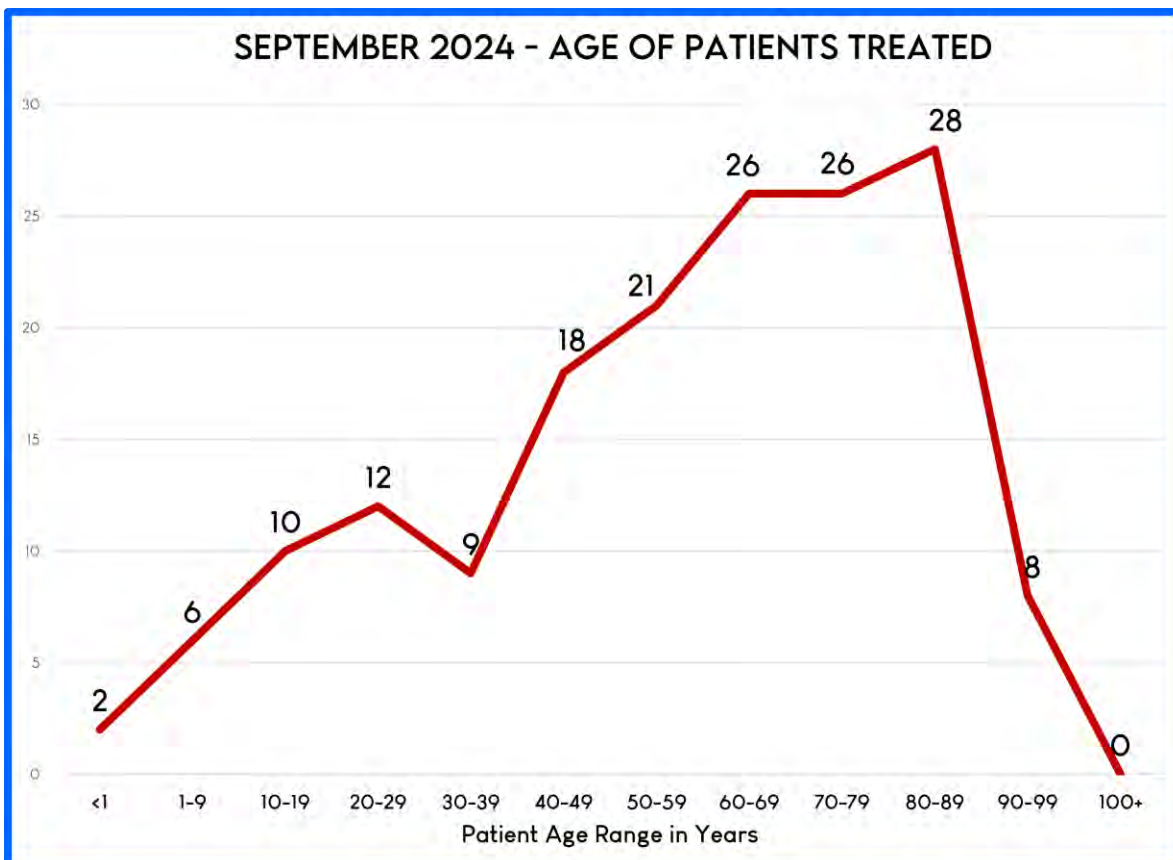
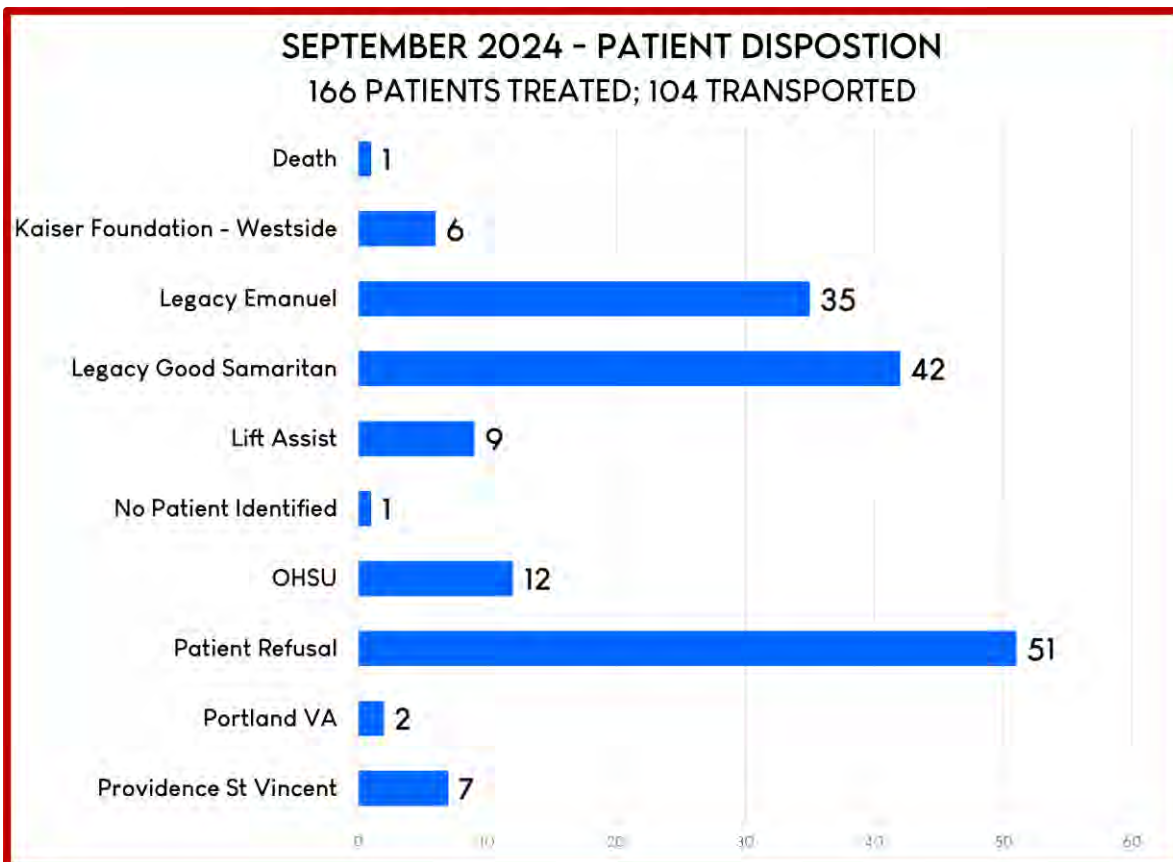
FIRE AND EMS CALL BREAKDOWN FOR SEPTEMBER 2024



