

**Scappoose Rural Fire District
Board of Directors Regular Meeting**

Thursday, August 8, 2024

Microsoft Teams meeting

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Meeting ID: 273 755 937 628

Passcode: khapZx

I. Call to Order & Flag Salute

II. Roll Call

III. Public Comment

“This is the time for public comment on agenda and non-agenda items. The Board will not take any immediate action but will document all comments and/or concerns. Please note, personnel concerns will not be discussed in a public meeting. If you have any concerns with personnel, please schedule a meeting with the Fire Chief or Board President.”

IV. Consent Agenda

- A. Approve Minutes from 7-11-2024 regular meeting
- B. Approve July 2024 Profit & Loss Detail
- C. Approve July 2024 Budget vs. Actual

V. Statistical Data

- A. Ambulance Activity Report
- B. Community Paramedic Report
- C. Response Activity Report
- D. UAS Flight Summary

VI. Staff Reports

- A. Chief's Report
- B. Operations & EMS Report
- C. Fire Marshal & Training Report
- D. Member Outreach
- E. Finance Report

VII. Old Business

- A. Emergency Management IGA with Columbia County

VIII. Committee Reports

- A. Management Team
- B. Long Range Planning Committee
- C. Awards & Incentives

IX. Miscellaneous

X. New Business

- A. Supplemental Budget for Community Paramedic

XI. Communications

XII. Good of the Order

XIII. Adjourn

XIV. Pursuant to ORS 192.640(1), the Board of Directors for the Scappoose Fire District reserves the right to consider and discuss, in either open session or Executive Session, additional subjects which may arise after the agenda is published.

PREVIOUS MEETING MINUTES



SCAPPOOSE FIRE DISTRICT

P.O.Box 625 SCAPPOOSE, OREGON 97056

Scappoose Rural Fire District Board of Directors Regular Meeting

Thursday, July 11, 2024

Microsoft Teams meeting

- I. **Call to Order & Flag Salute** - Director Graham called the meeting to order at 7:01 pm and led the flag salute.
- II. **Roll Call** – Vice President Graham, Director KriECK, Director Sorenson, Chief Pricher, Lt. Anderson, Lt. Ahlers, FF Bernier, FF Mathews, FF Zimbrick, ERT Dawkins, FA Heath. Asst. Chief Marks attended electronically.

President Reeves and Director Gift were excused.

- III. **Public Comment**

Chief Pricher introduced Devin Dawkins to the board members. Devin was recently hired as a full-time ERT.

The board went to New Business to complete the organizational meeting topics A1-6.
See X. New Business.

- IV. **Consent Agenda**

- A. Approve Minutes from 6-13-2024 regular meeting – no comments
- B. Approve June 2024 Profit & Loss Detail – Director Sorenson asked about expenses for the new squad and command vehicle. Director Graham inquired about Drone Amplified purchases & Pro Auto expenses. Director KriECK asked what account interest revenue comes from. Director Sorenson noted the large grant revenue amount in June's P & L. He also asked about mowing fees to the City of Scappoose.
- C. Approve June 2024 Budget vs. Actual – Director Sorenson noted that revenue for 2023-24 was higher than expected, and asked if it means the budget will be adjusted. Director Sorenson moved to approve the consent agenda. Director KriECK seconded.
Motion carried unanimously.

- V. **Statistical Data**

- A. Ambulance Activity Report – Director Sorenson asked if the GADCS is an annual survey. Chief Marks responded that it is not, but it may become practice every ten years. Director Sorenson asked if the district had the data ready. Chief Marks responded that most of our data has been submitted for feedback. Chief Marks explained the timeline for GADCS reporting.
- B. Community Paramedic Report – Director Sorenson asked about when we expect to add another Community Paramedic (CP), and if we have a vehicle for that position. Chief Pricher explained the process and necessary budgetary steps before adding another CP. The contract was recently signed for the second year. Chief Marks shared the news that a community paramedic who is interested in modeling a CP program after ours had a ride-along recently.
- C. Response Activity Report- Overlapping calls were higher in June at 50% than in any previous month. Director Sorenson noted the spike in 30–39-year-old transport numbers. Staff mentioned the increase in mental health associated calls as a possible cause for the increase in this age group.
- D. UAS Flight Summary - Chief Pricher spoke about the funeral procession that was streamed live for a line-of-duty death.

