

AGENDA

Meeting of the Scappoose Rural Fire Protection District Board of Directors, Thursday, November 14, 2019, 7:00 P.M., Scappoose Fire Station, Scappoose, Oregon.

- I. CALL TO ORDER & FLAG SALUTE
- II. AUDIENCE PARTICIPATION
- III. CONSENT AGENDA
 - A. Minutes from October 10, 2019 Regular Board meeting
 - B. Bills to be approved November 14, 2019
 - C. Budget vs. Actual a/o November 14, 2019
- IV. REPORTS
 - A. Chiefs' Reports
 1. Chief Hoke
 2. D/C Smythe-Operations
 3. D/C Pricher-Fire Marshal
 4. D/C Marks-Training
 5. D/C Holsey-EMS
 6. D/C O'Connor-Logistics
 7. J.Salisbury-Finance/Admin
 - B. Other Reports & Meeting Minutes
 - C. Surplus Coats and SCBAs – donate to fire agency
- V. OLD BUSINESS
 - A. Awards & Incentives Committee
 - B. Management Team Committee
 - C. Planning Committee
 - D. Oversight Committee
- VI. NEW BUSINESS –
 - A. Purchase proposal for two (2) LifePak-15
 - B. Purchase/financing proposal for Type I / II Engine
 - C. 2018-19 District audit report
- VII. AUDIENCE PARTICIPATION
- VIII. GOOD OF THE ORDER
- IX. ADJOURNMENT

Chief Hoke's Agenda Review

11/14/2019

Opening of meeting

Board President: *"I open the meeting for the Scappoose Rural Fire Protection District Board of Directors for Thursday, November 14, 2019 at 7:00 PM at the Scappoose Fire Station. Please stand for the flag salute."*

CONSENT AGENDA – A motion is required to approve the consent agenda.

"I make a motion to accept the Consent Agenda." Second by _____

REPORTS - In Dropbox

Chiefs' Reports -

Other Reports & Meeting Minutes -

Surplus Coats and SCBAs – donate to fire agency.) *"I make a motion to surplus old coats and SCBAs which have been replaced, and authorize their donation to another fire agency."* Second by _____

OLD BUSINESS

Awards & Incentives Committee –

Management Team Committee – meets before board meeting.

Planning Committee –

Oversight Committee –

NEW BUSINESS –

LifePak purchase (in Dropbox) *"I make a motion to approve the purchase of two (2) LifePak-15s in the amount of \$73,516."* Second by _____

Type 1 Engine purchase (in Dropbox) *"I make a motion to approve the purchase of a Type I / II Engine not to exceed \$435,000 and the related Financing Resolution as described in the Engine Purchase Proposal."* Second by _____

2018-19 District audit (in Dropbox) *"I make a motion to approve the 2018-19 District Audit Report."* Second by _____

Good of the Order –

REGULAR MEETING OF THE SCAPPOOSE RURAL FIRE PROTECTION DISTRICT BOARD OF DIRECTORS, AT 7 PM THURSDAY, OCTOBER 10, 2019, SCAPPOOSE FIRE STATION, SCAPPOOSE, OREGON.

ATTENDANCE: Board members: D. Graham, A. Krieck, D. Grant, D. Sorenson and R. Cairns.

ALSO PRESENT: Chief Hoke, D/C Pricher, D/C Marks, D/C Holsey, D/C Smythe, and J. Salisbury

AUDIENCE: Connie Hoke, Mary Greisen, Chief Greisen, FF Gandara, FF Booth, FF DuBois, and FF Stober.

CALL TO ORDER: President Graham called the meeting to order at 7:00 p.m. and led the flag salute.

OATH OF OFFICE: President Graham administered the Oath of Office to Fire Chief Hoke. Mrs. Hoke pinned the Fire Chief insignia to Chief Hoke's shirt.

CONSENT AGENDA: President Graham opened discussion on the consent agenda items. Mr. Grant moved and Mr. Sorenson seconded approval of the consent agenda. The board discussed the two windshield replacements, the landscaping trees replaced, and Mustang Re-Arm Kits for training.

The motion to approve the consent agenda carried unanimously.

CHIEFS' REPORTS:

Fire Chief Report – Chief Hoke thanked Chief Greisen and staffs for all the support and information to help him get started. He said he did not plan to make changes immediately; that he plans to spend the first few months gathering information. Chief Hoke has met with staff and the two Board presidents and said he is excited about the future.

Chief Greisen thanked the Board for their many years supporting all staff and keeping the District on a sound financial footing.

EMS Chief Report - Chief Holsey is working on a plan to replace two Lifepak monitors. The proposed Compliance Officer position at CRFR was discussed.

Fire Marshal Report - Chief Pricher is attending trainings to maintain his certifications and working on the drone grant. He discussed various current and pending construction projects and the related plan paperwork. PCC is still planning to build on Wagner Court.

Operations Chief Report – Chief Smythe said SRFD will end the year with about 3,000 calls; CRFR with 6,000 for a total of 9,000. The Lexipol policy project is underway. If we can put in 3 to 6 hours a week and involve many staff, it could be done in about 3 months. Clatskanie, CRFR and SRFD will all be included within the name “District” throughout the policies.

CRFR is purchasing two Type 1 engines, and the vendor is holding a third place in case SRFD decides to purchase one also. The engines are 29.5’ long so they can go on the backroads. They carry 750 gallons. Carrying 1000 gallons would significantly reduce space for staff and equipment.

Training Chief Report - Chief Marks attended some excellent trainings with good networking opportunities. This is a busy training time

Safety Meeting – The Board expressed surprise that people would go to the back door to try to get staff after hours. A sign on the back door directs people to the front door.

OLD BUSINESS

- A. Awards & Incentives Committee – No meeting.
- B. Management Team Committee – No meeting.
- C. Planning Committee – No meeting.
- D. Oversight Committee – Mr. Sorenson reported that they met September 30, 2019 and discussed the Matrix feasibility study. Data collection was at about 80% at that time. Estimated report completion is November. Discussed the possibilities of a CRFR Compliance Officer position, an additional Fire inspector for buildings, and a Harbormaster position. Shelly Booth is the certified Compliance Officer for SRFD. Mr. Sorenson said that Mr. Feige was hoping Matrix could complete the report by the end of October.

NEW BUSINESS:

- A. \$350,000 SCBA purchase from SeaWestern with Assistance to Firefighters Grant - Mr. Grant made a motion to approve the SeaWestern SCBA purchase in an amount not to exceed \$350,000. Mr. Kriek seconded the motion. Chief Greisen explained that we do not have to get three bids because this is a sole source procurement made through a cooperative government purchasing agreement in which the District is a member. Both districts already have MSA equipment and it would cost much more to purchase all new equipment from a different vendor.

The motion to approve the SCBA purchase carried unanimously.

AUDIENCE: None.

GOOD OF THE ORDER: The Board thanked Chief Greisen and Mary Greisen for their many years of service and support to the District. The board reviewed thank you notes. Mr. Niles discussed CRFR’s planned purchase of two Type 2 engines with a loan at a very favorable rate. Chief Pricher said the Board would probably hear a presentation on this at their next meeting.

ADJOURNMENT: President Graham adjourned the meeting at 8:02 p.m.

Signed this 14th day of November, 2019.

David Graham - President

David Sorenson – Secretary/Treasurer

Scappoose Rural Fire District
Profit & Loss Budget vs. Actual
July 1 through November 14, 2019

	<u>Jul 1 - Nov ...</u>	<u>Budget</u>	<u>\$ Over Bud...</u>	<u>% of Bu...</u>
Income				
1. GENERAL FUND REVENUES				
Begin Available Cash on Hand	1,951,510	1,709,977	241,533	114%
Conflagration	58,328	95,000	-36,672	61%
EMS Receipts	273,614	700,000	-426,386	39%
Fire Marshal	2,040	40,000	-37,960	5%
FireMed	40,820	41,175	-355	99%
G.E.M.T. (Medicaid)	0	30,000	-30,000	0%
Gas Royalties	6,343	0	6,343	100%
Grant Awards	0	5,000	-5,000	0%
Interest Earned on Investments	12,085	45,000	-32,915	27%
Intergovernmental	31,835	105,000	-73,165	30%
Miscellaneous Revenue	5,669	15,000	-9,331	38%
Property Taxes				
Taxes - Current				
Local Option Levy	123,710	1,668,964	-1,545,254	7%
Permanent Rate Levy	111,189	1,480,025	-1,368,836	8%
Total Taxes - Current	234,899	3,148,989	-2,914,090	7%
Taxes - Prior Years	65,429	125,000	-59,571	52%
Total Property Taxes	300,328	3,273,989	-2,973,661	9%
Total 1. GENERAL FUND REVENUES	2,682,571	6,060,141	-3,377,570	44%
2. GRANT FUND REVENUE				
Grant Award	0	165,000	-165,000	0%
Total 2. GRANT FUND REVENUE	0	165,000	-165,000	0%
3. PROPERTY FUND REVENUES				
Begin Available Cash On Hand	334,328	337,252	-2,924	99%
Grant Income	0	333,333	-333,333	0%
Interest Earned on Investments	2,915	4,500	-1,585	65%
Transfers In	0	55,463	-55,463	0%
Total 3. PROPERTY FUND REVENUES	337,243	730,548	-393,305	46%
4. PERSONNEL SVCS FUND REVEN				
Begin Available Cash On Hand	86,261	133,644	-47,383	65%
Interest Earned on Investments	770	2,900	-2,130	27%
Transfers In	0	100,000	-100,000	0%
Total 4. PERSONNEL SVCS FUND REVEN	87,031	236,544	-149,513	37%
Total Income	3,106,845	7,192,233	-4,085,388	43%
Gross Profit	3,106,845	7,192,233	-4,085,388	43%
Expense				
1..GENERAL FUND EXPENDITURES				
1...				
1.1 GENERAL FUND PERSONNEL SVCS				
550 Insurance	248,949	668,572	-419,623	37%
560 Personnel Salaries	761,346	2,338,641	-1,577,295	33%
570 SocSec/Medicare(FICA)	60,250	188,121	-127,872	32%
580 Volunteer Services	16,457	52,175	-35,718	32%
590 Personnel Benefits	216,570	716,199	-499,629	30%
Total 1.1 GENERAL FUND PERSONNEL...	1,303,572	3,963,708	-2,660,136	33%
1.2 GENERAL FUND MATERIAL & SVC				

Scappoose Rural Fire District
Profit & Loss Budget vs. Actual
July 1 through November 14, 2019

	Jul 1 - Nov ...	Budget	\$ Over Bud...	% of Bu...
670 Contract Services	43,701	143,000	-99,299	31%
680 Communications Maintenance	702	23,700	-22,998	3%
720 Public Fire Services	4,478	14,800	-10,322	30%
730 Property & Liability Insur.	3,574	56,000	-52,426	6%
740 Uniforms	5,148	20,000	-14,852	26%
750 Maintenance on Equipment	29,345	143,500	-114,155	20%
760 Administration	23,121	56,500	-33,379	41%
765 Information Technology	35,935	71,900	-35,965	50%
770 Operating Materials/Suppli	1,833	5,000	-3,167	37%
775 Emerg. Operating Supplies	4,889	65,000	-60,111	8%
780 Building & Grounds Maint.	45,225	101,500	-56,275	45%
790 Training	23,033	100,000	-76,967	23%
810 Utilities	9,988	35,570	-25,582	28%
870 EMS Operations	20,551	90,000	-69,449	23%
880 FireMed	16,453	23,000	-6,547	72%
Total 1.2 GENERAL FUND MATERIAL &...	267,976	949,470	-681,494	28%
1.3 GENERAL FUND CAPITL OUTLAY				
910 CO Equipment	14,302	141,500	-127,198	10%
Total 1.3 GENERAL FUND CAPITL OUT...	14,302	141,500	-127,198	10%
Total 1...	1,585,850	5,054,678	-3,468,828	31%
1.4 GENERAL FUND TRANSFER OUT				
Transfers to Personnel Services	0	100,000	-100,000	0%
Transfers to Property Fund	0	55,463	-55,463	0%
Total 1.4 GENERAL FUND TRANSFER OUT	0	155,463	-155,463	0%
1.5 GENERAL FUND CONTINGENCY	0	200,000	-200,000	0%
1.6 GENERAL RESERVED FOR FUTURE	0	650,000	-650,000	0%
Total 1..GENERAL FUND EXPENDITURES	1,585,850	6,060,141	-4,474,291	26%
2. GRANT FUND EXPENSE				
2.3 MATERIALS & SERVICES	30,434	165,000	-134,566	18%
Total 2. GRANT FUND EXPENSE	30,434	165,000	-134,566	18%
3. PROPERTY FUND CAPITAL OUTLAY				
Building & Grounds Improvements	0	80,000	-80,000	0%
EMS Apparatus & Equipment	0	100,000	-100,000	0%
Fire Apparatus & Equipment	20,277	540,548	-520,272	4%
Miscellaneous Real Property	0	5,000	-5,000	0%
Reserved for Future Expenses	0	5,000	-5,000	0%
Total 3. PROPERTY FUND CAPITAL OUTLAY	20,277	730,548	-710,272	3%
4. PERSONNEL SVC FUND EXPENSE				
Liability & Service	40,000	231,544	-191,544	17%
Reserved for Future Expenses	0	5,000	-5,000	0%
Total 4. PERSONNEL SVC FUND EXPENSE	40,000	236,544	-196,544	17%
Total Expense	1,676,561	7,192,233	-5,515,672	23%
Net Income	1,430,284	0	1,430,284	100%