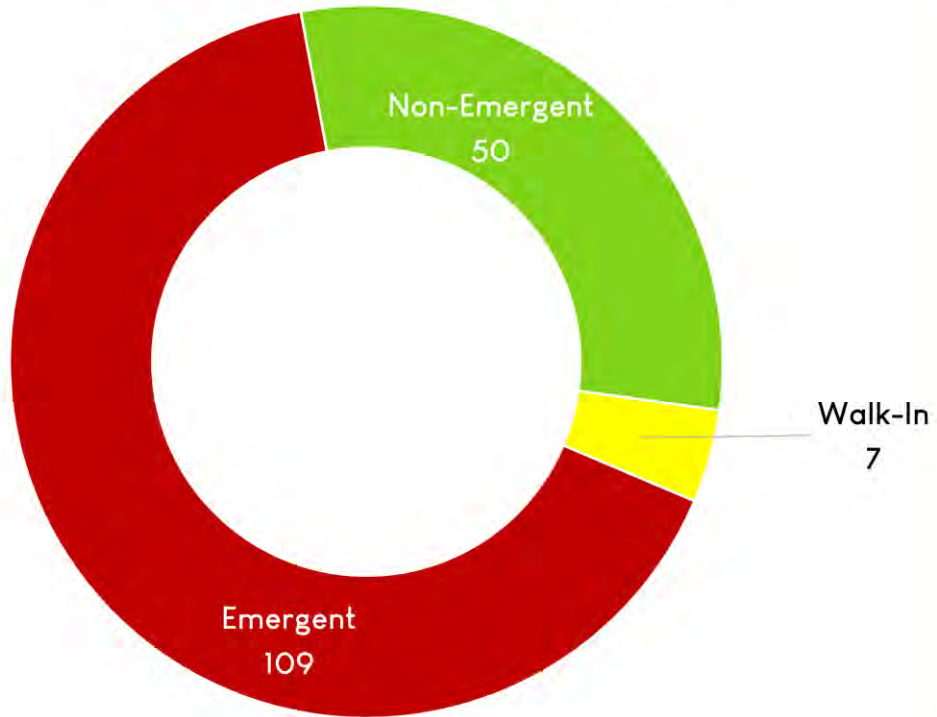


SEPTEMBER 2024 - INCIDENTS BY ZONE

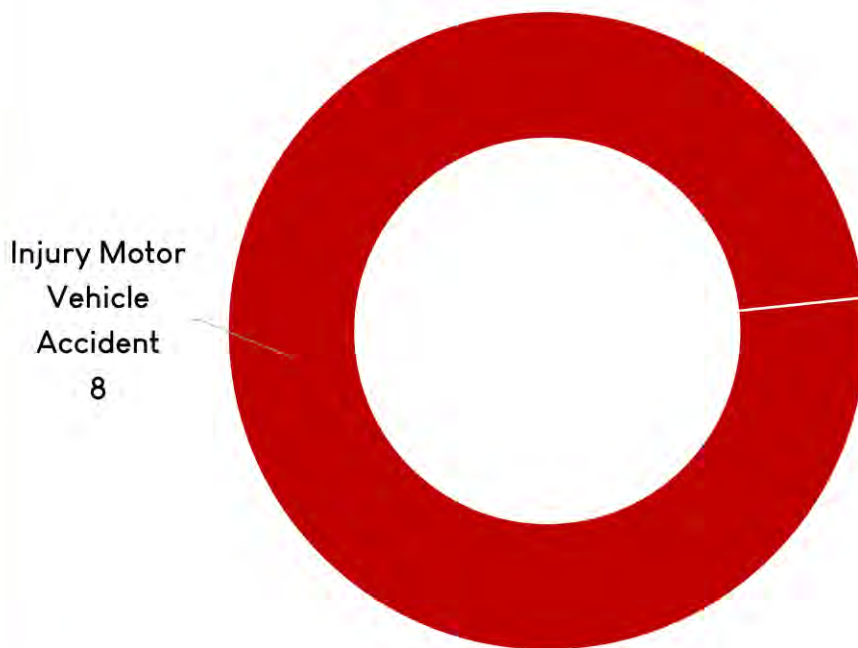




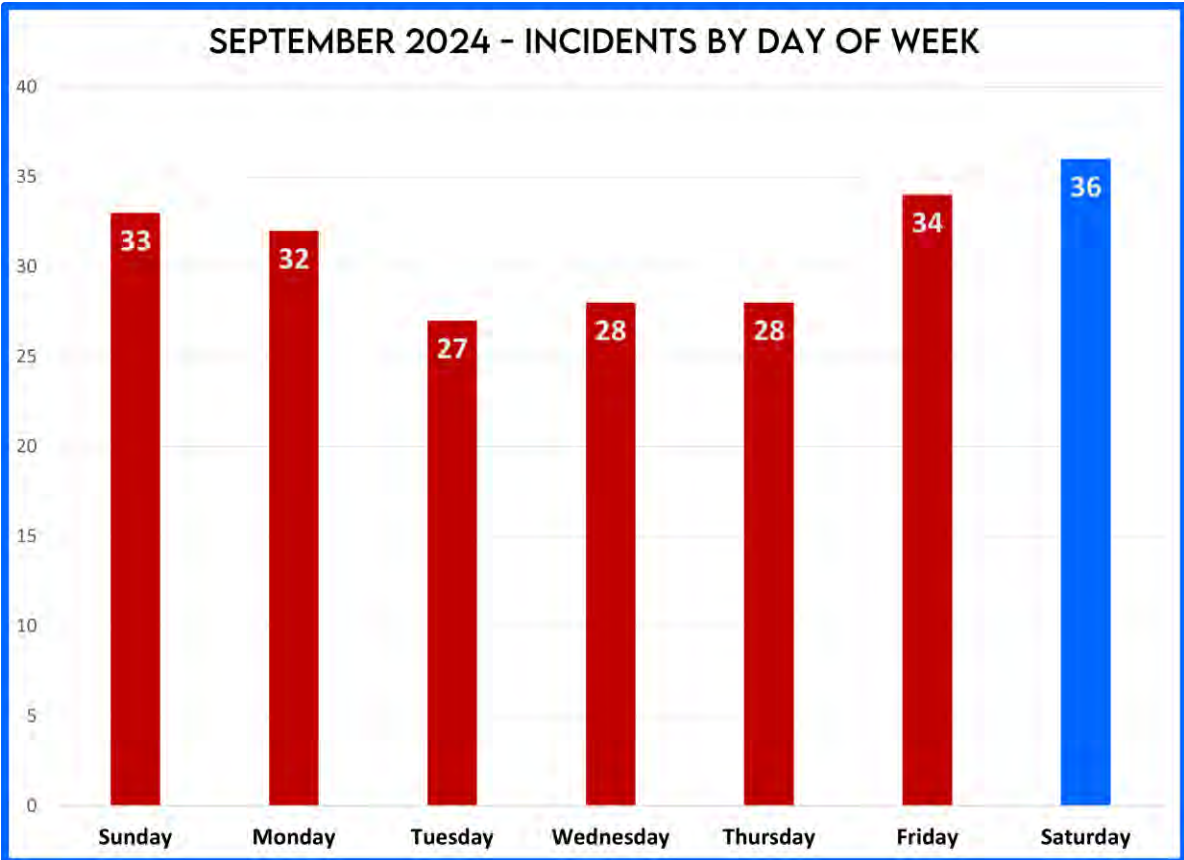
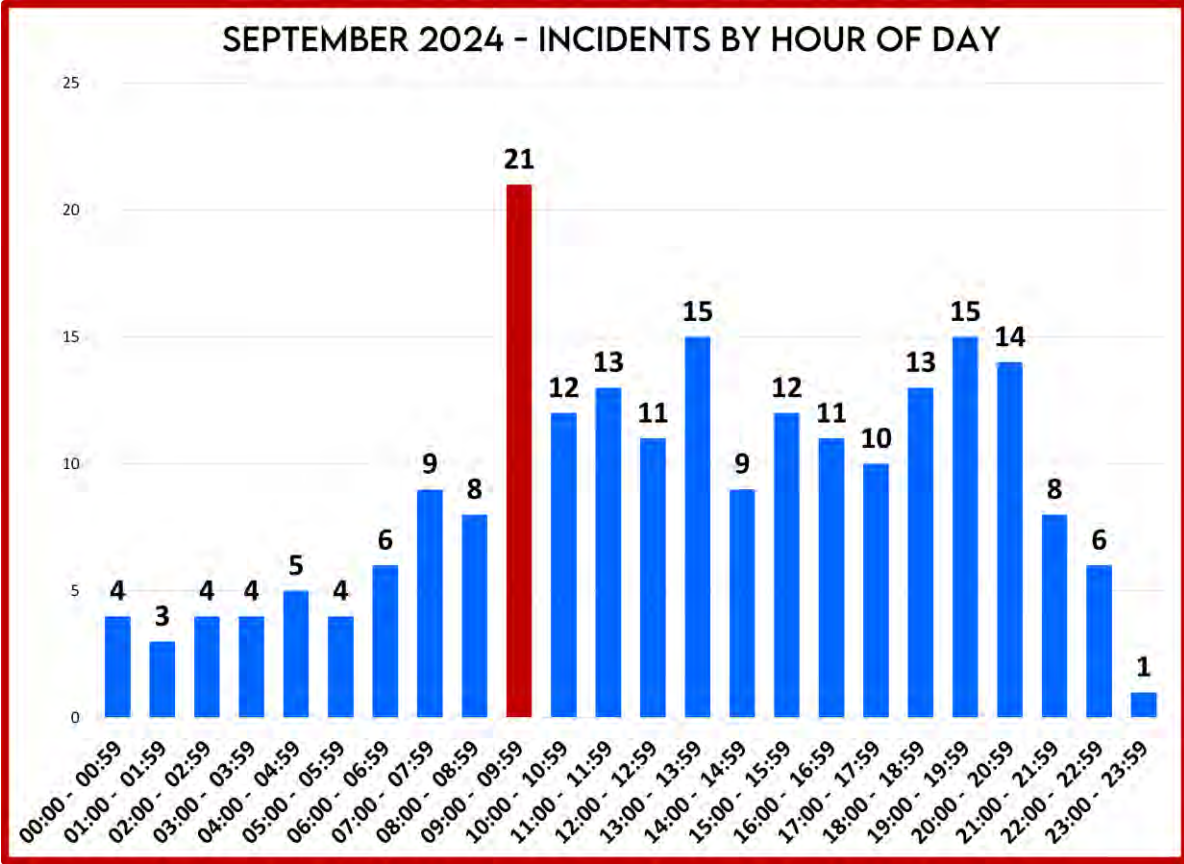
SEPTEMBER 2024 - EMS RESPONSE MODE