VI. **Staff Reports**

- A. Chief’s Report – Directors noted the full month of activities which included the addition of a new engine & the completion of the STEM education program. There was discussion about whether students from surrounding districts might be able to participate in the future.
- B. Operations & EMS Report - Directors had no questions.
- C. Fire Marshal & Training Report – Director Graham asked if building permits had slowed recently. Chief Pricher said the number of evaluations may have slowed, but those in the process are complex, requiring more time.
- D. Member Outreach – Directors noted the long list of activities in which member outreach was involved during the month of June.
- E. Finance Report – Director Kriek noted the decreased tax turnover in June due to the county’s oversight of withholding in three turnovers for Cascade Tissue refunds.

VII. **Old Business** – No old business.

VIII. **Committee Reports**

- A. Management Team – Did not meet.
- B. Long Range Planning Committee – Did not meet.
- C. Awards & Incentives – Did not meet.

IX. **Miscellaneous** – No miscellaneous.

X. **New Business**

A. In accordance with Board Policy 2.18

1. Select President, Vice President, and Secretary/Treasurer of the Board

Director Sorenson moved to nominate Susan Reeves as Board President. Director Kriek seconded.

Motion carried unanimously.

Director Sorenson moved to nominate David Graham as Vice President. Director Kriek seconded.

Motion carried unanimously.

Director Kriek moved to nominate Dave Sorenson as Secretary-Treasurer. Director Graham seconded.

Motion carried unanimously.

2. State Official Newspaper – Director Sorenson moved to maintain the South County Spotlight as the District’s official newspaper. Director Kriek seconded.

Motion carried unanimously.

3. Regular board meeting date, time, and place – Director Kriek moved to maintain 7:00 pm on the second Thursday of every month in the Scappoose Fire Station Board Room. Director Sorenson seconded.

Motion carried unanimously.

4. Establish employee evaluation month – Director Kriek moved to establish August as the employee evaluation month. Director Sorenson seconded.

Motion carried unanimously.

5. Review the status of legal counsel – Director Sorenson moved to retain Local Government Law Group LLC as the District’s legal counsel. Director Kriek seconded.

Motion carried unanimously.

6. Review current contracts – No action necessary.

B. Annual ethics disclosure – This was tabled until the August board meeting, due to the absences of two board members.

C. Committee appointment by President – This was tabled until the August board meeting.

D. Referring to the Staff Report on page 63 of the board packet, Chief Pricher spoke about the ASA Request for Proposal (RFP) from the County. Directors agreed to meet with the County Commission regarding the request for RFP.

Regarding the Emergency Management IGA, the directors would like to make a decision on this at the August 2024 board meeting.

E. Civil Service Commission (CSC) – there is one individual interested in the CSC open position. Chief Pricher shared some background about the interested individual. Director Sorenson moved to appoint Adam Ofstad to the open position on the commission. Director Kriek seconded.

Motion carried unanimously.

- XI. **Communications** – No communications.
- XII. **Good of the Order** – Directors commented on the successful 4th of July breakfast benefitting the Scappoose Volunteer Firefighter’s Association. Statistics on the total donations and people fed were shared.
- XIII. **Adjourn** – at 8:17 pm.

Pursuant to ORS 192.640(1), the Board of Directors for the Scappoose Fire District reserves the right to consider and discuss, in either open session or Executive Session, additional subjects which may arise after the agenda is published.