Scappoose Rural Fire District
Itemized Account Activity
 October 11 through November 14, 2019

Date	Source Name	Memo	Paid Amou...
1..GENERAL FUND EXPENDITURES			
1...			
1.1 GENERAL FUND PERSONNEL SVCS			
550 Insurance			
10/30/2019	Paychex Payroll	Flex spend health ins cashout	12,248.97
10/31/2019	Paychex - tax	ER Work Benefit	66.66
11/01/2019	TASC	Flex Savings Acct deposits	1,067.78
11/14/2019	Special Districts Insur...	Dec2019 Health Ins Premiums	22,157.28
11/14/2019	Standard Insurance	Life & LTD Insurance	1,517.71
Total 550 Insurance			37,058.40
560 Personnel Salaries			
10/16/2019	American General Lif...	Insurance Premium	59.85
10/24/2019	Principal Financial Gr...	Life Ins policy 4807350 - Heuer	109.99
10/24/2019	Transamerica Life Ins...	Emplyee Life #42462357 - Ahlers	93.81
10/24/2019	HRA VEBA Trust	Standard & PEHP contributions	11,416.62
10/24/2019	Voya-State of Oregon...	Oregon Savings & Growth Plan	14,036.61
10/30/2019	Paychex Payroll	Deferred compensation	4,414.67
10/30/2019	Paychex Payroll	FLSA OT	4,377.52
10/30/2019	Paychex Payroll	FF incentives	1,885.56
10/30/2019	Paychex Payroll	Longevity	995.58
10/30/2019	Paychex Payroll	Phone Pay	200.00
10/30/2019	Paychex Payroll	Shift differential	208.56
10/30/2019	Paychex Payroll	Overtime	20,413.29
10/30/2019	Paychex Payroll	Balance of net pay	82,032.67
10/30/2019	Oregon Dept. of Justice	PR deduction	805.00
10/31/2019	Paychex - tax	Emplyee taxes withheld	52,024.11
11/06/2019	Dryden, Martin	Last full-time paycheck	347.48
11/12/2019	P.E.R.S.	Employee 6% IAP plus unit contrib...	11,528.51
11/14/2019	American Heritage Lif...	Case # 84457 PR Deduc: R Ander...	217.44
11/14/2019	Pacific Athletic Club	Emplyee PR deduction	5.00
11/14/2019	Inroads Credit Union	Staff food fund--PR deductions	530.00
11/14/2019	Standard Insurance	STD staff PR deductions	525.13
11/14/2019	Tualatin Valley Fire Fi...	2019 union dues from PR deductio...	1,652.37
11/14/2019	Principal Financial Gr...	Life Ins policy 4807353 - Nielson	205.21
Total 560 Personnel Salaries			208,084.98
570 SocSec/Medicare(FICA)			
10/31/2019	Paychex - tax	Emplyr FICA	15,947.22
Total 570 SocSec/Medicare(FICA)			15,947.22
580 Volunteer Services			
10/24/2019	Screen Ads LLC	vol recruitment ad, 3 mo., Cinema 7	540.00

Scappoose Rural Fire District
Itemized Account Activity
 October 11 through November 14, 2019

<u>Date</u>	<u>Source Name</u>	<u>Memo</u>	<u>Paid Amou...</u>
10/24/2019	Ace Hardware - Scap...	membership board screws	3.84
10/24/2019	Ixtapa	10/16/19 volunteer meeting dinner	720.00
10/24/2019	Pizza Vendor	10/23/19 SVFA memb meeting	70.80
11/06/2019	FinishLine Graphics	2 A-frame volunteer signs	448.00
11/14/2019	Meres, Angie	Oct mileage-Sept overpmt	31.32
11/14/2019	Greenup, Cade	reimb cell phone	34.00
Total 580 Volunteer Services			1,847.96
590 Personnel Benefits			
10/24/2019	Occup.Safety Health ...	Maruska physical	151.50
10/29/2019	Amazon	cervical traction device	49.99
11/12/2019	P.E.R.S.	Employer PERS	47,305.23
11/14/2019	Oregon Occupational ...	Hoke physical	55.00
11/14/2019	Anytime Fitness	Dec Fitness dues-J.Salisbury	33.00
11/14/2019	Pacific Athletic Club	Dec fitness dues; J. Marks	40.00
Total 590 Personnel Benefits			47,634.72
Total 1.1 GENERAL FUND PERSONNEL SVCS			310,573.28
1.2 GENERAL FUND MATERIAL & SVC			
670 Contract Services			
10/24/2019	Systems Design	81 transports Sep2019 + postage	1,840.85
10/24/2019	Special Districts Asso...	Fire Chief recruitment charge	1,985.00
11/01/2019	Wild Currant Catering	Greisen retirement party	3,750.00
11/14/2019	CRFR	Oct2019-50%VolCoord	4,418.08
11/14/2019	Sasek, Dean MD	physician adviser svcs	691.67
Total 670 Contract Services			12,685.60
680 Communications Maintenance			
11/14/2019	Witmer Public Safety ...	radio strap system	100.71
Total 680 Communications Maintenance			100.71
720 Public Fire Services			
10/24/2019	Alert-All Corp.	public ed stickers & hats	1,530.00
10/24/2019	Ace Hardware - Scap...	8 U-posts for address signs	39.92
Total 720 Public Fire Services			1,569.92
730 Property & Liability Insur.			
11/14/2019	Special Districts Insur...	add event - alcohol served	14.00
Total 730 Property & Liability Insur.			14.00

Scappoose Rural Fire District
Itemized Account Activity
 October 11 through November 14, 2019

<u>Date</u>	<u>Source Name</u>	<u>Memo</u>	<u>Paid Amou...</u>
740 Uniforms			
10/12/2019	Witmer Public Safety ...	2 Fire Chief badges	207.99
10/24/2019	Sallee, Casey - Vendor	tags & passports:Comfort&Hoke	49.00
10/24/2019	Sallee, Casey - Vendor	18 membership tags	72.00
10/24/2019	Sallee, Casey - Vendor	10 reflective name tags	53.25
10/24/2019	Sallee, Casey - Vendor	4 membership tags	16.00
11/06/2019	Alterations by Heathe...	Hem Chief Hoke's pants	44.00
11/06/2019	Alterations by Heathe...	Chief Hoke's uniform	43.00
11/06/2019	Curtis	2 pr 38"W Bla FF pants	241.76
11/06/2019	Curtis	1 pr 32"W Nvy FF pants	127.96
11/06/2019	Northwest Apparel	18 screens/16 names	140.00
11/06/2019	Tumalo Gear & Tackl...	uniform items - Chief Hoke	142.00
11/06/2019	Galls, LLC	Class B shirt & Workrite pant	219.98
11/14/2019	Alterations by Heathe...	Hoke alterations and patches	41.75
11/14/2019	Alterations by Heathe...	Hoke alterations & patches	10.50
11/14/2019	Alterations by Heathe...	Hoke patches	13.25
11/14/2019	Curtis	2 pr 38X31 Nvy FF pants	227.62
11/14/2019	Tumalo Gear & Tackl...	uniform items	300.00
11/14/2019	Tumalo Gear & Tackl...	uniform items	6.50
Total 740 Uniforms			1,956.56
750 Maintenance on Equipment			
10/24/2019	Columbia River Auto ...	windshld replcmt - '08 F150 #C43	261.00
10/24/2019	Sunset Auto Parts	wiper blades for AP3203 & 3204	99.92
10/24/2019	Sunset Auto Parts	ICON blade-shelf stock	24.98
10/24/2019	Ace Hardware - Scap...	hose mender male	9.59
10/24/2019	Wilcox & Flegel	2 absorbent bundles	64.38
10/24/2019	Northwest Safety Clean	Turnout advanced cleaning & insp...	718.20
11/06/2019	Columbia River Auto ...	windshld replcmt - '15 GMC Savana	252.00
11/06/2019	Superior Tire Service	4 tires(Veh #3203)	585.60
11/06/2019	Wilcox & Flegel	350 gal unleaded	1,102.36
11/10/2019	BiMart	C43 cargo bar & windshield cover	54.98
11/13/2019	Ace Hardware - Scap...	fire pump panel drain repair	5.00
11/14/2019	Ace Hardware - Scap...	fire pump panel drain repair	34.77
11/14/2019	Northside Ford Truck ...	'17 Ford SD-fix AC & oil leak	488.17
Total 750 Maintenance on Equipment			3,700.95
760 Administration			
10/16/2019	US Bank	Service Charge	51.50
10/17/2019	Staples	HP 87X HY Bla Toner Cartridge	295.99
10/17/2019	Amazon	iPad Pro 12.9 case w/ keyboard	51.98
10/23/2019	Amazon	under-desk keyboard	41.49
10/24/2019	A+ Engraving, LLC	4 lg & 2 sm nameplates; 1 lg name...	103.48
10/24/2019	Engraving Emporium,...	4 nameplate wall sliders	48.00

Scappoose Rural Fire District
Itemized Account Activity
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<u>Date</u>	<u>Source Name</u>	<u>Memo</u>	<u>Paid Amou...</u>
10/24/2019	Engraving Emporium,...	12 plastic holders	33.00
10/24/2019	Engraving Emporium,...	shipping	5.50
10/24/2019	Flora Designs	Greisen retirement flowers	40.00
10/24/2019	Pacific Office Automa...	monthly charge	39.60
10/24/2019	Pizza Vendor	10/9/19 safety meeting	72.85
10/24/2019	Secretary of State	2018-19 audit filing fee	250.00
10/24/2019	Booth, Shelly	prepaid VISA for Greisen	2,000.00
10/24/2019	Booth, Shelly	CRFR District contrib to Greisen gift	200.00
10/24/2019	Grove Mueller & Swa...	final billing for annual audit	3,200.00
10/24/2019	Deluxe	2500 double window envelopes	357.75
10/31/2019	Paychex Invoice	Oct2019 reg PR svcs	179.90
11/01/2019	Elavon Visa Processing	Oct Visa processing fees	47.73
11/01/2019	Amazon	3 wirebound notebooks	25.05
11/01/2019	Amazon	100 ballpoint pens	10.14
11/06/2019	Booth, Shelly	cards & placards for Greisen	43.94
11/06/2019	Chronicle	1 yr subscription (12/19-11/20)	52.00
11/06/2019	Amazon	2 Toner Cartridges--fax machine	47.98
11/06/2019	O.F.M.A.	Pricher annual dues	65.00
11/14/2019	Pacific Office Automa...	monthly charge	39.60
Total 760 Administration			7,302.48
765 Information Technology			
10/19/2019	CenturyLink	Holbrook station internet	60.00
10/19/2019	CenturyLink	Main station backup internet	70.00
10/23/2019	Active911, Inc.	annual renewal--65 members	812.50
10/24/2019	AT&T Mobility	AT&T Acct 872417862	348.50
10/24/2019	AT&T Mobility	FirstNet Acct 287287321203	130.21
10/24/2019	City of Portland	800 MHz access	131.70
10/24/2019	Comcast	Acct#8778 10 202 0633936	241.85
10/24/2019	Maller, Dave	contract IT work	675.00
10/24/2019	Maller, Dave	Image Trend emergencies	195.00
10/24/2019	Maller, Dave	server emergency repair	65.00
10/24/2019	Maller, Dave	repair Marks' email issue	65.00
10/24/2019	Maller, Dave	replace HD in S.Booth PC	130.00
11/06/2019	EMS Technology Sol...	24 Op IQ fleet mgmt licenses	120.00
11/06/2019	CenturyLink	Chapman internet charge	73.94
11/06/2019	Centerlogic, Inc.	2.5 hrs network consulting	287.50
11/14/2019	CRFR	licenses for ipads & tablets(chiefs' ...	281.55
11/14/2019	CRFR	licenses for ipads & tablets(EMS o...	2,533.95
11/14/2019	City of Portland	800 MHz access	131.70
11/14/2019	Comcast	Acct#8778 10 202 0633936	241.85
11/14/2019	TriZetto Provider Solu...	Nov2019 EMS billing fee	101.00
11/14/2019	Verizon Wireless	Acct# 342023411	500.27
11/14/2019	Verizon Wireless	Acct# 672550930	10.02