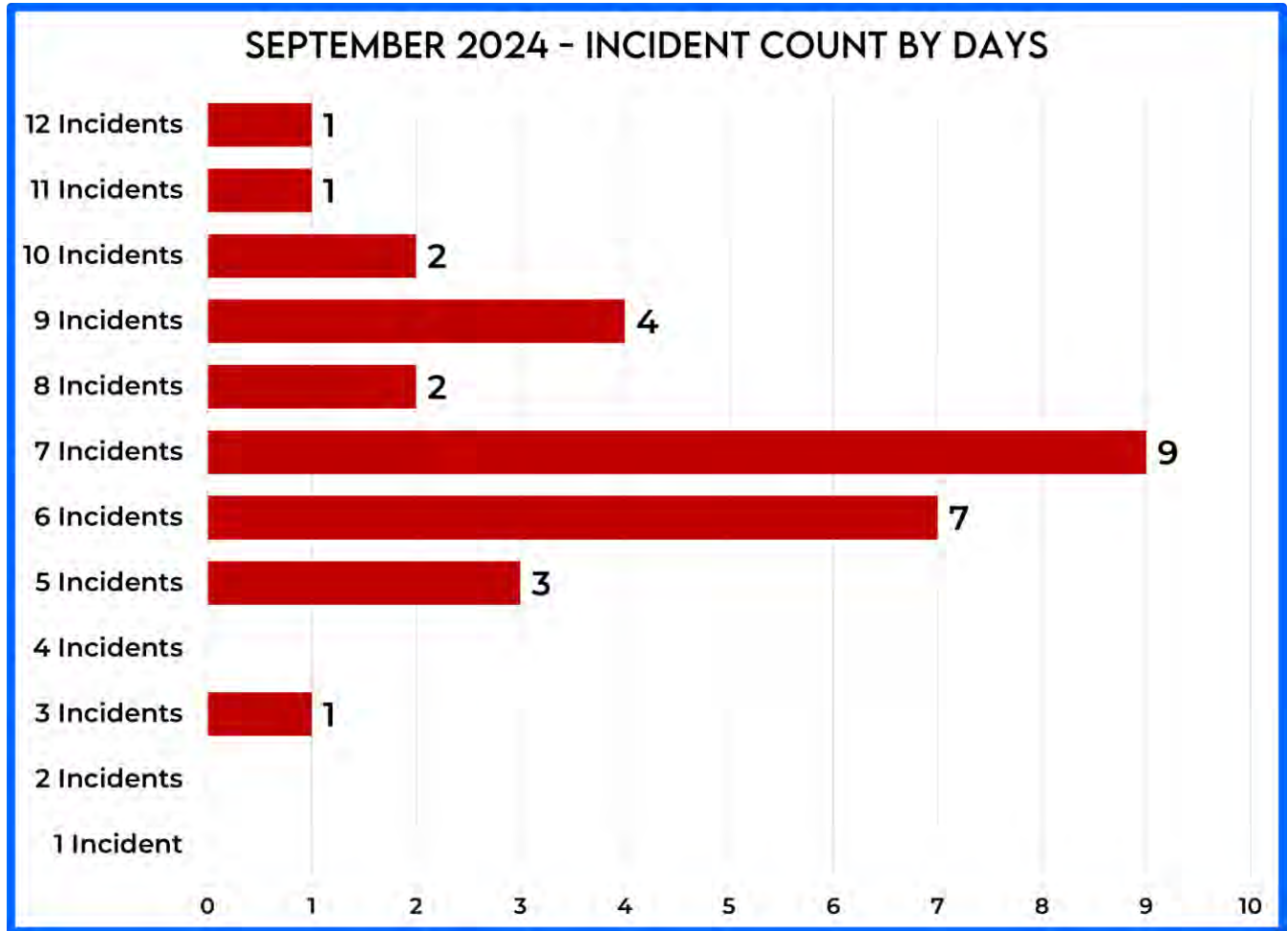
SEPTEMBER 2024 - 8 MOTOR VEHICLE ACCIDENTS



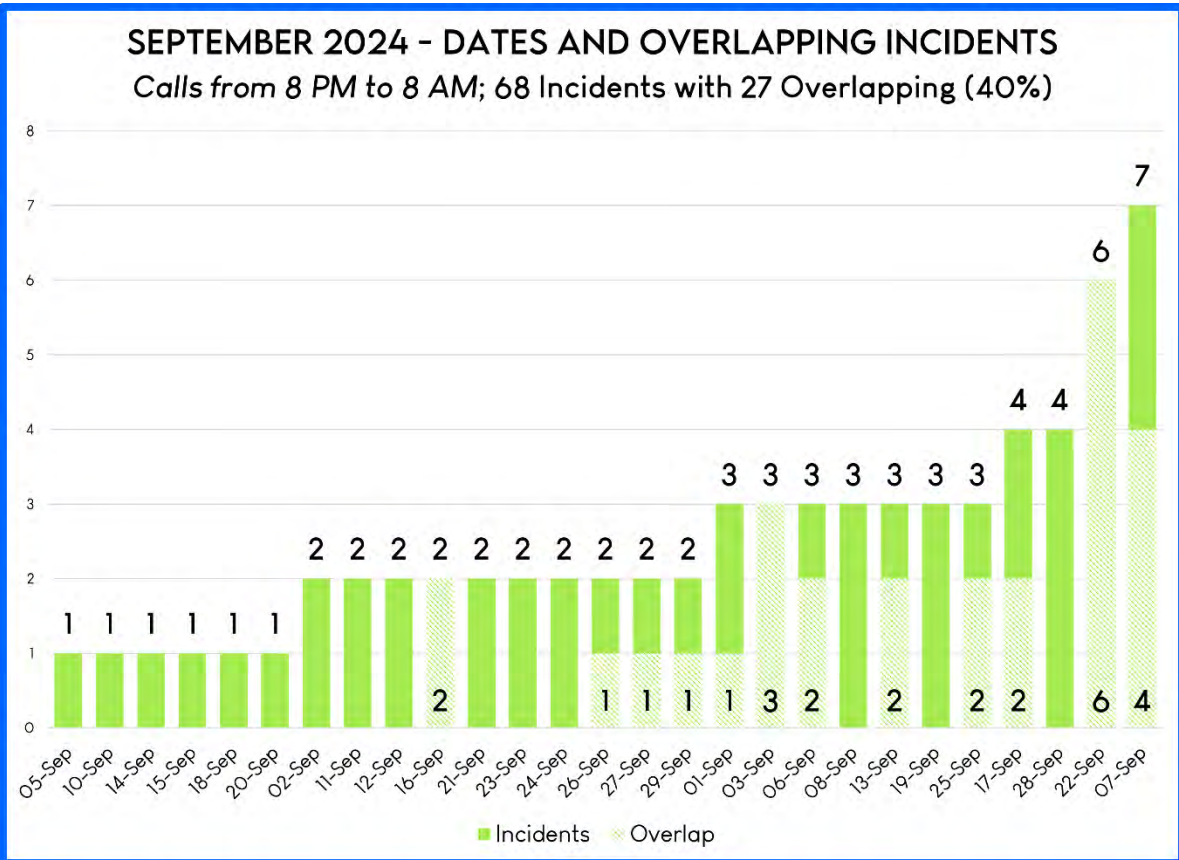
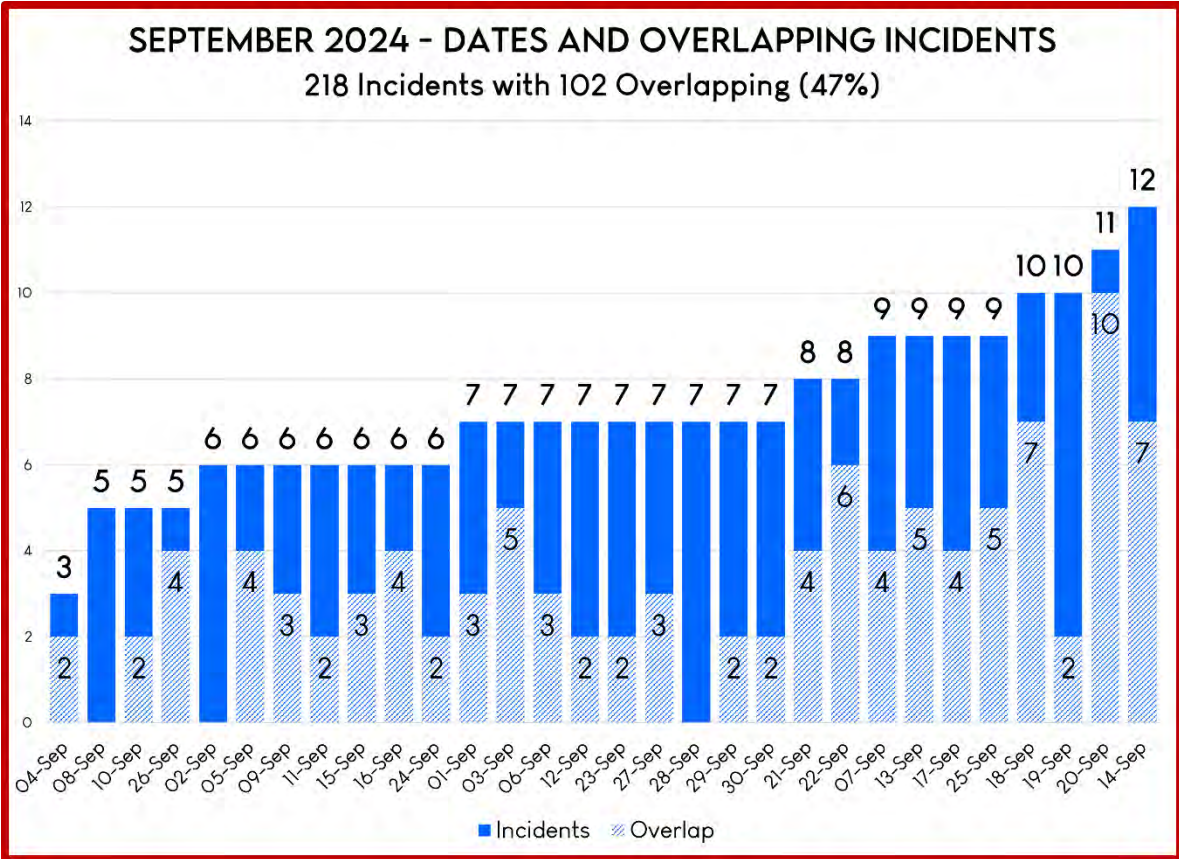
OPERATIONS