Dave Sorenson – Secretary-Treasurer

Date:

Submitted by Maria Heath

EXPENSE ACCOUNT ACTIVITY

Scappoose Rural Fire Protection District

Profit and Loss Detail

July 2024

DATE	TRANSACTION TYPE	NAME	MEMO/DESCRIPTION	AMOUNT
Ordinary Income/Expenses				
Income				
1. GENERAL FUND REVENUES				
Begin Available Cash on Hand				
07/01/2024	Journal Entry		FY24-25 BFB	2,892,145.46
Total for Begin Available Cash on Hand				\$2,892,145.46
EMS Receipts				
Fire Marshal				\$78,582.40
G.E.M.T. (Medicaid)				\$58.34
Property Taxes				\$ -25,117.34
Taxes - Prior Years				
Total for Property Taxes				\$30,254.42
Total for 1. GENERAL FUND REVENUES				\$2,975,923.28
2. GRANT FUND REVENUE				
Begin Available Cash on Hand				
Grant Award				\$27,519.34
Total for 2. GRANT FUND REVENUE				\$568.00
Total for 2. GRANT FUND REVENUE				\$28,087.34
3. PROPERTY FUND REVENUES				
Begin Available Cash On Hand				
Total for 3. PROPERTY FUND REVENUES				\$109,130.76
Total for 3. PROPERTY FUND REVENUES				\$109,130.76
4. PERSONNEL SVCS FUND REVEN				
Begin Available Cash On Hand				
Total for 4. PERSONNEL SVCS FUND REVEN				\$217,033.48
Total for 4. PERSONNEL SVCS FUND REVEN				\$217,033.48
Total for Income				\$3,330,174.86
Expenses				
1..GENERAL FUND EXPENDITURES				
1...				
1.1 GENERAL FUND PERSONNEL SVCS				
550 Insurance				
07/11/2024	Bill	Standard Insurance	Life, LTD, AD&D	1,631.94
07/11/2024	Bill	S.D.I.S.	Health Insurance Premiums	36,587.00
07/17/2024	Expense	Benefit Help Solutions(FSA)	Monthly fee	125.00
07/23/2024	Expense	Benefit Help Solutions(FSA)	Flex Savings Reimbursement	101.00
07/29/2024	Bill	HRA VEBA Trust	ER Contributions July	11,547.40
07/29/2024	Bill	Colonial Life	Accident/Cancer policy for volunteers	777.40
07/30/2024	Expense	Paychex Payroll	Flex spend	9,785.18
07/30/2024	Expense	Benefit Help Solutions(FSA)	Flex Savings Reimbursement	253.40
07/30/2024	Expense	Paychex - tax	OR ER Work Benefit	65.08