Scappoose Rural Fire District
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Date	Source Name	Memo	Paid Amou...
Total 765 Information Technology			7,206.54
770 Operating Materials/Suppli			
10/24/2019	Amazon	hand sanitizer	59.88
Total 770 Operating Materials/Suppli			59.88
775 Emerg. Operating Supplies			
10/24/2019	SeaWestern Fire App...	MSA components	103.45
10/24/2019	SeaWestern Fire App...	9.5 M HAIX Fire Hunter boot	380.00
11/06/2019	SeaWestern Fire App...	MSA - components	103.45
11/13/2019	Conway Shield	helmet shield - Hoke	184.99
Total 775 Emerg. Operating Supplies			771.89
780 Building & Grounds Maint.			
10/24/2019	Ace Hardware - Scap...	station supplies	8.59
10/24/2019	Ace Hardware - Scap...	outlet & GFCI Tester	9.99
10/24/2019	Ace Hardware - Scap...	2 anchor plas & misc fasteners	14.38
10/24/2019	Paramount Pest Cont...	Chapman Station pest control	105.00
10/24/2019	Rogue Fitness	weight training equipment	1,539.61
10/24/2019	Alonzo Yard Mainten...	Holbrook yard maintenance	200.00
10/24/2019	Alonzo Yard Mainten...	Chapman yard maintenance	200.00
11/06/2019	Sunset Auto Parts	Bay Apparatus Air Regulator	59.98
Total 780 Building & Grounds Maint.			2,137.55
790 Training			
10/16/2019	Springhill Suites	hotel for bldg code class	129.03
10/17/2019	Amazon	Fire & EMS Company Officer text	64.35
10/24/2019	First Responder Psyc...	Increase Emergency Responder R...	56.00
10/25/2019	O.F.M.A.	Tech Ed Conf Nov 6-7 Greisen	285.00
10/30/2019	Westgate Resort	hotel fees for drone expo	115.62
11/06/2019	Hoke, Dennis	OFDDA conf mileage&meals	190.70
11/06/2019	Sorenson, Dave	2019 OFDDA conf-meals & mileage	190.70
11/06/2019	Cairns, Ron	2019 OFDDA meals & mileage	190.70
11/06/2019	Mathews, Keith	mileage to Salem conf	86.77
11/14/2019	Marco Machine Corp	mow fields for wildland burn training	650.00
11/14/2019	CES - OR	Paramedic tuition: Stober, Nicholas	350.00
Total 790 Training			2,308.87
810 Utilities			
10/13/2019	W.O.E.C.	balance of new budget pmt	18.60
11/06/2019	CenturyLink	landlines	447.39
11/06/2019	City of Scappoose	water and sewer	339.44
11/06/2019	CRPUD	boathouse electricity	48.34

Scappoose Rural Fire District
Itemized Account Activity
 October 11 through November 14, 2019

<u>Date</u>	<u>Source Name</u>	<u>Memo</u>	<u>Paid Amou...</u>
11/06/2019	CRPUD	main station electricity	816.09
11/06/2019	Comcast	Acct#8778 10 202 0162514	32.25
11/06/2019	P.G.E.	electricity for Holbrook station	100.97
11/14/2019	N.W. Natural Gas	Acct 447881-4	166.66
11/14/2019	W.O.E.C.	Chapman electricity	357.00
11/14/2019	Waste Management ...	Garbage/Recycling	123.73
Total 810 Utilities			2,450.47
870 EMS Operations			
10/24/2019	Bound Tree Corp.	medical supplies	590.60
10/24/2019	Bound Tree Corp.	medical supplies	1,847.49
10/24/2019	Bound Tree Corp.	medical supplies	486.76
11/06/2019	EMS Technology Sol...	5 Op IQ inventory & asset mgmt lic...	150.00
11/06/2019	Bound Tree Corp.	medical supplies	430.70
11/06/2019	Bound Tree Corp.	medical supplies	274.69
11/06/2019	Bound Tree Corp.	medical supplies	64.99
11/06/2019	Bound Tree Corp.	medical supplies	722.35
11/06/2019	Stryker Sales Corp.	3 1yr Multitech data plans for LifeP...	897.00
11/14/2019	Airgas - USA, LLC	cylinder rental	175.75
11/14/2019	Bound Tree Corp.	medical supplies	119.90
11/14/2019	Environmental Compli...	2 biohazard containers	75.00
Total 870 EMS Operations			5,835.23
880 FireMed			
11/06/2019	Life Flight Memberships	57 Life Flight membership fees	3,705.00
11/14/2019	Life Flight Memberships	14 Life Flight membership fees	910.00
Total 880 FireMed			4,615.00
Total 1.2 GENERAL FUND MATERIAL & SVC			52,715.65
1.3 GENERAL FUND CAPITL OUTLAY			
910 CO Equipment			
11/06/2019	Water Supply Innovat...	5" & 2.5" TurboDraft Fire Eductors	5,345.00
Total 910 CO Equipment			5,345.00
Total 1.3 GENERAL FUND CAPITL OUTLAY			5,345.00
Total 1...			368,633.93
Total 1..GENERAL FUND EXPENDITURES			368,633.93
4. PERSONNEL SVC FUND EXPENSE			
Liability & Service			

4:12 PM
11/13/19
Cash Basis

Scappoose Rural Fire District
Itemized Account Activity
October 11 through November 14, 2019

<u>Date</u>	<u>Source Name</u>	<u>Memo</u>	<u>Paid Amou...</u>
11/06/2019	O.F.D.D.A.-LOSAP	Initial funding of District LOSAP Plan	40,000.00
	Total Liability & Service		40,000.00
	Total 4. PERSONNEL SVC FUND EXPENSE		40,000.00
TOTAL			<u>408,633.93</u>

Report from Chief Hoke

- Met with City of St. Helens. We are exploring options for a joint Public Safety Facility to expand on the St. Helens site or a new site.
- Currently working on a solution for shift supervisors i.e. Shift Battalion Chiefs. Will need an addendum to the IGA
- Working on changing our response matrix on what units go to lower acuity calls and reducing Code Three responses
- Sea Western has received the PO for the purchases from Dyno Nobel
- We will have some excess SCBAs at both Districts. I recommend if we can donate to a less fortunate Fire District, we should do so. We also have some old uniform jackets have taken up space for a few years. Motion to surplus and donate excess SCBAs and Jackets?
- Currently evaluating the Single Role Medic system with respect to efficiency, cost, and coverage times. Single role will be going to a status system monitoring model in the near future. i.e. single role will move up before moving a 24 hr car
- Continuing to look at how the IGA benefits the public and the District.
 - Ideas for functions to move
 - Budget and HR (maintain separate budgets)
 - Fleet
 - Single Role Medic program
- Attended the OFDDA Conference. Very informative.
- Working on standardization of ordering i.e. uniform t-shirts and jackets

Chief of Operations – Smythe October Board Report

- Lexipol is proceeding- Chief Greenup and I have had several meetings regarding the process. We will be disseminating SOP/Policy to the Chief Officers to begin work. We will be involving Union and Volunteers as we move forward.
- Rosenbauer Apparatus - The Apparatus Committee has completed a “pre-build” conference with Rosenbauer. A final pre-build meeting is scheduled for November. In December representative from both SRFD and CRFR will visit the factory for the actual pre-build and final plan review.
- Lieutenant Exam – SRFD and CRFR conducted a Lieutenant exam to establish a list for future promotional opportunities. We are anticipating several Officer retirements in the next 14-18 months.
- Run Cards – Per Chief Hoke, EMS and Operations are reviewing run cards with CCOM personnel. Our goal is to prioritize responses and the units/crews assigned to the incidents. To better maximize our available resources.
- Kincade Fire, Santa Rosa California – Columbia County Strike Team 4 responded to the Kincade Fire in Northern California. SRFD responded with (3) personnel on Brush 435 (2-career, 1 volunteer), CRFR responded with 5 personnel (4-career, 1 volunteer) in Brush 475, Clatskanie responded with (3) personnel on Brush 473 (CRFR unit), Mist/Birkenfeld responded with (3) personnel on Brush 463 (2 – Mist personnel, 1-CRFR), and a unit from Seaside/Clatsop County. Deployed from Oct 27 through Nov 4, 2019.
- November – Purchase of extrication equipment budgeted for Rescue 479. Quick Cribbing and electric glass cutter.
- Type VI QRU is currently in progress. The goal is to have it operational at the St Helens Station by May 2020.
- 2019/20 Run Calls to date: CRFR – 1971, SRFD – 1043
Trend for the Fiscal Year 19/20 – CRFR 5916, SRFD 3129

Fire Marshal Report

October 2019

Meetings Attended

14 meetings (Various topics and subjects)

Training

Evaluator for 2 probationary 3-month tests

Speaker at AVUSI in Pendleton

Boat tour of marinas and boat for Chiefs

Oregon Inspector / Plans Examiner Update (2019 Building Code)

Taught update class for CCOM

Rope Rescue Training

Taught and Attended Fire Investigation Training

REGIS Steering Committee

Public Safety UAS Conference

Projects

Fire Code Guide Update

TV Dashboards

sUAS Regional COA

Special Operations

READY Set GO (Both Districts)

Plan Reviews

6

Driveway Inspections

15

System Tests

16

General Inspections

17

Fire Investigations

2

Training Report
November 2019
Chief Marks

- Large Projects
 - 2020 Volunteer Academy Planning and Scheduling

Working with Captain Cole on an EMR rollout plan. All operations responders will be trained to the EMR level at a minimum. The plan will be to offer the EMR course multiple times in calendar year 2020 and 2021 to ensure all members have the appropriate training.
 - Scappoose Fire DPSST Accreditation

This Accreditation allows Scappoose Rural Fire District to teach curriculum “In House”. This is accomplished through having a review of the Training Program by a DPSST District Liaison. This individual inspects Training Rosters, Task Books, Training Schedules and other items to ensure the District is following national standards in training.
 - Lieutenant Testing

Chief Smythe and I just completed a Lieutenant Promotional Process. Thirteen individuals from both organizations completed the written portion. Candidates with passing scores moved on to the assessment center on November 8, 2019. An eligibility list will be formed from those test results.