OPERATIONS



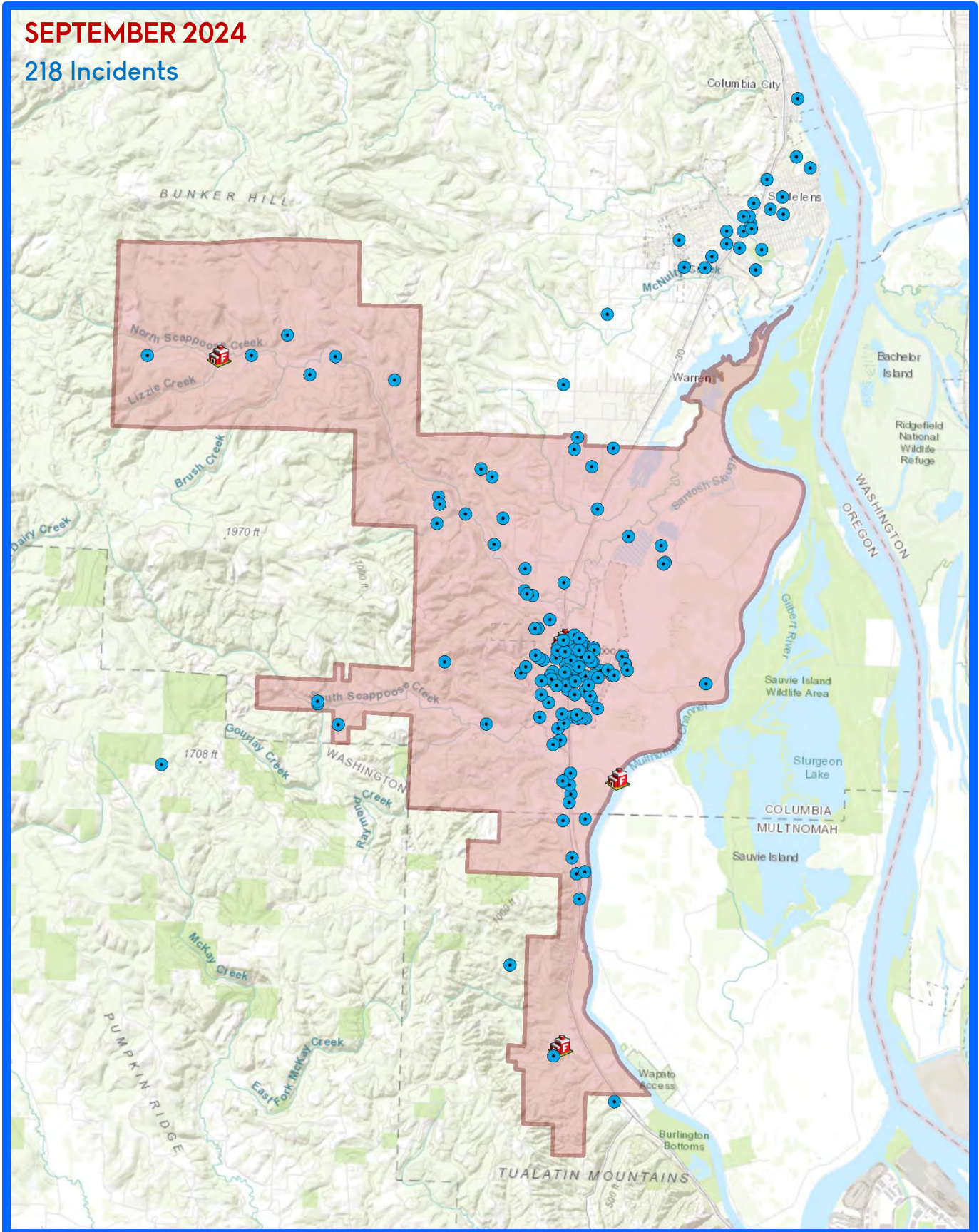
OPERATIONS

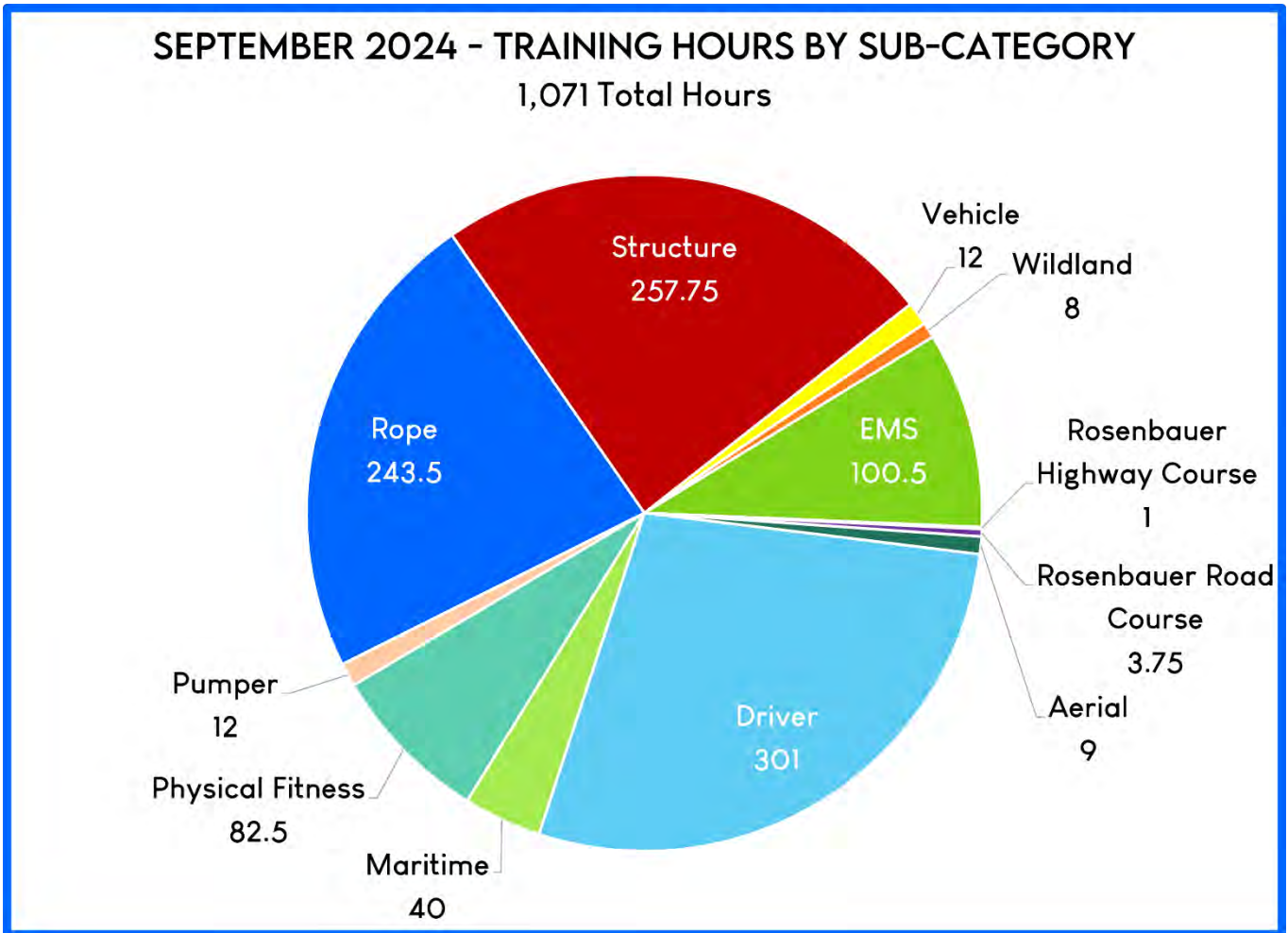


OPERATIONS

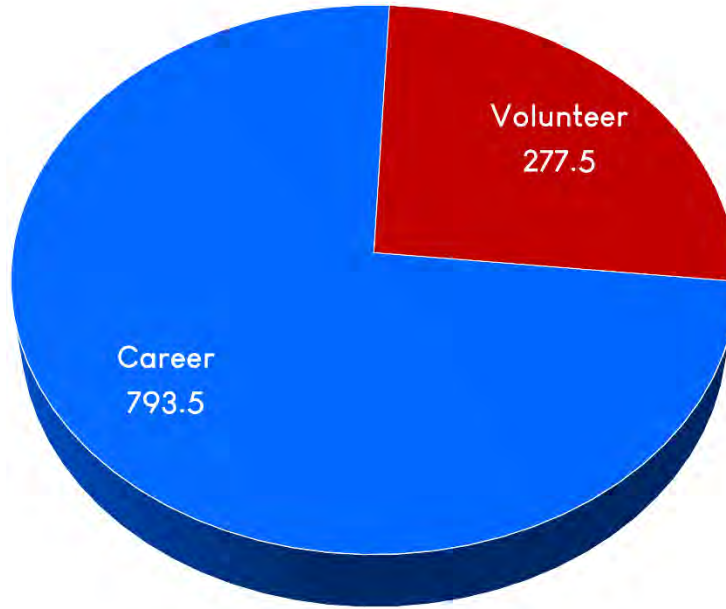
SEPTEMBER 2024

218 Incidents

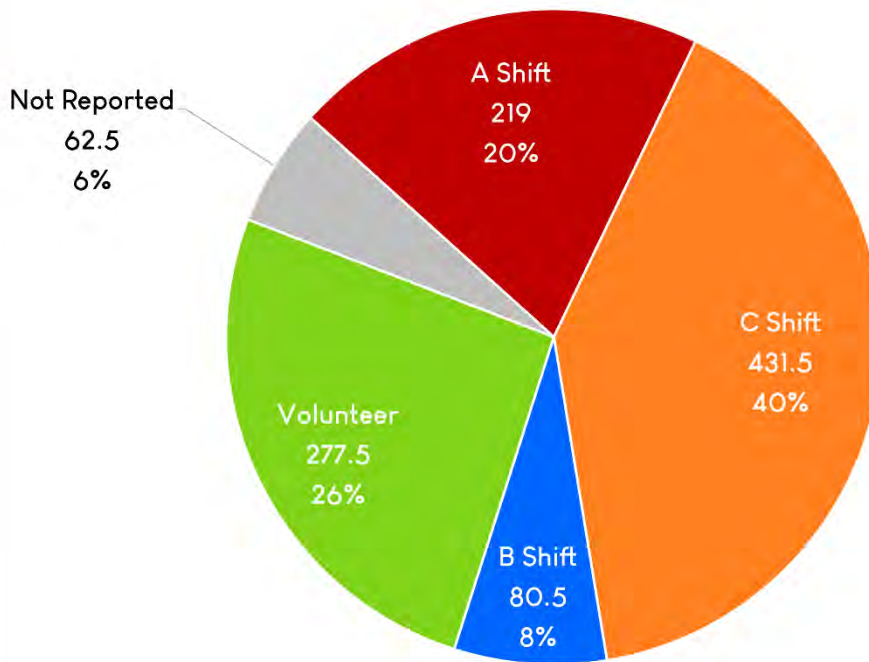




SEPTEMBER 2024 - VOLUNTEER & CAREER TRAINING HOURS



SEPTEMBER 2024 - TRAINING HOURS BY SHIFT



**UNCREWED
AIRCRAFT (UAS)
ACTIVITY
REPORT**

BOARD AVIATION REPORT

October 2024

TOTAL FLIGHTS: 17

TOTAL HOURS: 2 hours 49 Minutes 14 seconds

CAPTURED IN AIR DATA



CAPTURED IN DRONE SENSE

Start Date	Start Time	End Time	Flight Hours	Flight Duration	Takeoff Latitude	Takeoff Longitude
9/17/24	10:58 AM	11:02 AM	0.07	00:04:30	45.657087	-122.757864
9/17/24	10:49 AM	10:57 AM	0.13	00:08:00	45.65083	-122.757547
9/17/24	10:48 AM	10:48 AM	0.01	00:00:30	45.647572	-122.758184
9/17/24	10:28 AM	10:49 AM	0.34	00:20:28	45.647568	-122.758174
9/17/24	10:08 AM	10:34 AM	0.42	00:25:20	45.647566	-122.758191
9/17/24	10:01 AM	10:01 AM	0	00:00:02	45.647558	-122.7582