Scappoose Rural Fire Protection District

Profit and Loss Detail

July 2024

DATE	TRANSACTION TYPE	NAME	MEMO/DESCRIPTION	AMOUNT
Total for 550 Insurance				\$60,873.40
560 Personnel Salaries				
07/11/2024	Bill	American Heritage Life Insurance Co.	Life Ins - Anderson/Marks	136.90
07/11/2024	Bill	Standard Insurance	STD	86.93
07/11/2024	Bill	Transamerica Life Ins. Co.	Life Ins - Gandara	123.23
07/11/2024	Bill	COSTCO Wholesale	3 membership renewals	180.00
07/12/2024	Expense	P.E.R.S.	EE PERS IAP Contrib	15,342.14
07/29/2024	Bill	Principal Financial Group	Employee Insurance- DuBois	42.41
07/29/2024	Bill	Transamerica Life Ins. Co.	Life Ins - Ahlers	93.81
07/29/2024	Bill	Gandara, Lonny	Reimburse Transamerica Life Ins. 2015-2024	2,218.14
07/29/2024	Bill	Inroads Credit Union	Food fund	990.00
07/29/2024	Bill	Tualatin Valley Fire Fighters Union	July Union dues	2,986.36
07/29/2024	Bill	HRA VEBA Trust	EE Contributions July	3,199.00
07/29/2024	Expense	Voya - Oregon Savings Growth Plan	June OSGP Contributions	24,166.51
07/30/2024	Expense	Paychex Payroll	Deferred compensation	10,462.85
07/30/2024	Expense	Paychex - tax	EE Payroll Tax WH	76,451.23
07/30/2024	Expense	Paychex Payroll	ShiftDif	215.55
07/30/2024	Expense	Paychex Payroll	Phone Pay	100.00
07/30/2024	Expense	Paychex Payroll	Longevity	1,276.02
07/30/2024	Expense	Paychex Payroll	Incentives	2,380.03
07/30/2024	Expense	Paychex Payroll	FLSA	10,488.38
07/30/2024	Expense	Paychex Check	Contract payment	805.00
07/30/2024	Expense	Paychex Payroll	OT	41,710.02
07/30/2024	Expense	Paychex Payroll	Balance of Net Pay	92,690.03
Total for 560 Personnel Salaries				\$286,144.54
570 SocSec/Medicare(FICA)				
07/30/2024	Expense	Paychex - tax	ER Payroll Taxes	22,680.78
Total for 570 SocSec/Medicare(FICA)				\$22,680.78
580 Volunteer Services				
07/11/2024	Bill	Greisen, Michael S.	July 24-June 25 phone reimbursement	408.00
07/11/2024	Bill	S.V.F.A.	2024-2025 volunteer operations	12,000.00
07/11/2024	Bill	Greenup, Cade	July 24-June 25 phone reimbursement	408.00
Total for 580 Volunteer Services				\$12,816.00
590 Personnel Benefits				
07/12/2024	Expense	P.E.R.S.	ER PERS Retirement Contrib	73,299.04
07/29/2024	Bill	Occupational Safety, Health & Wellness	Annual post-exposure access fee (Fire)	1,373.50
Total for 590 Personnel Benefits				\$74,672.54
Total for 1.1 GENERAL FUND PERSONNEL SVCS				\$457,187.26
1.2 GENERAL FUND MATERIAL & SVC				
670 Contract Services				
07/11/2024	Bill	FlashAlert Newswire	News Alert Subscription Fee	160.00
07/11/2024	Bill	Blair Fox, LLC	12 mo. moorage fees @ \$650/mo	7,800.00
07/11/2024	Bill	Lexipol LLC	8/1/24 to 7/31/25 Contract	5,493.90

Scappoose Rural Fire Protection District

Profit and Loss Detail

July 2024

DATE	TRANSACTION TYPE	NAME	MEMO/DESCRIPTION	AMOUNT
Total for 670 Contract Services				\$13,453.90
680 Communications Maintenance				
07/12/2024	Expense	Amazon	Rechargeable batteries	19.90
07/25/2024	Expense	Amazon	Male plug crimp connector	11.99
Total for 680 Communications Maintenance				\$31.89
720 Public Fire Services				
07/18/2024	Expense	WalMart	CC fair supplies	64.84
07/19/2024	Expense	WalMart	CC fair supplies	66.40
07/22/2024	Expense	Safeway	CC fair supplies	46.85
Total for 720 Public Fire Services				\$178.09
740 Uniforms				
07/12/2024	Expense	Danner Shoe Mfg. Co., Inc.	Kriek & Heuer boots	678.00
07/29/2024	Bill	Beyond Uniforms & Apparel	Misc uniform items for 1 Career & 2 Volunteers	616.42
Total for 740 Uniforms				\$1,294.42
750 Maintenance on Equipment				
07/11/2024	Bill	Pro Automotive & Diesel	Corporate Activity Tax	0.85
07/11/2024	Bill	Pro Automotive & Diesel	2019 Super Duty oil change - labor	75.00
07/11/2024	Bill	National Hose Testing Specialties, Inc.	2024 hose & ladder testing	7,095.22
07/11/2024	Bill	General Fire Apparatus	LED Red Running Light	8.06
07/11/2024	Bill	Pro Automotive & Diesel	2019 Super Duty oil change - parts	10.00
07/18/2024	Expense	Amazon	wire connectors	42.95
07/19/2024	Expense	Amazon	Adhesive, scissors, fasteners	97.89
07/24/2024	Expense	Amazon	Adapter	12.99
07/29/2024	Bill	Premier Truck Group	Oil leak service on Rosenbauer	101.08
07/29/2024	Bill	Pro Automotive & Diesel	2015 GMC oil change, fuel filter, brake flush, a/c charge - parts	1,789.69
07/29/2024	Bill	Pro Automotive & Diesel	2015 GMC oil change, fuel filter, brake flush, a/c charge - labor	2,127.50
07/29/2024	Bill	Pro Automotive & Diesel	Fees	39.17
07/29/2024	Bill	Wilcox & Flegel	500 gal diesel @ 3.0697	1,538.30
07/29/2024	Bill	Wilcox & Flegel	296 gal unleaded @ 3.1023	1,038.63
07/29/2024	Bill	Ace Hardware - Scappoose	Fasteners & Spray paint	9.69
07/29/2024	Bill	Ace Hardware - Scappoose	Drill bit & fasteners	10.70
07/29/2024	Bill	Ace Hardware - Scappoose	Fasteners & electrical tape	25.90
07/29/2024	Bill	Ace Hardware - Scappoose	Cable snake	16.99
07/29/2024	Bill	Ace Hardware - Scappoose	Drill bits & fasteners	9.55
07/29/2024	Bill	Sunset Auto Parts	Plug tap & heat shrink tubing	18.73
07/29/2024	Bill	Sunset Auto Parts	Fab loom - split poly	12.42
07/29/2024	Bill	Sunset Auto Parts	Fuses	15.19
07/29/2024	Bill	Sunset Auto Parts	Fuses	35.60