- Drills and Training Hours

Combine total of 621.3 documented training hours

 - Training topics have included
 - Personal Resiliency
 - Firefighter Salvage
 - Live Fire Company Evolutions
 - Duty Crew Probationary Firefighter Skills

EMS Division Chief Erick Holsey

6 November 2019

November Board Report

- Board Goals
 - Board goals continue to be on radar, in focus, and on track for current situation.
- Community Paramedic
 - Current CP Utilization
 - Quarterly Contacts- 92, average 2 clients per shift
 - 9.8 hours drive time per month
 - Averages 30 minutes per client contact
 - CPCCO Meetings
 - Marit and I met with CPCCO to discuss a “per member per month (PMPM)” as a value based funding model for the community paramedic program. A determined case load for the CP was set between 2-4. A base PMPM model is being developed to see what it would look like. Discussion was held on how to fund the gap between models.
 - Metric change focusing on chronic conditions measures and identifying barriers to efficient use of Community Paramedic.
 - Quarterly Risk/Share Report submitted and well received.
- Compliance
 - CQI Update- A process has been identified working on presenting to committee
 - ASA- CRFR almost up to date working on maps for SRFD
 - OHA- Have few left to bring SRFD up to date CRFR is current to my knowledge.
 - CARES- Reporting has been submitted, training received, will be attending resuscitation academy training next week.
 - FARS- Fatality Analysis Reporting System- Up to date and in compliance
 - OR-EMSIS- Reports have been submitted and in compliance
- EMS Medical Director- Still very engaging and has been eager to assist when needed. Possibility of wanting to review contract in the future.
- Health Care Partnerships
 - OHSU- Frequent meetings have been encouraging and produced good results
 - CCMH- Collaborating with mobile crisis and encouraging secured transport
 - Legacy- Met with clinic manager will be scheduling meeting soon to build relationship
 - Dialysis Clinic- No current activities or issues
 - Meadow Park- Need to revisit clinical manager
 - Public Health- Keeping abreast on Measles outbreaks and forwarding information to crews. Attended community emergency planning session and will be working with the group in the future.
 - CAC- Identified severe county housing and transportation needs, needs for warming centers, and needs for homeless.

- CTIN- Will be assisting with strategic planning for providing community wide child trauma informed care.
- Compliance Officer
 - Job Description submitted and approved by board last month no further action at this time.
- Capital Projects
 - SRFPD- LP 15 Monitors- Agenda action item for the purchase of two LP 15 monitors for the month of November.
 - CRFR- Lucas Devices- Anticipate an Agenda Action Item for next board meeting for the purchase of 4 Lucas devices to finish outfitting all District medics with this equipment.
- System Unit Analysis- Will be focusing analysis efforts on single role ems impact over the next month to final quarter.

SAFETY & RESOURCE MANAGEMENT

OCTOBER 2019

- St. Helens generator for backup power is installed and online.
- CRF&R District network has a new firewall and switches installed
- AFG & SAFER grant administration
- Continued Toy n Joy program coordination
- Received workout equipment from AFG grant, expect new CRF&R workout facility to be fully in service as of 11/10
- Coordinating 4 CRF&R volunteers to attend EMT-Basic training thru PCC with SAFER grant funds.
- Started process to transition Scappoose IT provider to Center Logic IT services to match CRF&R.
- Continued work with Chaplain program to continue improving support to community and staff.
- CRF&R Volunteer hours - 385
- SRFD Volunteer hours - 303

J. Salisbury

Finance Administrator

- As of October 31, the District is 33% into the fiscal year. General Fund Expenditures are at 29%. General Fund Revenues are at 39% due to a higher beginning fund balance than was budgeted. This was due to timing differences in revenue and expenses at FY year end. Current year property taxes will begin arriving in late November. EMS receipts are on target at 33% of budget.
- Processing paperwork for reimbursement of a 7 day California deployment
- Finishing paperwork for fiscal year 2018-19 GEMT Medicaid Reimbursement. We expect to receive over \$35,000 for FY 2017-18.
- Preparing Type I engine financing and supplemental budget resolutions pending possible board approval.

Health & Wellness Committee
October 15, 2019

Location:

Scappoose Fire Board Room - 9 AM

Call to order:

0905 hrs

Present:

Lee, McLane, Motherway, Ahlers, O'Connor, Hennigan, Schrotzberger

I. Agenda Review

II. Approval of minutes

III. Old Business

a. Medical Physicals and pre-screening (including single Role) - O'Connor

- Underway.
- Personnel will be sent to the clinic for the entire physical. Pre-physical logistics didn't work out this time
- Flu shots being offered last Wednesday of October and first Wednesday of November for SRFD Personnel
- O'Connor meeting with Lieth next week to get a revised exposure control plan for our agencies

b. Recognition/Incentives

- Silk screen dry-fit shirts for CRFR?-(Motherway)

- No new information

- Costco Water bottle restock (SRFD is out) - (Motherway)

- No new information

- Funding update Health and Wellness - (O'Connor)

- Received the grant and a proposal has been put together
- Chief has the PO awaiting signature

- increased budget for the fiscal year SRFD- (Ahlers)

- Ahlers was able to get an increase in the SRFD budget to \$3000 for the year. Thank you Chief Hoke for making that happen

- Incentive items ideas posted in Weight Room. - (Ahlers)

c. Baseline Physical Assessment

- Annual PAT drill report - (O'Connor)
 - O'Connor is scheduling the next event for February
 - There will be some performance requirements set, but will be non-punitive.
 - If a member doesn't pass the PAT, the process for follow-up is outlined in NFPA1582.
 - Discuss possibility of changing/adapting some stations to realistically reflect job tasks (ie stokes basket stair carry)

- Colorado Test Update - a few people are working on incentive #3 and #4.
 - SRFD has had approx. 15 members take the test.

d. Group Training Programs

- Peer Fitness Trainer opportunities - (Ahlers)
 - No new information
- Future FMS related drills or classes for members? Access for certification.
 - Want to do the FMS screens for the next recruit class (jan, feb 2020)

e. Equipment Needs

- Pending equipment - SRFD- large equipment order to compliment our Rogue rack in the weight room.
 - Working with Rogue for storage and expansion options for existing equipment
 - Small stepper is out of service and Ahlers is working to get it repaired
- CRFR -
 - Equipping new facility with grant funded equipment

f. Communication

- Facebook Wellness Page - (group)
 - New members have been signing up
- Nutrition/Recipes - (Lee and group)
- Weight room log/spreadsheet - (Dietz)
 - SRFD is using the log
- Target Solutions log - (Ahlers)
- Earning incentives reminder updated and sent- (Ahlers)

g. Mental Health

- Rest Stop
- Peer Support update (possible speaker present today)
 - Heuer provided a presentation about peer support:

- trained personnel that are our peers that are trusted have created a 'net' of people that can be called upon to help work with members for mental health following an incident or an identified need.
- David and Heuer have both taken the class and have identified a need for this program in our area.
- Currently they are in the initial stages of identifying needs and developing some potential approaches to getting support started.
- Just attended a symposium in Denver that provided valuable information about what is happening in the industry and what to do to get programs started.
- Heuer discussed the types of resources available the models they have found that they are exploring and reviewing.
- In the early stages of development and a few members in the county are currently getting training.
- It will be a regional collaboration. More details to follow in the coming months.

IV. New Business

V. Good of the Order

- Thanks to all members who worked hard during Fill the Boot for MDA on Saturday. Busy day with calls and those who were left fundraising were definitely getting a workout! Big Thanks.

VI. Next Meeting date/time/location

- Nov 26th B1 (Tuesday) Location TBD

SRFD Safety Committee
Scappoose Fire Station 1800 Hrs
October 9, 2019

SRFD Members in Attendance: Chair Dietz, Chief O'Connor, Stewart, Maruska, DuBois, Hughes, Lawrenson, Oberbarnscheidt, Cates

Safety Message

Bridges and overpasses ice up before roadways in near freezing weather! Be cautious, cold weather already here.

Accident Reports: No new Reports

Exposure: Report of vomit from Pt in member's facial area

Safety Action Generator: No Reports

Near Misses: Reported that 2 instances of shore power connected when apparatus leaving Bay. Waiting for Near Miss reports to be turned in.
Incident on FB43 this week; will be receiving an official report and Review in Nov safety meeting

Station Reports: In compliance for this quarter, not assigned until next

Old Business:

- Noted that from multiple rig checks with HB431, shore power connection on the apparatus is warm. Make sure to give shore connections a slight twist to ensure proper connection on our vehicles
- Exhaust fan in bay needs to be serviced and checked to make sure it's functioning properly. Noted that it may not be moving air as much as it should
- Call placed into a door company to look into new door openers for the most frequently used medic bay and support vehicle. Looking to see what options are available and cost.
- Peep hole is wanted for station back door to see out door before opening
- SCBA room is for SCBA related gear only. Door is in station and can be re-installed
- SRFD station having a buzz-in door. Will be discussed in future meeting and cost
- Brought up about public going to back door for help/ assistance. Possible sign needed to

tell public to go to front of station for door-bell and/or call 911. Dietz looking into this.

- Bay door openers (remotes) not working well. Brought up to look into proximity sensors and/or new openers for Medic and Squad bays first due to amount of use

New Business:

- If a Shore Power connection is pulled from the socket - pulling out a rig with shore power attached, required to have written up as a Near Miss Report. Notified during the safety meeting that two occurrences recently w/o paperwork, this ensures proper repair is completed and plug repair/inspection
- SCBA room door was located and will possibly be re-installed
- Waiting to hear if Exhaust Fan in Bay was serviced and checked to make sure it's functioning properly
- Working on a Sign to be made for station back door to inform potential walk in's to go to front of station and/or call 911 for help
- Working on a Sign to be made for station front door Telephone, sign to be Red and easier to see at night. Notices of people not seeing sign
- Call placed into the Overhead door company to look into new door openers for the most frequently used medic bay and support vehicle. Looking to see what options are available and cost
- Working on getting a Peep hole for station back door to see out of door before opening

Good of the Order:

Critiqued a video of a recent fire in California. An auto repair shop caught fire, similar to the buildings we have here in Scappoose. Large fire and dangerous operations on the roof w/ firefighters cutting a hole to ventilate a roof that already self vented.

Meeting adjourned at 1900

PURCHASE PROPOSAL

(2) Life Pak 15 Cardiac Monitors

BIDS:

Stryker (Sole Proprietor) \$73,515.82 (includes freight)

BUDGET IMPACT

Expenditure Required: \$73,516	Budgeted Amount \$141,500 (name of account): Capital Outlay
Total available in account: \$132,543	Balance in account After expenditure: \$59,027

Discussion: Scappoose Rural Fire Protection District's current inventory of cardiac monitors includes two (2) Life Pak 12 monitors and two (2) Life Pak 15 monitors on loan from UASI (Urban Area Security Initiative).

Situation: Current Life Pak 12 monitors were purchased in 2004 on a fire act grant. These current monitors have been in service to our citizens for 15 years and have reached their life span. Under current manufacturer's policy, these monitors are no longer supported. This removes our ability to ensure continued maintenance and function of the monitors for necessary repair and replacement of parts. In addition to the loss of manufacturer's support, the Life Pak 12 monitors currently do not support transmission of data to our reporting system Image Trend.

Technology Refresh: In this proposal I am providing multiple avenues for purchase. I feel providing these avenues are necessary in order to transparently communicate the need for a technology refresh clause. This clause provides the District the opportunity to bring currently purchased products into the next generation of cardiac monitors. Considering the current history of the District to use our monitors to their functional lifespan (10-15 years) and beyond, I feel it necessary to understand and protect the investment for our constituents.

Purchase Options: Below is a list of purchase options currently available to Scappoose Rural Fire Protection District. Please note that no interest is charged for any payment option.

1. **Payment of Full Purchase:** This option, the District chooses to pay the full cost of replacing the two (2) Life Pak 12 monitors with two (2) Life Pak 15 for the full purchase price of \$73,515.82. This option does not include a technology refresh clause. I am currently negotiating with Stryker to allow these monitors to be included in a refresh clause under this option should Columbia River Fire & Rescue choose to replace their cardiac monitors with the Life Pak products next year. This would place our total monitor inventory above 7 which is necessary for the clause.
2. **Front Loaded Payment with 4 year Payment Plan:** This option, the District chooses to replace the two (2) Life Pak 12 monitors with two (2) Life Pak 15 for a front loaded payment of \$50,000 and \$5,878.96 payment for four (4) years for a total price of \$73,515.82. These amounts could change based upon the agreed front loaded payment amount. This option would make the monitors eligible for the technology refresh clause.
3. **Four (4) year payment plan:** This option, the District chooses to replace the two (2) Life Pak 12 monitors with two (2) Life Pak 15 for four (4) equal payments of \$18,378.96 for a total price of \$73,515.82. This option would make the monitors eligible for the technology refresh clause.