9/17/24	9:58 AM	10:18 AM	0.34	00:20:39	45.647569	-122.758177
9/17/24	9:57 AM	9:57 AM	0	00:00:05	45.647569	-122.758179
9/17/24	9:36 AM	9:56 AM	0.34	00:20:16	45.647561	-122.758187

STAFF REPORTS

Fire Chief Report OCTOBER

Meetings Attended

Date	Topic	Date	Topic
9/1/24	Whisky / Sandstone Fire SOFC	9/11/24	Whisky / Sandstone Fire SOFC
9/2/24	Whisky / Sandstone Fire SOFC	9/12/24	Marathon EX Planning Mtg
9/3/24	Whisky / Sandstone Fire SOFC	9/12/24	Board Meeting
9/4/24	Whisky / Sandstone Fire SOFC	9/16/24	Active Threat Meeting
9/5/24	Whisky / Sandstone Fire SOFC	9/17/24	Big Water Drill
9/5/24	Meeting with Finance & Board Pres	9/19/24	Officer Meeting
9/6/24	Whisky / Sandstone Fire SOFC	9/23/24	Meeting with Port of Col. County
9/7/24	Whisky / Sandstone Fire SOFC	9/24/24	Labor Mgt. Mtg
9/8/24	Whisky / Sandstone Fire SOFC	9/25/24	Image Trend Mtg
9/9/24	Whisky / Sandstone Fire SOFC	9/26/24	IFUASS Subcommittee Mtg
9/10/24	Whisky / Sandstone Fire SOFC		