Scappoose Rural Fire Protection District

Profit and Loss Detail

July 2024

DATE	TRANSACTION TYPE	NAME	MEMO/DESCRIPTION	AMOUNT
Total for 750 Maintenance on Equipment				\$14,132.10
760 Administration				
07/02/2024	Expense	Oregon Fire Chiefs Assoc.	Bautista membership renewal	120.00
07/02/2024	Expense	Oregon Fire Chiefs Assoc.	Pricher membership renewal	100.00
07/02/2024	Expense	Oregon Fire Marshals Association	Membership renewal	65.00
07/02/2024	Expense	Oregon Fire Chiefs Assoc.	Marks membership renewal	120.00
07/03/2024	Expense	Chevron	fuel for picking up engine	76.04
07/04/2024	Expense	New York City Sub	meal for picking up engine	30.75
07/09/2024	Expense	Amazon	office supplies	54.43
07/10/2024	Expense	Amazon	office supplies	56.96
07/11/2024	Bill	U.S. Postal Service	6 rolls of 100 stamps @ \$.68 ea.	408.00
07/11/2024	Bill	COSTCO Wholesale	1 District membership renewal	60.00
07/11/2024	Bill	Oregon Health Authority	GEMT FFS admin fees	5,023.47
07/11/2024	Expense	Staples	copy paper	134.97
07/12/2024	Expense	Safeway	Academy graduation refreshments	116.43
07/12/2024	Expense	Oregon DMV	Rosenbauer title & registration	121.00
07/15/2024	Expense	US Bank	Analysis Service Charge	17.95
07/16/2024	Expense	Amazon	iPad Pro case	31.99
07/17/2024	Expense	Oregon Employment Dept.	OPFML fee	150.00
07/22/2024	Expense	Deluxe	checks & envelopes	1,366.27
07/29/2024	Bill	Xerox Corporation	B/W & Color copies for June	46.36
07/31/2024	Expense	Paychex Invoice	payroll processing invoice	247.11
Total for 760 Administration				\$8,346.73
765 Information Technology				
07/03/2024	Expense	JAMF Software, LLC	monthly subscription	200.00
07/11/2024	Bill	CalTopo LLC	Team Mapping Licenses thru June 15, 2025	2,000.00
07/11/2024	Bill	Centerlogic, Inc.	Monthly billing for July	1,770.25
07/11/2024	Bill	City of Portland - Bureau of Tech Services	800 MHZ access July	166.71
07/11/2024	Bill	Verizon Wireless	iPhones & iPads	576.77
07/17/2024	Expense	Dotster	charge for website	19.99
07/19/2024	Expense	Apple Inc.	monthly storage	9.99
07/19/2024	Expense	Intuit Quickbooks	QB online monthly fee	90.00
07/19/2024	Expense	CenturyLink	Main station backup	60.00
07/19/2024	Expense	CenturyLink	Holbrook modem	75.00
07/29/2024	Bill	AT&T Mobility	July charges - phones, iPads	762.22
07/29/2024	Bill	Comcast Business	Main station IT July	256.85
07/29/2024	Bill	Kleinberg Tech	June Report	210.00
07/29/2024	Bill	CenturyLink	Chapman Internet	84.59
07/29/2024	Bill	Verizon Wireless	Machine to machine	7.87
Total for 765 Information Technology				\$6,290.24
770 Cleaning Materials & Supplies				
07/09/2024	Expense	Amazon	All-purpose cleaner	64.80
07/15/2024	Expense	Amazon	Cleaning supplies	105.42
07/19/2024	Expense	Amazon	Cups	29.99
07/24/2024	Expense	Amazon	Cleaning supplies	60.87