Summary: Upon assessment of Scappoose Rural Fire Protection District's current capital inventory of Cardiac monitors, it has been determined the need for replacing two (2) monitors exist. This proposal is designed to establish a viable replacement program for our most needed item in EMS capital and the clinical management of patient care. In addition to the replacement of cardiac monitors, the above outlined purchasing options also include current avenues to ensure our monitors can be upgraded to meet future standards of care and serve our constituents throughout their service life.

Recommended Action: I recommend the Board of Directors approve the expenditure of \$73,515.82 for the full purchase of two (2) Life Pak 15 monitors contingent upon Stryker providing documentation they will honor their Technology Refresh Clause based on the monitor purchase of Columbia River Fire & Rescue.

By: Erick F Holsey
Division Chief EMS

Approved by: Fire Chief

Date: XXXXXXXXX



Emergency Care

11811 Willows Road NE
 P.O. Box 97006
 Redmond, WA 98073-9706 U.S.A.
 www.physio-control.com
 tel 800.442.1142
 Sales Order fax 800.732.0956
 Service Plan fax 800.772.3340

To SCAPPOOSE FIRE DISTRICT
 Attn: Brian Heuer, Lieutenant
 52751 COLUMBIA RIVER HWY
 SCAPPOOSE,OR 97056
 (503) 543-5026
bheuer@srfd.us

Quote Number 00193103
 Revision # 1
 Created Date 9/20/2019
 Sales Consultant Ben Wintermute

ben.wintermute@stryker.com

FOB Redmond, WA
 Terms All quotes subject to credit approval and the following terms and conditions

NET Terms NET 30

Expiration Date 10/16/2019

Product	Product Description	Quantity	List Price	Unit Discount	Unit Sales Price	Total Price
99577-001955	LIFEPAK 15 V4 Monitor/Defib, Adaptive Biphasic, Manual & AED, Color LCD, 100mm Printer, Noninvasive Pacing, Metronome, Trending, SpO2, NIBP, 12-Lead ECG, EtCO2, Bluetooth INCLUDED AT NO CHARGE: 2 PAIR QUIK-COMBO ELECTRODES PER UNIT - 11996-000091, TEST LOAD - 21330-001365, IN-SERVICE DVD - 21330-001486, SERVICE MANUAL CD- 26500-003612 (one per order) and ShipKit- (RC Cable) 41577-000284. HARD PADDLES, BATTERIES AND CARRYING CASE NOT INCLUDED.	2.00	32,125.00	-4,497.50	27,627.50	55,255.00
21330-001176	LP 15 Lithium-ion Battery 5.7 amp hrs	6.00	479.00	-67.06	411.94	2,471.64
11171-000046	M-LNCS DCI, Adult Reusable Sensor, 1/box	2.00	301.00	-42.14	258.86	517.72
11220-000028	Carry case top pouch for use w/LIFEPAK 12 or LIFEPAK 15	2.00	59.00	-8.26	50.74	101.48
11260-000039	LIFEPAK 15 Carry case back pouch	2.00	84.00	-11.76	72.24	144.48
11577-000002	LIFEPAK 15 Basic carry case w/right & left pouches; shoulder strap (11577-000001) included at no additional charge when case ordered with a LIFEPAK 15 device	2.00	327.00	-45.78	281.22	562.44
Trade-in product	Trade in of LIFEPAK 12 Biphasic - 3 Feature towards the purchase of Lifepak 15	2.00	0.00	0.00	-5,000.00	-10,000.00
LP15-PCPVOS-4-POS	LIFEPAK15 Service - 4 YEAR. On-site ProCare Prevent Coverage. Annual Payments. Includes: -Services performed at customer's location by a Stryker Technical Specialist -Parts and labor necessary to restore device to original specifications -Annual Preventive Maintenance and inspections including quality assurance documentation -Discounts on accessories, disposables, and upgrades -Updates to the latest software version -Preconfigured loaner device provided if needed -Battery Replacement Service	2.00	7,200.00	-1,080.00	6,120.00	12,240.00
11996-000474	4G Modem: Verizon Cellular non-Kore (customer data plan)	2.00	1,205.00	-301.25	903.75	1,807.50

11600-000030	CODE-STAT 11 DATA REVIEW SEAT LICENSE	2.00	2,760.00	-386.40	2,373.60	4,747.20
11160-000011	NIBP Cuff-Reusable, Infant	2.00	22.00	-3.08	18.92	37.84
11160-000014	NIBP Cuff-Disposable Child	2.00	11.00	-1.54	9.46	18.92
11160-000015	NIBP Cuff-Reusable, Adult	2.00	31.00	-4.34	26.66	53.32
11160-000017	NIBP Cuff -Reusable, Large Adult	2.00	34.00	-4.76	29.24	58.48
11160-000019	NIBP Cuff-Reusable, Adult X Large	2.00	49.00	-6.86	42.14	84.28
11140-000015	AC power cord	2.00	83.00	-11.62	71.38	142.76
11140-000072	LP15 AC Power Adapter (power cord not included)	2.00	1,720.00	-240.80	1,479.20	2,958.40
11171-000050	Rainbow DCIP Pedi Reusable Sensor, 1/box	2.00	705.00	-98.70	606.30	1,212.60
11996-000162	SmartCapnoLine Plus - Adult/Intermediate patients >44lbs (box of 25)	2.00	322.00	-45.08	276.92	553.84
11140-000052	LP15 REDI-CHARGE Adapter Tray	2.00	211.00	-29.54	181.46	362.92

Subtotal USD 73,330.82

Estimated Tax USD 0.00

Estimated Shipping & Handling USD 185.00

Current Sales Tax Rates will be applied at the time of Invoice and tax rate is based on the Ship To location

Grand Total USD 73,515.82

Pricing Summary Totals

List Price Total USD 97,372.00

Total Contract Discounts Amount USD -2,160.00

Total Discount USD -11,881.18

Trade In Value USD -10,000.00

Tax + S&H USD 185.00

GRAND TOTAL FOR THIS QUOTE

USD 73,515.82

Please provide a company issued Purchase Order that includes Billing and Shipping Address.
PO must reference payment terms of Net 30 days.

- OR -

Required information if no Purchase Order is provided

Billing Address <input type="checkbox"/> same as address on quote	Shipping Address <input type="checkbox"/> same as Billing Address
Account Name	Account Name
Address	Address
City	City
State Zip Code	State Zip Code
Accounts Payable Contact Information	
Accounts Payable Contact	Accounts Payable Phone Number
Accounts Payable Email	Customer is Tax Exempt? <input type="checkbox"/> Yes <input type="checkbox"/> No
Authorized Customer Signature	
Name	Signature
Title	Date

Optional information:

Special Ship to Address

Comments

For Multiple End Users, please attach a supporting document with End User name, physical location, product type and quantity

Reference Number BW/02965401/108253

General Terms for all Products, Services and Subscriptions.

Physio-Control, Inc. ("Physio") accepts Buyer's order expressly conditioned on Buyer's assent to the terms set forth in this document. Buyer's order and acceptance of any portion of the goods, services or subscriptions shall confirm Buyer's acceptance of these terms. Unless specified otherwise herein, these terms constitute the complete agreement between the parties. Amendments to this document shall be in writing and no prior or subsequent acceptance by Seller of any purchase order, acknowledgment, or other document from Buyer specifying different and/or additional terms shall be effective unless signed by both parties.

Pricing. Prices do not include freight insurance, freight forwarding fees, taxes, duties, import or export permit fees, or any other similar charge of any kind applicable to the goods and services. Sales or use taxes on domestic (USA) deliveries will be invoiced in addition to the price of the goods and services unless Physio receives a copy of a valid exemption certificate prior to delivery. Discounts may not be combined with other special terms, discounts, and/or promotions.

Payment. Payment for goods and services shall be subject to approval of credit by Physio. Unless otherwise specified by Physio in writing, the entire payment of an invoice is due thirty (30) days after the invoice date for deliveries in the USA, and sight draft or acceptable (confirmed) irrevocable letter of credit is required for sales outside the USA.

Minimum Order Quantity. Physio reserves the right to charge a service fee for any order less than \$200.00.

Patent Indemnity. Physio shall indemnify Buyer and hold it harmless from and against all demands, claims, damages, losses, and expenses, arising out of or resulting, from any action by a third party against Buyer that is based on any claim that the services infringe a United States patent, copyright, or trademark, or violate a trade secret or any other proprietary right of any person or entity. Physio's indemnification obligations hereunder will be subject to (i) receiving prompt written notice of the existence of any claim; (ii) being able to, at its option, control the defense and settlement of such claim (provided that, without obtaining the prior written consent of Buyer, Physio will enter into no settlement involving the admission of wrongdoing); and (iii) receiving full cooperation of Buyer in the defense of any claim.

Limitation of Interest. Through the purchase of Physio products, services, or subscriptions, Buyer does not acquire any interest in any tooling, drawings, design information, computer programming, patents or copyrighted or confidential information related to said products or services, and Buyer expressly agrees not to reverse engineer or decompile such products or related software and information.

Delays. Physio will not be liable for any loss or damage of any kind due to its failure to perform or delays in its performance resulting from an event beyond its reasonable control, including but not limited to, acts of God, labor disputes, the requirements of any governmental authority, war, civil unrest, terrorist acts, delays in manufacture, obtaining any required license or permit, and Physio inability to obtain goods from its usual sources.

Limited Warranty. Physio warrants its products and services in accordance with the terms of the limited warranties located at <http://www.physio-control.com/Documents/>. The remedies provided under such warranties shall be Buyer's sole and exclusive remedies. Physio makes no other warranties, express or implied, including, without limitation, **NO WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE, AND IN NO EVENT SHALL PHYSIO BE LIABLE FOR INCIDENTAL, CONSEQUENTIAL, SPECIAL OR OTHER DAMAGES.**

Compliance with Confidentiality Laws. Both parties acknowledge their respective obligations to maintain the security and confidentiality of individually identifiable health information and agree to comply with applicable federal and state health information confidentiality laws.

Compliance with Law. The parties agree to comply with any and all laws, rules, regulations, licensing requirements or standards that are now or hereafter promulgated by any local, state, and federal governmental authority/agency or accrediting/administrative body that governs or applies to their respective duties and obligations hereunder.

Regulatory Requirement for Access to Information. In the event 42 USC § 1395x(v)(1)(I) is applicable, Physio shall make available to the Secretary of the United States Department of Health and Human Services, the Comptroller General of the United States General Accounting Office, or any of their duly authorized representatives, a copy of these terms, such books, documents and records as are necessary to certify the nature and extent of the costs of the products and services provided by Physio.

No Debarment. Physio represents and warrants that it and its directors, officers, and employees (i) are not excluded, debarred, or otherwise ineligible to participate in the Federal health care programs as defined in 42 USC § 1320a-7b(f); (ii) have not been convicted of a criminal offense related to the provision of healthcare items or services; and (iii) are not under investigation which may result in Physio being excluded from participation in such programs.

Choice of Law. The rights and obligations of Physio and Buyer related to the purchase and sale of products and services described in this document shall be governed by the laws of the state where Buyer is located. All costs and expenses incurred by the prevailing party related to enforcement of its rights under this document, including reasonable attorney's fees, shall be reimbursed by the other party.

Additional Terms for Purchase and Sale of Products.

In addition to the General Terms above, the following terms apply to all purchases of products from Physio:

Delivery. Unless otherwise specified by Physio in writing, delivery shall be FOB Physio point of shipment and title and risk of loss shall pass to Buyer at that point. Partial deliveries may be made and partial invoices shall be permitted and shall become due in accordance with the payment terms. In the absence of shipping instructions from Buyer, Physio will obtain transportation on Buyer's behalf and for Buyer's account. Delivery dates are approximate. Freight is pre-paid and added to Buyer's invoice. Products are subject to availability.

Inspections and Returns. Within 30 days of receipt of a shipment, Buyer shall notify Physio of any claim for product damage or nonconformity. Physio, at its sole option and discretion, may repair or replace a product to bring it into conformity. Return of any product shall be governed by the Returned Product Policy located at <http://www.physio-control.com/Documents/>. Payment of Physio's invoice is not contingent on immediate correction of nonconformities.

No Resale. Buyer agrees that products purchased hereunder will not be resold to third parties and will not be reshipped to any persons or places prohibited by the laws of the United States of America.