Hours Worked AUGUST: 338

Hours On Call in AUGUST: 168

Hours On Call For CRFR: 31

Hours TRAINING AUGUST: 12

TOTAL HOURS: 549

Training

Big Water Drill

Wednesday Night Drill

Interagency Aviation Training

Projects

Portland Fire Mutual Aid Agreement – *In Progress*

Seismic Upgrade Grant – *Scoping to see if this is a possibility*

May 2025 Election ~ *In Progress*

Working with state senators / reps for legislation changes ~ *In Progress*

CRFR Agreement for Plan Review ~ *In Progress*

Fire Station Project ~ *Tabled*

SPIRE 2023 ~ *Awarded Airbags and COW (Cell On Wheels)*

NASA ACERO ~ *In Progress*

Just like last month, this report is being authored from the confines of a temporary structure that is part of a plethora of buildings that make up the Incident Command Post (ICP) of the incident I have been assigned. Our team did a very challenging transfer of command by taking over two complex fires at the same time and having to shadow two Complex Incident Management Teams (CIMT) before we assumed command. In total, there were 18 fires in our area of operation in various stages of suppression and repair. The learning on a personal level has been something that I would never have achieved at the National Fire Academy (NFA) or by reading books or taking classes. I am looking forward to sharing what I have learned, implementing things that could benefit our organization and help the county and neighbors in the event of a significant event.

Last month we started in a slow and deliberate conversation with our neighbor about assisting them with Duty Officer (DO) coverage. Due to a couple of staffing challenges, CRFR had been down to only one Chief, the fire chief, for over 30 days. Our stance as a leader in the community has always been to help our neighbors when they ask for help, if we can. Chief Marks and I have taken on a few shifts to give their chief some much needed time off. This is a short-term assist. Should this need to go on longer, CRFR has been advised that we will need to formalize an agreement and execute a delegation of authority. There are some other challenges, but we are working to mitigate those as you read this.

Also, as part of the ask, we have been asked to assist with taking on some of the Plan Review and commercial inspections that come with new construction. In our preliminary conversations, we have talked about a limited agreement (IGA) that would not include driveway inspections, assuming the role and title of Fire Marshal, nor be required to do any standard fire prevention work. The sum of the ask would be to assist in the large commercial projects only. This would not be for free. We have given them two options, one of which was \$2,500 a month, regardless of the amount of work we have.

Maintenance continues to plague our budget with tests. While we do our best to stay on top of all the preventative maintenance, due to the use and wear our equipment experiences, we will constantly be playing catch up. One thing that will help is that we are about to in-service a couple more vehicles. Unfortunately, because of an injury to one of our employees, our timeline for placing the new engine in service has been delayed by a couple of weeks. We should be receiving our new DO vehicle by middle to the end of November.

On the vehicle front, we will need to place an order for a new ambulance next month. Due to the 500 plus day order time, we will have to get the order in to prevent unnecessary wear and tear on our current fleet. In addition to the order for an ambulance, we will be proposing and submitting a supplemental budget request and purchase request at the next board meeting to replace our Heart Monitors. We did not budget enough in our capital outlay and will need the supplemental to cover the increased cost.

Our member outreach employee has been extremely successful in the recruitment process for bringing on new fire volunteers. We wish we could bring on all that applied, but due to

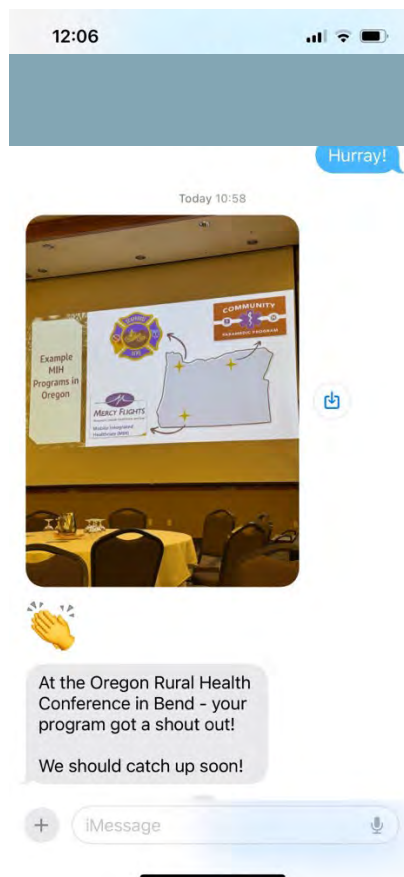
funding restrictions (costs of the background investigations, medical screening, purchase of bunker gear), we will start this next year by bringing on only 10 new fire volunteers. Our team is working hard to prepare for the next academy.

Last month we received another trailer to add to the equipment cache in the parking lot. We are the custodians of the Regional Disaster Preparedness Organization (RDPO), one (1) mile hose kit. This is part of a regional hose kit cache. There is one hose kit in each county. We are responsible for the one for Columbia County.

Our community paramedic program continues to collect successes and is being shared with others around the state (see photo). We have recently posted for that position as well as our vacant Emergency Response Technician (ERT). We are doing our best to get the word out to as many people as we can.

Also, our agency is working with Hillsboro Fire on another RDPO project on Active Threats. This project is being led by them with minimal support from Scappoose. However, during discussions with Hillsboro Fire and Portland Fire, agencies are starting the process of planning for potential disruptions around the region in the next 30 days. As we learn more about this, I will share with you what the discussions amount to.

Lastly, please take a moment to assist me in thanking our talented administrative staff in the front office for the incredible job that they do. They truly are the glue that holds us together. Specifically, the effort and deliberate work they put into the audit was very high quality. We are very lucky to have them.





**Assistant Chief Marks
October 2024**

September Projects:

Duty Shifts - Safety Program - Wellness Program
CQI Program – Compliance Data Collection -
Records Requests

Drills / Activities / Meetings in September included:

Fire Defense Board HPO Steering Committee
Freestanding ER Steering Committee
New Water Tender Training New Engine Training
FF Cardoos 3 month testing FPAAC 3rd Quarter Meeting
End of the Summer District Picnic

The GADCS project continues. A large portion of data has been sent to PCG for review. Maria and I will continue to work on this item for a few more months. Hopefully the project will help with increasing Medicare rates.

Lt. Anderson and I met with representatives from Braun NW regarding future ambulance projects. With the current fleet of ambulances being used more often, it is important to stay ahead of the curve with safety and having a reliable fleet. During our meeting, the current build time was discussed. Once an order is placed, a unit will not be received for more than 530-580 days with that number continuing to increase. This will be an identical unit, minus a newer chassis and mandatory OHA improvements, as the last ambulance purchase which, as a reminder, was just under \$214,000.

At the end of August I had appointments with three restoration companies regarding the turnout washing area in the bays. There had been a water leak noted from the washer. After receiving bids from two of the three companies, one was selected for the project. No concerning “Biologics” were found in the area and work on this was completed. Along with that, the turnout washing

machine was replaced. It was a team effort to clear some drains in the area, but everything seems to be working as it should now.

I have been working with staff at Occupational Safety Health and Wellness for our annual updates. The flu shot clinic for staff was held on October 2nd. I am also working with them to update our Blood Borne Pathogens training.

As requested at the September Board meeting, here is a list of my larger projects in their current priority.

1. Work with Chief Pricher on taking over the Operations role for the district.
2. Filling vacant ERT position and building process for the additional Community Paramedic process.
3. GACDS: This project will remain priority number one throughout our collection period. Correct and thorough completion of this project will ensure the organization is not fined 10% of our Medicare billing.
4. Continue to support staff: While this is listed at the bottom of my priority list, it is of vital importance to me. This item can be little things throughout the month to assist with a vast number of items to increase workflow and continuity of the organization.