Additional Terms for Purchase and Sale of Service Plans.

In addition to the General Terms above, the following terms apply to all Physio Service Plans.

Service Plans. Physio shall provide services according to the applicable Service Plan purchased by Buyer and described at <http://www.physio-control.com/ServicePrograms.aspx> for the length of the subscription purchased and for the devices specified as covered by the Service Plan ("Covered Equipment").

Pricing. If the number or configuration of Covered Equipment changes during the Service Plan subscription, pricing shall be pro-rated accordingly. For Preventative Maintenance, Inspection Only, Comprehensive, and Repair & Inspect Service Plans, Buyer is responsible to pay for preventative maintenance and inspections that have been performed since the last anniversary of the subscription start date and such services shall not be pro-rated.

Device Inspection Before Acceptance. All devices that are not covered under Physio's Limited Warranty or a current Service Plan must be inspected and repaired (if necessary) to meet specifications at then-current list prices prior to being covered under a Service Plan.

Unavailability of Covered Equipment. If Covered Equipment is not made available at a scheduled service visit, Buyer is responsible to reschedule with the Physio Service Technician, or ship-in the Equipment to a Physio service depot. Physio reserves the right to charge Buyer a surcharge for a return visit. Surcharges will be based on then-current Physio list price of desired services, less 10% for labor and 15% for parts, plus applicable travel costs. The return visit surcharge will be in addition to the subscription price of the Service Plan. To avoid the surcharge, Buyer may ship devices to a Physio service depot. Buyer shall be responsible for round-trip freight for ship-in service.

Unscheduled or Uncovered Services. If Buyer requests services to be performed on Covered Equipment which are not covered by a Service Plan, or are outside of designated Services frequency or hours, Physio-Control will charge Buyer for such services at 10% off Physio-Control's standard rates (including overtime, if appropriate) and applicable travel charges. Repair parts required for such repairs will be made available at 15% off the then-current list price.

Loaners. If Covered Equipment must be removed from service to complete repairs, Physio will provide Buyer with a loaner device, if one is available. Buyer assumes complete responsibility for the loaner and shall return the loaner to Physio in the same condition as received, normal wear and tear exempted, upon the earlier of the return of the removed Covered Equipment or Physio's request.

Cancellation. Buyer may cancel a Service Plan upon sixty (60) days' written notice to Physio. In the event of such cancellation, Buyer shall be responsible for the portion of the designated price which corresponds to the portion of the Service Plan subscription prior to the effective date of termination and the list-price cost of any preventative maintenance, inspections, or repairs rendered after the last anniversary date of the subscription start date.

No Solicitation. During the Service Plan subscription and for one (1) year following its expiration Buyer agrees to not to actively and intentionally solicit anyone who is employed by Physio to provide services such as those described in the Service Plan.

Additional Terms for Purchase and Sale of Software Licenses and Software-as-Service.

In addition to the General Terms above, software and software-as-service is licensed (not sold) pursuant to the following terms: **Licenses.** Upon full payment, Physio will grant to Buyer the licenses to the software and/or software-as-service ordered by Buyer according to the applicable End User License Agreement or Software-As-Service Agreement. The duration of each license is the term of the subscription purchased by Buyer.

Additional Terms Regarding Wireless Enabled Devices.

In addition to the General Terms above, the data services provided by a third party are pursuant to the following terms:

Payments. Payments to Physio are non-refundable as they are incorporating into the pricing of the connected devices.

Geolocation. Buyer is responsible for maintaining the actual location of the devices within their facilities, property or buildings.

Not Wireless Provider. Physio has contracted with an outside data services provider for the provision of services on behalf of Buyer. Physio is not a telecommunications services company nor does it possess any telecommunications personal property.

Security. Buyer has the sole responsibility for ensuring the security of its network and data. Buyer will take reasonable measures to protect against unauthorized access.

No Guarantee. PHYSIO DOES NOT GUARANTEE SECURITY, UNINTERRUPTED DATA SERVICES, THE ACCURACY OF GEOLOCATION SERVICES, NETWORK TRANSMISSION CAPACITY, COVERAGE OR THE INTEGRITY OF THE DATA TRANSMITTED. Physio is not responsible for any consequential damages caused in any way by Buyer's hardware, software, network or other Buyer responsibilities.

Additional Terms for Purchase and Sale of Software Implementation Services.

In addition to the General Terms above, the following terms apply to all purchases of Software Implementation Services from Physio:

Physio's Duties. Physio agrees to make commercially reasonable efforts to: (i) commence implementation of all applicable software in accordance with a mutually agreed upon schedule; (ii) diligently perform the implementation process in a professional and workmanlike manner; (iii) provide the training associated with purchased subscriptions, components and/or software; and (iv) provide access to technical support.

Buyer's Duties. Buyer agrees to make commercially reasonable efforts to: (i) cooperate with and reasonably assist Physio in the implementation process; (ii) have all equipment, connections and facilities prepared and ready for implementation in accordance with the mutually agreed upon schedule.

Completion of Implementation. Implementation is complete when Buyer is able to transmit/receive data through the implemented software.

Fees and Billing. Upon implementation, Physio shall provide Buyer with an invoice setting forth the amount due. If implementation is delayed by more than six (6) months, solely due to Buyer's delay, Physio reserves the right to invoice prior to implementation. Payment is due thirty (30) days after receipt of invoice.

Confidential Information. In the course of performing Implementation Services, each party may receive, be exposed to or acquire confidential and/or proprietary information of the other party ("Confidential Information"). All Confidential Information disclosed by a party will bear a legend "Confidential," "Proprietary" or words of similar import. All Confidential Information disclosed by a party in any manner other than in writing will be preceded by an oral statement indicating that the information is Confidential Information. Each party agrees to take reasonable steps to protect the other party's Confidential Information, including not disclosing it to third parties except as otherwise permitted. The restrictions and obligations upon the parties concerning confidentiality shall not apply to any portion of the Confidential Information of either party which: (a) is or becomes publicly available to the receiving party through no fault of such receiving party; or (b) can be reasonably demonstrated to have been known to or hereafter developed by the receiving party independently of any disclosure of Confidential Information by the disclosing party; or (c) is disclosed to the receiving party by a third party who, to the best of the receiving party's knowledge, is lawfully in possession of the same and has the right to make such disclosure.

Warranties. Physio represents and warrants that it will provide the Services in a professional and workmanlike manner consistent with good industry standards and practices. Physio warrants that the Service will perform in all material respects for a period of three (3) months after implementation. As Buyer's sole and exclusive remedy and Physio's entire liability for any breach of the foregoing warranty, Physio will re-perform the Services, or, if Physio is unable to do so, return the fees paid to Physio for such deficient Services. Except as specifically set forth herein, Physio expressly disclaims any and all warranties with respect to the services.

INCLUDING WITHOUT LIMITATION THE IMPLIED WARRANTIES OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE AND NONINFRINGEMENT. Physio does not warrant that the services will be uninterrupted or error-free.

Exclusions and Limitations of Liability. In no event shall Physio be liable to Buyer or other employee, contractor or agent for any indirect, incidental, special, or consequential damages arising in connection with this agreement (whether in warranty, contract or tort, including negligence, and even if Physio has been advised of the possibility thereof), including without limitation medical expenses, loss of revenue or profits; or damages resulting from interruptions in or unavailability of telecommunications or Internet connections to the service, or from the impact of the services on any Buyer system.

PHYSIO'S TOTAL LIABILITY TO BUYER FOR DAMAGES WITH RESPECT TO THE SERVICES PROVIDED UNDER THIS AGREEMENT AND OTHERWISE ARISING UNDER THIS AGREEMENT REGARDLESS OF THE BASIS UNDER WHICH BUYER IS ENTITLED TO CLAIM DAMAGES (INCLUDING BREACH, NEGLIGENCE, OR ANY OTHER CONTRACT OR TORT CLAIM) SHALL NOT EXCEED THE FEES DUE HEREUNDER. EACH PARTY RECOGNIZES AND AGREES THAT THE WARRANTY DISCLAIMERS AND LIABILITY AND REMEDY LIMITATIONS IN THIS AGREEMENT ARE MATERIAL BARGAINED-FOR-BASES OF THIS AGREEMENT AND THAT THEY HAVE BEEN TAKEN INTO ACCOUNT AND REFLECTED IN DETERMINING THE CONSIDERATION TO BE GIVEN BY EACH PARTY UNDER THIS AGREEMENT AND IN THE DECISION BY EACH PARTY TO ENTER INTO THIS AGREEMENT.

July 2, 2020

Stryker is the sole-source provider in the Hospital (hospitals and hospital-owned facilities), Emergency Response Services and Emergency Response Training (paramedics, professional and volunteer fire) markets in the U.S. for the following products:

- New LIFEPAK® 15 monitor/defibrillators
- New LIFEPAK 20e defibrillator/monitors
- New LIFEPAK 1000 automated external defibrillators
- New LUCAS® chest compression system
- TrueCPR™ coaching devices
- CODE-STAT™ data review software and service

Stryker is the sole-source provider in all markets for the following products and services:

- RELISM (Refurbished Equipment from the Lifesaving Innovators) devices
- LIFENET® system and related software
- Factory-authorized inspection and repair services which include repair parts, upgrades, inspections and repairs
- HealthEMS® Software
- HomeSolutions.NET® Software
- ACLS (non-clinical) LIFEPAK defibrillator/monitors
- Heart Safe SolutionSM Government Campus Solution
- MultiTech 4G and Titan III gateways

Stryker is also the sole-source distributor of the following products for EMS customers in the U.S. and Canadian markets:

- McGRATH™ MAC EMS video laryngoscope
- McGRATH MAC disposable laryngoscope blades
- McGRATH X Blade™

Stryker does not authorize any third-parties to sell these products or services in the markets listed above. We will not fulfill orders placed by non-authorized businesses seeking to resell our products or services. If you have questions, please feel free to contact your local Stryker customer service representative at 800.442.1142.

Sincerely,



Matt Van Der Wende, Senior Director, Americas Sales

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GDR 3321967_K

PURCHASE PROPOSAL

2019-20 Type I/II Fire Apparatus

Vendor: Rosenbauer Minnesota, LLC

Total Cost: up to \$435,000, paid as follows:

2019-20 Down-payment: \$200,000

Four (4) Annual Payments: apprx \$63,000

Total Interest Expense = apprx \$23,000

BUDGET IMPACT

Down-payment Required: \$200,000	Appropriate \$200,000 of Excess General Beginning Fund Balance to Capital Outlay
Total now available in Capital Outlay: \$59,027	Balance in account After expenditure: \$59,027

Discussion: The Scappoose Rural Fire Protection District currently fields four (4) Structure Fire Apparatus at the three District Stations. These Engines range from 24-30 years of current service life. Our aging fleet of fire apparatus require that we look to purchase a replacement engine for the Scappoose Fire Station 431. This allows the current unit to “bump” out to an outlying station as a Volunteer Apparatus or secondary response engine.

The new engine will have current technology and safety features, as well as lower maintenance expense. Our oldest apparatus will be removed from the fleet and sent to auction. The new apparatus will allow versatility in both the rural and urban environments that our current engines cannot accomplish.

Purchase Financing Recommendation:

\$200,000 Down-payment: The District makes an immediate down-payment of \$200,000 to purchase the chassis. The District's 2019-20 General Fund Actual Beginning Cash Balance exceeded Budget by \$241,533. \$200,000 of this could be appropriated to General Fund Capital Outlay by passing a supplemental budget resolution at the December Board meeting.

\$235,000 Financing: The balance of up to \$235,000 would be paid in four (4) payments of approx \$63,000 each over the four subsequent budget years. At an estimated APR of 3.55%, the total interest expense would be approx \$23,000.

Summary: Upon assessment of Scappoose Rural Fire Protection District's current apparatus inventory of Structure Fire Apparatus, it has been determined the need for replacing E431 with a Rosenbauer Type I/II Engine. E431 would move to a secondary response role or volunteer apparatus for the remainder of its service life.

Recommended Action: I recommend the Board of Directors approve the expenditure as listed above for the purchase of a 2019/20 Rosenbauer Type I/II Fire Apparatus.

By: Eric Smythe
Division Chief Operations

Approved by: Fire Chief

Date: 11/13/19

Scappoose Fire District
52751 Columbia River Hwy.
PO Box 625
Scappoose, OR 97056



Date: October 24, 2019

We hereby propose and agree to furnish, after your acceptance of this proposal and the proper execution by the Scappoose Fire District, hereinafter called the Buyer and an officer of Rosenbauer Minnesota, LLC, hereinafter called the Company, the following apparatus and equipment.

One (1) Rosenbauer Timberwolfs, complete with Freightliner chassis per attached specifications.	\$426,378.00 each
Gross due upon completion and delivery total	TOTAL \$426,378.00
<i>*Note: If chassis amount of \$126,943.00 is paid upon arrival at our plant in Minnesota, deduct \$4,863.00 each</i>	

All of which are to be built in accordance with the specifications, clarifications and exceptions attached, and which are made a part of this agreement and contract.

DELIVERY:

The estimated delivery time for the completed apparatus, is to be made 365 days after receipt of and approval of this contract duly executed, (chassis and (or) major components must arrive within 180 days or delivery may be extended), subject to all causes beyond the Company's control. The quoted delivery time is based upon our receipt of the specified materials required to produce the apparatus in a timely manner. "Delivery" means the date company is prepared to make physical possession of vehicle available to customer.

CONTRACT CHANGES:

After execution and acceptance of this Contract, the Buyer may request that the Company incorporate a change to the Products or the Specifications for the Products by delivering a Change Order to the Company; provided, however, that any such Change Order must be in writing and include a description of the proposed change sufficient to permit the Company to evaluate the feasibility of such Change Order. Within seven (7) working days of receipt of a Change Order, the Company will inform the Buyer in writing of the feasibility of the Change Order, the earliest possible implementation date for the Change Order, of any increase or decrease in the Purchase Price resulting from such Change Order, and of any effect on production scheduling or delivery resulting from such Change Order. The Company shall not be liable to the Buyer for any delay in performance or delivery arising from any such Change Order. Purchase Price may be modified only by mutual written agreement of the Parties because of changes to the Apparatus required or requested by the Buyer during the construction process pursuant to Appendix C, Change Order Policy. Any changes in the Purchase Price resulting from changes to the Apparatus required or requested by the Buyer during the construction process shall be stated in the Change Order signed by both parties. Additional Changes: If various state or federal regulatory agencies (e.g. NFPA, DOT, EPA) require changes to the specification and/or the product that result in a cost increase to comply therewith this cost will be added to the Purchase Price to be paid by the customer.

FORCE MAJEURE:

The Company shall not be responsible nor deemed to be in default on account of delays in performance due to causes which are beyond the Company's control which make the Company's performance impracticable, including but not limited to civil wars, insurrections, strikes, riots, fires, storms, floods, other acts of nature, explosions, earthquakes, accidents, any act of government, delays in transportation, inability to obtain necessary labor supplies or manufacturing facilities, allocation regulations or orders affecting materials, equipment, facilities or completed products, failure to obtain any required license or certificates, acts of God or the public enemy or terrorism, failure of transportation, epidemics, quarantine restrictions, failure of vendors (due to causes similar to those within the scope of this clause) to perform their contracts or labor troubles causing cessation, slowdown, or interruption of work.

www.rosenbaueramerica.com

info@rosenbaueramerica.com

ROSENBAUER SOUTH DAKOTA, LLC.
100 THIRD STREET
P.O. BOX 57
LYONS, SOUTH DAKOTA 57041
P: 605.543.5591

ROSENBAUER MINNESOTA, LLC.
5181 260TH STREET
P.O. BOX 549
WYOMING, MINNESOTA 55092
P: 651.462.1000

ROSENBAUER MOTORS, LLC.
5190 260TH STREET
P.O. BOX 549
WYOMING, MINNESOTA 55092
P: 651.462.1000

ROSENBAUER AERIALS, LLC.
870 SOUTH BROAD STREET
FREMONT, NEBRASKA 68025
P: 402.721.7622



PAYMENT TERMS:

Final payment for the apparatus shall be made at time of delivery or pick up of the completed vehicle. It is the responsibility of the Buyer to have full payment ready when the apparatus is complete and ready to deliver. If payment is delayed or delivery is delayed pending payment, a daily finance and storage fee may apply. Upon delivery of the apparatus or upon pickup of the apparatus by the Buyer, the Buyer agrees to provide all liability and physical damage insurance. It is further agreed that if on delivery and testing, any defects should develop, the Company shall be given reasonable time to correct changes. Guarantee of the chassis is subject to the guarantee of the chassis manufacturer. *NOTE: upon final inspection at the factory for pick-up or delivery, the Buyer will need to supply a Certificate of Insurance and full payment prior to release of the vehicle, unless prior arrangements for vehicle's release have been made.

TITLE:

The Apparatus shall always be the property of the Company until it is delivered to the Buyer pursuant to the terms of this agreement. The Company shall bear the sole responsibility and risk for destruction, loss or damage to the apparatus, or any portion of the Apparatus, through the date and time it is delivered to the Buyer. The Company shall deliver good and merchantable title to the Apparatus at the time it is delivered to the Buyer. The Buyer shall bear the sole responsibility and risk for destruction, loss or damage to the Apparatus upon the date and time it takes delivery of the Apparatus.

PIGGY BACK ORDERS:

The Company, at its sole discretion, will allow the terms of the contract to be extended to both the Buyer, as well as to other Municipal, State, or Federal agencies for similar unit(s). The Company will allow tag on / additional orders for up to three (3) years from the date of contract execution. To facilitate pricing, the Company will quote the original price plus manufacturer's price increases or Producer's Price Index (PPI) whichever is greater as it applies to either Fire Apparatus and/ or commercial heavy truck industries.

MISCELLANEOUS PROVISIONS:

This agreement shall be construed in accordance with the laws of the State of Minnesota. The parties agree that any litigation arising from or in connection with any dispute between the parties under this agreement shall be venue in Minnesota. The parties agree that this agreement bears a rational relationship to the State of Minnesota, and they consent to the personal jurisdiction of such state and further consent and stipulate to venue in the above described court.

Respectfully submitted,

Dealer: General Fire Apparatus

Sales Rep: Brenden Feist CEO

Buyer:

We accept the above proposal and enter into contract with signature below.

_____ Title: _____

_____ Title: _____

_____ Date _____

After company receipt of this document signed by the Buyer, the document will be reviewed and upon approval, countersigned by the Company thereby putting the document in force.

Rosenbauer Minnesota, LLC

_____ Title: _____

_____ Date _____

www.rosenbaueramerica.com

info@rosenbaueramerica.com

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P: 651.462.1000

ROSENBAUER AERIALS, LLC.
870 SOUTH BROAD STREET
FREMONT, NEBRASKA 68025
P: 402.721.7622



November 14, 2019

Janine Salisbury
Finance Administrator/Budget Officer
Scappoose Rural Fire Protection District
jsalisbury@srfd.us
503-543-5026

Re: Fire Engine

Dear Ms. Salisbury,

Thank you for the opportunity to present proposed financing for Scappoose Rural Fire Protection District. I am submitting for your review the following proposed structure:

Issuer:	Scappoose Rural Fire Protection District, Oregon	
Financing Structure:	Oregon Firm Term Lease Purchase	
FINANCED AMOUNT:	\$ 225,378.00	
TERM:	4 Annual Payments	5 Annual Payments
Rate:	3.95%	3.95%
Payments Amounts:	\$ 62,021.12	\$ 50,559.65
Payments Beginning:	One year from signing and annually thereafter	
<hr/>		
FINANCED AMOUNT:	\$ 425,378.00	
TERM:	4 Annual Payments	5 Annual Payments
Rate:	3.95%	3.95%
Payments Amounts:	\$ 117,058.54	\$ 95,426.19
Payments Beginning:	One year from signing and annually thereafter	

The above proposal is subject to audit analysis, assumes bank qualification and mutually acceptable documentation. The terms outlined herein are subject to change and rates are valid for fourteen (14) days from the date of this proposal. If funding does not occur within this time period, rates will be indexed to markets at such time.

Our finance programs are flexible, and my goal is customer delight. If you have any questions regarding other payment terms, frequencies or conditions, please do not hesitate to call.

With Best Regards,

Jana Offutt

Jana Offutt
Municipal Finance
817-722-0217
jana.offutt@govcap.com
www.govcap.com

The transaction described herein is an arm's length, commercial transaction between you and Government Capital Corporation ("GCC"), in which GCC: (i) is acting solely for its own financial and other interests that may differ from yours; (ii) is not acting as your municipal advisor or financial advisor, and has no fiduciary duty to you with respect to this transaction; and (iii) is not recommending that you take an action with respect to this transaction.

RESOLUTION 2019-8

A RESOLUTION REGARDING A LEASE PURCHASE AGREEMENT FOR THE PURPOSE OF FINANCING A "**FIRE ENGINE**".

WHEREAS, Scappoose Rural Fire Protection District desires to enter into that certain Lease-Purchase Agreement by and between Government Capital Corporation and Scappoose Rural Fire Protection District, for the purpose of financing a "**Fire Engine**". The Scappoose Rural Fire Protection District desires to designate this Agreement as a "qualified tax-exempt obligation" of the Authority for the purposes of Section 265 (b) (3) of the Internal Revenue Code of 1986, as amended. The Scappoose Rural Fire Protection District desires to designate David Graham, Board President, as an authorized signer of the Agreement.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF THE SCAPPOOSE RURAL FIRE PROTECTION DISTRICT:

Section 1. That the Scappoose Rural Fire Protection District enters into a Lease Purchase Agreement with Government Capital Corporation for the purpose of financing a "Fire Engine".

Section 2. That the Lease Purchase Agreement by and between the Scappoose Rural Fire Protection District and Government Capital Corporation is designated by the Scappoose Rural Fire Protection District as a "qualified tax-exempt obligation" for the purposes of Section 265 (b) (3) of the Internal Revenue Code of 1986, as amended.

Section 3. That the Scappoose Rural Fire Protection District will designate David Graham, Board President, as an authorized signer of the Lease Purchase Agreement by and between the Scappoose Rural Fire Protection District and GCC as well as any other ancillary exhibit, certificate, or documentation needed for the Agreement.

Section 4. That should the need arise, if applicable, the Scappoose Rural Fire Protection District will use loan proceeds for reimbursement of expenditures related to the Property, within the meaning of Treasury Regulation § 1.150-2, as promulgated under the Internal Revenue Code of 1986, as amended.