My time Worked in Sept 2024	139 Hours
Call time in Sept 2024	185 Hours (call shifts minus office time)
Total Hours for Sept 2024	324 Hours
Total CRFR Coverage Time	11.5 hours

**Chief Bautista Report
Prevention & Training Divisions
October 2024**

September Projects:

- ◆ Volunteer Program Coordination (On going) - Working with Henry Oberbarnscheidt the in the Member Outreach position and Fall 2024 volunteer recruit onboarding
- ◆ National Fire Prevention Week open house planning (In progress)
- ◆ SRFD Uniforms (On going) - Working with FF Booth to get internal order form completed and complete annual uniform orders for personnel and upcoming academy
- ◆ Coordinate Burn to Learn – Port of Columbia property (Tabled) - Coordinating new dates with Port staff
- ◆ Coordinating support for Intern program process with FFs Zimbrick, Booth and Henry O (in progress)

Fire Marshal Division:

One (1) driveway inspection was completed, one (1) driveway consultation was completed, seven (7) fire inspections were completed, seven (7) pre-incident plans were completed.

Working on planning for the National Fire Prevention Week open house October 9th, 2024. This will be in the evening at the main station and will also serve as an opportunity to discuss our upcoming levy renewal with the community. This will be in addition to other events planned that week.

We are working with the Grant Watts Elementary to conduct some public education events for National Fire Prevention Week, which will incorporate our Jr. Fire Marshal program with the 1st grade students. We met with the principal and discussed our plan and working to schedule events during the first week of October.

During the International Association of Arson Investigators (IAAI) Oregon Chapter annual seminar, I was sworn in as the 1st Vice President of the chapter. I also received the award for 2024 Best Accidental Fire Photo which was voted by peers in the field from the State of Oregon.

I will be assisting the Oregon Office of the State Fire Marshal with the 2025 Oregon Fire Code review and sitting on three committees. Meetings will be starting in September until the sections have been reviewed and modified as needed.

Training Division:

FF Cardoos completed his 3-month skills test. Good work FF Cardoos! Keep it up.

Focus is on a timeline for the Volunteer Recruit Academy (2024-01), our goal is a mid November academy start.

Working on planning and coordinating a burn to learn, this is being tabled until we get more specifics from Port of Columbia.

Public Information Program:

Working with Columbia County to support county wide safety messages.

All-Hazards PIO Course is planned for October 2024. Working with our community partners to fill and host the course. At this time, this course may need to be rescheduled due to low enrollment.

Happy to report that Scappoose Fire District was well represented in the 2024 Portland Firefighter Stairclimb benefiting The Cystic Fibrosis Foundation. Overall, SRFD raised \$2,947 for the charity. Due to this fundraising effort, the team was placed in the first battalion of the event. All members started together and ended together as a team.

Volunteer Program:

Priority for Henry is to complete his NFPA Fire Instructor 1 course to assist with the NFPA Firefighter 1 academy this year as an additional instructor. Recruitment campaign is underway with first round of interviews being scheduled for the first week of September. Our goal is a November academy start.

September Meetings & Activities:

Date	Meeting/ Topic	Date	Meeting/ Topic
9/3/2024	Driveway Alteration Proposal - 26477 Gunners Lake Mainline Road	9/11/2024	Company Inspection & Pre-Plan: Schultz Retirement Solutions
9/3/2024	Fire Inspection & Pre-Plan: Scappoose Express Lube & Car Wash	9/11/2024	Company Inspection & Pre-Plan: Scappoose Outfitters
9/3/2024	Initial Driveway Inspection	9/15/2024	Portland Firefighter Stairclimb Challenge – Benefiting Cystic Fibrosis
9/5/2024	Knox Box Keys Securing	9/16/24 - 9/18/24	IAAI-OR Chapter Annual Seminar
9/5/2024	Fire Inspection and Pre-Incident Plan: Scappoose Middle School	9/19/2024	Officers Meeting
9/9/2024	Fire Inspection & Pre-Plan - Chevron (Engstrom Food Mart)	9/23/2024	FF Cardoos 3 Month Skills Test
9/10/2024	Columbia County Fire Investigation Team Mtg. (FIT)	9/25/2024	Fire Inspection and Pre-Plan -Sweet & Knot
9/11/2024	9/11 Memorial	9/25/2024	Fire Inspection and Pre-Plan - Kneeland Brothers Roofing

Chief Officer Development Training:

None scheduled

Upcoming Training:

None scheduled

Total hours for September 2024: 319 hours: 177 hours & 142 Duty Officer (On-call hours, minus office hours)



IAAI OR Chapter – 2024 Best Accidental Fire Photo Award



2024 SRFD Portland Firefighter Stairclimb Team

Member Outreach: Henry Oberbarnscheidt
9-30-2

These are some of the projects that I was involved with this last month, but not limited to:

- Removed marketing material from around the district for multiple days
- I rewrote interview questions that the membership committee suggested we should change.
- Organized and participated in 17 applicant interviews. We had lots of help from volunteer members, career, and board members. Thank you for all the support.

14 Firefighter/EMS
2 EMS only
2 Logistics

- Helped with some maintenance around the station.
- Organized and put on public education events, one of which was a home school class of 5, and another with another event with 10. Also organized multiple events for Fire Prevention Month.
- Working on background check contractors for the new applicants.
- Provided data about new applicants to chiefs.
- Assisted in teaching drill.
- Attended all volunteer functions, such as drills and meetings.
- Assisted with Dutch Brothers Buck for Kids event to raise money for Share and Care. Just from the boot we raised \$1400.
- Tried to educate applicants of the commitment we were asking of them as future volunteers.
- Started working on my Instructor 1.
- Restarted investigating childcare options for volunteer members.
- Took care of volunteer needs as needed, such as gear that they were missing.
- Simplified ride-along instructions and scheduled ride-a-longs.
- Assisted volunteers with training.

October 2024 – Finance Report

General Fund Revenue:

- \$79,476 in EMS revenue
- \$62,842 in GEMT Fee For Service payment
- \$17,297 in conflagration reimbursements
- \$12,650 in prior years tax turnovers

General Fund Expenditures:

- \$478,520 in Personnel Services expenses, which included Conflagration overtime expenses of \$24,070. With 25% of the FY behind us, Personnel Services continues to be right on budget.
- Maintenance on Equipment (#750) continues to run over budget, even though expenses in September were significantly lower than the prior month at \$9,788.
- All other line items in General Fund Materials & Services are currently under budget.
- \$8,382 for the new extractor was paid from General Fund Capital Outlay.

Property Fund Expenditures:

- \$6,948 was paid to Sirenet.com for the last of the upfitting expenses for new apparatus.

Grant Fund Expenditures:

- All Journal Entries for the SAFER grant were entered for Q1. Personnel Salaries & Benefits charged to the grant totaled \$16,575. We are still in the process of submitting the proper reports to FEMA necessary for reimbursement for these expenses.

Credit Card Expenses:

- Credit card expenses were significantly lower in September at \$2,819. The fraudulent charges from August were credited back to our account, which allowed us to balance the reconciliation discrepancy of \$2,005.30 with a -\$2,005.30 this month.

Audit:

- The audit took place on Oct. 1. Once a few requested documents are submitted, we can expect a draft document. Accuity, LLC will be available to present audit findings at an upcoming board meeting once the audit is finalized.

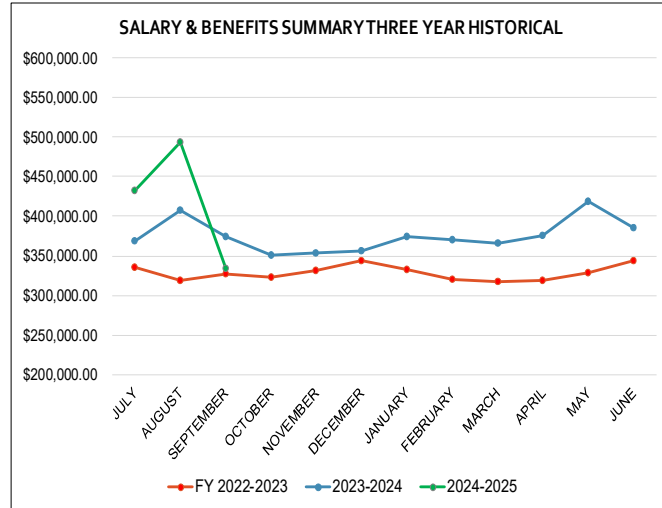
SDAO Best Practices:

- The Public Meetings Law class is now available for board members. This will complete our Best Practices 10% discount and is due by the end of Oct.

Submitted by Maria Heath

MONTH	FY 2022-2023	2023-2024	2024-2025
JULY	\$ 335,834.42	\$ 368,157.09	\$ 432,781.00
AUGUST	\$ 319,051.45	\$ 407,929.14	\$ 492,941.00
SEPTEMBER	\$ 327,696.71	\$ 374,379.22	\$ 333,828.00
OCTOBER	\$ 322,754.14	\$ 350,883.27	
NOVEMBER	\$ 331,083.54	\$ 353,960.67	
DECEMBER	\$ 344,359.80	\$ 355,729.16	
JANUARY	\$ 332,557.29	\$ 374,573.41	
FEBRUARY	\$ 320,428.87	\$ 370,415.23	
MARCH	\$ 317,902.01	\$ 366,634.93	
APRIL	\$ 318,387.85	\$ 375,046.43	
MAY	\$ 328,876.44	\$ 418,035.35	
JUNE	\$ 344,311.38	\$ 385,041.30	

(Totals comprised of monthly payroll, healthcare premiums, HRA VEBA, and employer PERS Contributions.)



OLD BUSINESS

COMMITTEE REPORTS

NEW BUSINESS



MEMORANDUM

TO: Scappoose Fire District Board

FROM: A/C Marks

SUBJECT: LifePak35 Purchase

DATE: October 3, 2024

Requested Action: Purchase two (2) new Lifepak 35 units

Critical date for action: No critical action date

Impact: Currently Scappoose Fire District has four (4) Lifepak 15 cardiac monitors. Of those 4 units, 2 will no longer be able to receive preventative maintenance after January 2025 due to their age and life span. While the monitors can still be repaired, parts may begin to become harder to obtain. Replacing these units would improve cardiac monitor reliability and improve patient care by providing EMS staff with the latest technology in cardiac care.

Availability of funding: Option #1 Acct. # 910 has \$70,000 for LifePak monitor/defibrillator replacement. The remaining cost could be financed like the district did for the last cardiac monitors purchased.

Option #2: With the excess in cash carry over from FY 23/24, we could complete a supplemental budget and pay for 2 monitors fully in FY 24/25.

Coordination: A/C Marks

Contact person(s): A/C Marks and ERT Curio

Recommendations / Options: The quote presented is for ONE LifePak 35 monitor and set up. I recommend the board approve purchasing two LifePak 35 Cardiac Monitors with needed supplies with a cost of no more than \$108,000.



LP35

Quote Number: 10998692

Remit to: Stryker Sales, LLC
21343 NETWORK PLACE
CHICAGO IL 60673-1213
USA

Version: 1

Prepared For: SCAPPOOSE RURAL FIRE PROTECTION
Attn:

Rep: Ben Wintermute
Email: ben.wintermute@stryker.com
Phone Number:

Quote Date: 10/03/2024

Expiration Date: 10/20/2024

Contract Start: 07/18/2024

Contract End: 07/17/2025

Delivery Address		Sold To - Shipping		Bill To Account	
Name:	SCAPPOOSE RURAL FIRE PROTECTION	Name:	SCAPPOOSE RURAL FIRE PROTECTION	Name:	SCAPPOOSE FIRE DEPT
Account #:	20050953	Account #:	20050953	Account #:	20165066
Address:	52751 COLUMBIA RIVER HWY SCAPPOOSE Oregon 97056-3029	Address:	52751 COLUMBIA RIVER HWY SCAPPOOSE Oregon 97056-3029	Address:	POBox 625 SCAPPOOSE Oregon 97056-0625

Equipment Products:

#	Product	Description	Qty	Sell Price	Total
1.0	70335-000042	LP35,EN-US,MAS-SP/CO,MED-CO2,SUN-NIBP,12L,WIFI/CELL/LN/CPRIN,STD,BT	1	\$46,311.40	\$46,311.40
2.0	11335-000001	BATTERY, LI-ION, WITH IFU, LP35	2	\$650.00	\$1,300.00
3.0	11140-000102	CHARGER, BATTERY, LP35	1	\$1,950.00	\$1,950.00
4.0	11996-000519	LNCS-II rainbow DCI 8? SpCO, Adult Reusable Sensor	1	\$558.35	\$558.35
5.0	11335-000005	KIT, PRINTER, LP35	1	\$1,950.00	\$1,950.00
6.0	11260-000073	KIT, SHOULDER STRAP, LP35	1	\$48.75	\$48.75
7.0	11335-000008	KIT, STORAGE BAGS, LP35	1	\$390.00	\$390.00
8.0	11111-000041	ASSY, CABLE, ECG, 15 LEAD, 3 WIRE PRECOR	1	\$90.00	\$90.00
Equipment Total:					\$52,598.50

Trade In Credit:

Product	Description	Qty	Credit Ea.	Total Credit
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Data Solutions:



LP35

Quote Number: 10998692

Remit to: Stryker Sales, LLC
21343 NETWORK PLACE
CHICAGO IL 60673-1213
USA

Version: 1

Prepared For: SCAPPOOSE RURAL FIRE PROTECTION
Attn:

Rep: Ben Wintermute
Email: ben.wintermute@stryker.com
Phone Number:

Quote Date: 10/03/2024

Expiration Date: 10/20/2024

Contract Start: 07/18/2024

Contract End: 07/17/2025

#	Product	Description	Qty	Sell Price	Total
9.0	81000001	EMS LIFENET PRO TIER 1	1	\$500.00	\$500.00
Data Solutions Total:					\$500.00

Price Totals:

Estimated Sales Tax (0.000%):	\$0.00
Freight/Shipping:	\$830.37
Grand Total:	\$53,928.87

Prices: In effect for 30 days

Terms: Net 30 Days

Terms and Conditions:

Deal Consummation: This is a quote and not a commitment. This quote is subject to final credit, pricing, and documentation approval. Legal documentation must be signed before your equipment can be delivered. Documentation will be provided upon completion of our review process and your selection of a payment schedule. Confidentiality Notice: Recipient will not disclose to any third party the terms of this quote or any other information, including any pricing or discounts, offered to be provided by Stryker to Recipient in connection with this quote, without Stryker's prior written approval, except as may be requested by law or by lawful order of any applicable government agency. A copy of Stryker Medical's terms and conditions can be found at https://techweb.stryker.com/Terms_Conditions/index.html.

COMMUNICATIONS

October 10, 2024



To the Scappoose Fire District Board of Directors and Community,

I wanted to take a moment on behalf of our Complex Incident Management Team (CIMT), NW 12, to thank you for allowing Jeff Pricher to be a part of our team. We recognize the hardship that his absence has on an emergency service organization such as yours. Most importantly, your patience and willingness to allow him to fill a vital role in our command staff made a significant difference.

This year our team identified that we needed to add capacity to our Safety Officer roster for NW12 when two rostered Safety's retired that were not planned. In identifying potential candidates, we determined that Jeff Pricher met the skills and qualities we needed for our team. Jeff was approached on the Cougar Creek Fire (WA-SES-020209) and was moved from Division into the Safety shop as a Safety Officer Complex (SOFC).

In the three incidents he has mobilized to, he has been placed in some challenging situations and roles that pushed his comfort zone and challenged him to develop and learn new skills in interfacing with Agency Administrators, the other Command and General staff, and all the incident and camp personnel.

We are very satisfied with the work products he has been involved with and he seems to be meshing with the safety shop staff very well.

As a regional and national CIMT resource, all the members of our team are in the same situation as Jeff. Ultimately, we are not able to help others, mitigate impacts to local communities and the landscape without everyone's participation. We recognize the hardship it places on your community, but it takes each member of our team to be successful when we respond. Our success is measured with our accomplishments. Just like President Kennedy once said, "Every accomplishment starts with a decision to try."

Thank you for your decision to try to be understanding about Jeff's participation with our team.

Sincerely,

Bobby Shindelar, Incident Commander NW 12



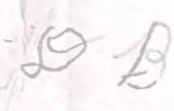
Thank
YOU

for
Your
Service




Thank you firemen!
God bless America!

Sincerely,

Luke 





God Bless
America 



Thank you
for your
Service
Faith Bourgone