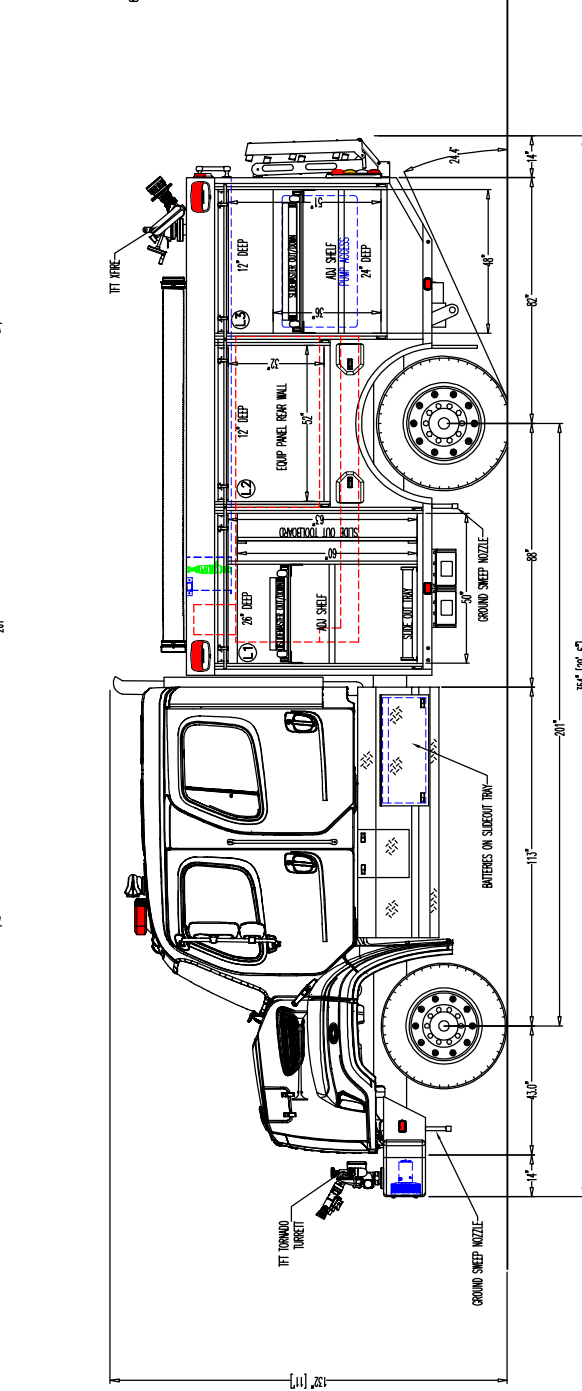
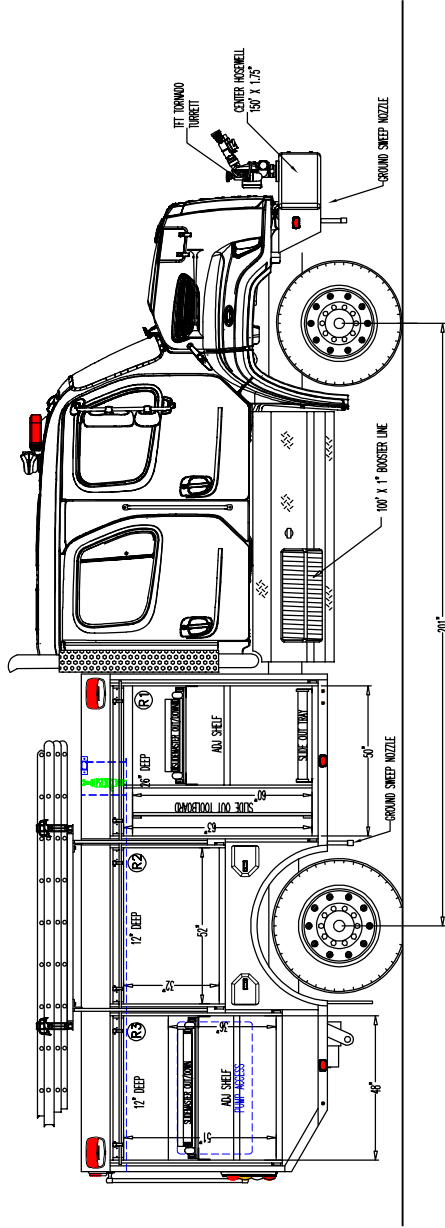
PASSED and APPROVED by the board of Scappoose Rural Fire Protection District in a meeting held on the 14th day of November, 2019.

Lessee: Scappoose Rural Fire
Protection District

Witness Signature

David Graham - Board President

David Sorenson – Board Secretary



-PROPOSED-
Scappose Fire District

ROSENBAUER
 ROSENBAUER EXT
 P7419 01

APPROVED BY:	CHASSIS: FREIGHTLINER 108SD
	PUMP: ROSENBAUER NH 1500 GPM
	TANK: POLY 750 / 30 FOAM
	TYPE: TIMBERWOLF
	AERIAL: N/A
MAXIMUM HEIGHT	N/A
MAXIMUM LENGTH	N/A
BODY WIDTH	100"

NOTES:
 1. OVERALL HEIGHT IS IN LOADED CONDITION. UNLOADED HEIGHTS MAY BE 4" ABOVE HEIGHTS SHOWN.
 2. DO NOT SCALE DRAWING.
 3. ALL DIMENSIONS ARE APPROXIMATE AND SUBJECT TO ENGINEERING CHANGES.
 4. DRAWING MAY OR MAY NOT SHOW ALL ITEMS AS DESCRIBED IN THE WRITTEN DETAIL SPECIFICATIONS.
 5. INCLUSION OF AN ITEM ON THE DRAWING DOES NOT CONSTITUTE INCLUSION OF THAT ITEM WITH THE FINAL DELIVERED UNIT.

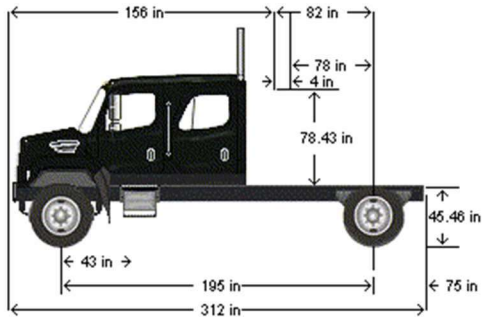
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D I M E N S I O N S



VEHICLE SPECIFICATIONS SUMMARY - DIMENSIONS

Wheelbase (545)	4950MM (195 INCH) WHEELBASE
Rear Frame Overhang (552).....	1900MM (75 INCH) REAR FRAME OVERHANG
Fifth Wheel (578).....	NO FIFTH WHEEL
Mounting Location (577)	NO FIFTH WHEEL LOCATION
Maximum Forward Position (in).....	0
Maximum Rearward Position (in)	0
Amount of Slide Travel (in).....	0
Slide Increment (in).....	0
Desired Slide Position (in).....	0.0
Cab Size (829).....	156 INCH BBC HIGH-ROOF ALUMINUM CONVENTIONAL CREW CAB
Sleeper (682).....	NO SLEEPER BOX/SLEEPERCAB
Exhaust System (016)	RH OUTBOARD UNDER STEP MOUNTED HORIZONTAL AFTERTREATMENT SYSTEM ASSEMBLY WITH RH C-PILLAR MOUNTED VERTICAL TAILPIPE

TABLE SUMMARY - DIMENSIONS

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Dimensions	Inches
Bumper to Back of Cab (BBC)	155.5
Bumper to Centerline of Front Axle (BA)	42.7
Min. Cab to Body Clearance (CB)	3.0
Back of Cab to Centerline of Rear Axle(s) (CA)	82.1
Effective Back of Cab to Centerline of Rear Axle(s) (Effective CA)	77.6
Back of Cab Protrusions (Exhaust/Intake) (CP)	0.0
Back of Cab Protrusions (Side Extenders/Trim Tab) (CP)	4.5
Back of Cab Protrusions (CNG Tank)	0.0
Back of Cab Clearance (CL)	4.5
Back of Cab to End of Frame	156.9
Cab Height (CH)	78.4
Wheelbase (WB)	194.9
Frame Overhang (OH)	74.8
Overall Length (OAL)	312.4
Rear Axle Spacing	0.0
Unladen Frame Height at Centerline of Rear Axle	45.5

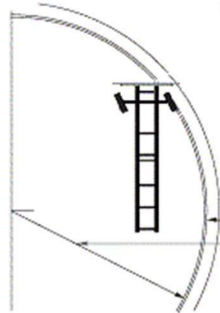
Performance calculations are estimates only. If performance calculations are critical, please contact Customer Application Engineering.

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TURNING RADIUS



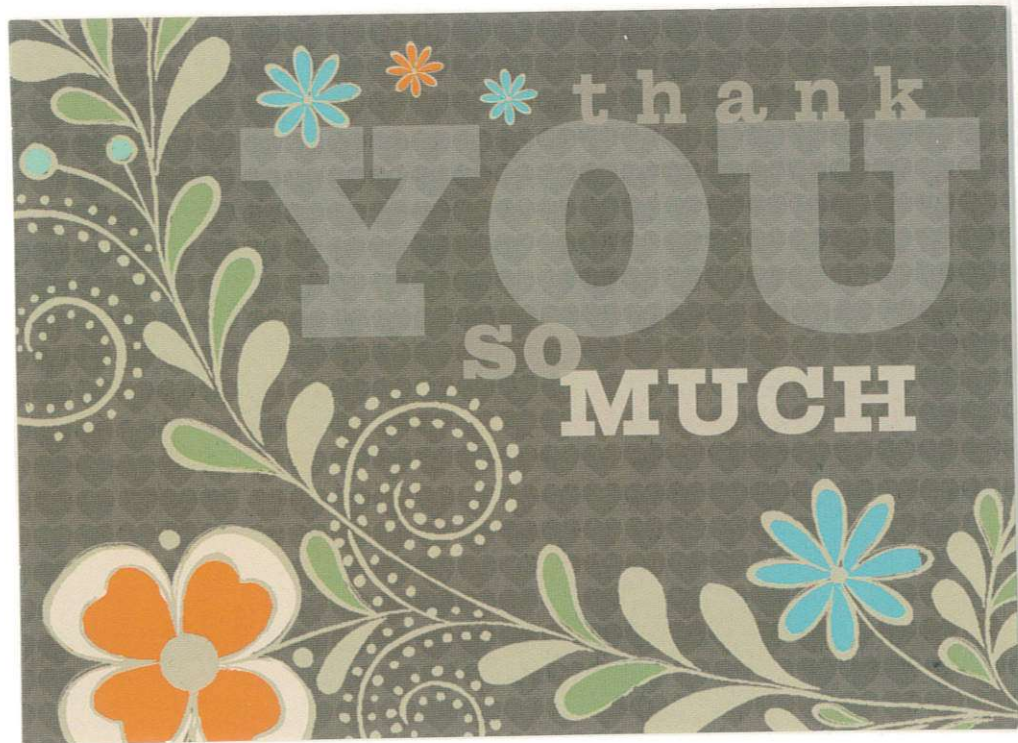
Turning radius graphic and data provided strictly for comparisons between model configurations. Weather, road surfaces, and tire treads affect the results. It is strongly suggested that actual vehicles be measured before constructing any roads/driveways using this information. For specific figures regarding your configuration, please contact your CAE representative.

	Dimensions	Tolerance
Wall to Wall Diameter (ft)	58.9	+/- 3.0
Curb to Curb Diameter (ft)	56.8	+/- 3.0
Turning Radius (ft)	27.9	+/- 1.5

VEHICLE SPECIFICATIONS SUMMARY - TURNING RADIUS

Cab Size (829)	156 INCH BBC HIGH-ROOF ALUMINUM CONVENTIONAL CREW CAB
Wheelbase (545)	4950MM (195 INCH) WHEELBASE
Front Tires (093)	MICHELIN XDS 12R22.5 16 PLY RADIAL FRONT TIRES
Width (in)	11.8
Front Axle (400)	MX-14-120-EVO 14,000# 1790MM KPI SINGLE FRONT DRIVE AXLE
Kingpin Intersection (in)	69
Bumper (556)	14 INCH CHROMED STEEL BUMPER
Width (in)	97.6
Bumper Miter to Front Axle (in)	23.458
Primary Steering Location (003)	LH PRIMARY STEERING LOCATION
Steering Gear (536)	TRW TAS-85 POWER STEERING
Dual Steering Gear	NONE
Ram	NONE
Rear Axle (420)	RS-26-185 26,000# T-SERIES SINGLE REAR AXLE
Axle Spacing (624)	NO AXLE SPACING

Performance calculations are estimates only. If performance calculations are critical, please contact Customer Application Engineering.



Dear Scappoose Fire District,
Thank you so much for the beautiful
flower bouquet! I love the colors and
the vase is my favorite color, blue!

Thank you also for putting on such a
wonderful retirement party for Mike! It was
really so very special!

And thank you for the gifts Mike got that
I get to tag along! I am really excited about
getting him out of town! 😊

Most of all, thank you so much for all of
the wonderful memories that all of our family has
of the very special people at Scappoose Fire!

Mary Creiser 😊



THANK
YOU

SCAPPOOSE BOARD OF DIRECTORS

I WANT TO THANK YOU FOR
THE CANNERY PIER HOTEL
GIFT CERTIFICATE. MARY AND I
WILL REALLY ENJOY GOING TO
THE BEACH SO IT WILL BE A GREAT
TRIP.

I APPRECIATED THE SUPPORT
THAT YOU ALWAYS PROVIDED
ME AND TO THE ORGANIZATION.
AS BOARD MEMBERS YOU ALWAYS
PUT THE COMMUNITY FIRST
AND SUPPORTED STAFF AND
RESPONDERS.

THANK YOU FOR ALLOWING ME TO
BE YOUR FIRE CHIEF AND GIVING
ME A FANTASTIC CAREER

MIKE GREEN