Scappoose Rural Fire Protection District

Profit and Loss Detail

July 2024

DATE	TRANSACTION TYPE	NAME	MEMO/DESCRIPTION	AMOUNT
Total for 770 Cleaning Materials & Supplies				\$261.08
775 Emerg. Operating Supplies				
07/03/2024	Expense	Moditech Rescue Solutions B.V.	Crash recovery software	419.00
07/10/2024	Expense	DOD Fed Mall	Flame resistant pants	458.56
07/10/2024	Expense	DOD Fed Mall	Flame resistant pants	458.56
07/10/2024	Expense	DOD Fed Mall	Nozzle	114.08
07/10/2024	Expense	DOD Fed Mall	Leg Guard	149.63
07/10/2024	Expense	DOD Fed Mall	Flame resistant pants	458.56
07/10/2024	Expense	DOD Fed Mall	Flagging tape	73.40
07/10/2024	Expense	DOD Fed Mall	Drip torch	190.26
07/10/2024	Expense	DOD Fed Mall	Flame resistant pants	458.56
07/10/2024	Expense	DOD Fed Mall	Nozzle	302.32
07/10/2024	Expense	DOD Fed Mall	Hose assembly	693.92
07/10/2024	Expense	DOD Fed Mall	Flame resistant pants	458.56
07/10/2024	Expense	Fred Meyer	Ice, water, Gatorade for fire	100.91
07/11/2024	Expense	Amazon	Vinyl stickers	23.97
07/17/2024	Expense	Amazon	Earplugs	99.40
07/18/2024	Expense	Amazon	Earplugs	39.50
07/25/2024	Expense	Amerisys INC	AA & AAA Batteries	411.10
07/29/2024	Bill	KJ Security Solutions & Locksmith LLC	Extra keys for REMS unit	107.00
07/29/2024	Bill	Knox Company	master key, mounting bracket, flat mount, tech lock, 1 year license	2,999.00
07/29/2024	Bill	Knox Company	shipping	49.00
07/29/2024	Bill	CRFR	Emergency response trailer graphics	559.02
Total for 775 Emerg. Operating Supplies				\$8,624.31
780 Building & Grounds Maint.				
07/11/2024	Bill	City of Scappoose	Water & Sewer charges	576.57
07/11/2024	Bill	City of Scappoose	Base water charge	40.29
07/29/2024	Bill	Paramount Pest Control Inc.	Chapman yellow jacket	75.00
07/29/2024	Bill	Ace Hardware - Scappoose	file, handle, screws, Velcro ties	54.56
07/29/2024	Bill	Paramount Pest Control Inc.	Chapman pest control	110.00
07/29/2024	Bill	Paramount Pest Control Inc.	Main Station Pest Control	89.00
07/29/2024	Bill	City of Scappoose	Base water charge	40.29
07/29/2024	Bill	City of Scappoose	Water & Sewer charges	627.97
07/29/2024	Bill	Point Monitor	annual fire alarm test	718.00
07/29/2024	Bill	Point Monitor	online report fee	36.00
Total for 780 Building & Grounds Maint.				\$2,367.68
790 Training				
07/04/2024	Expense	MHEC, Inc.	Escaping Violence Fire & EMS	14.99
07/04/2024	Expense	MHEC, Inc.	Escaping Violence refresher course	89.94
07/11/2024	Expense	Fred Meyer	Academy graduation supplies	20.93
07/22/2024	Expense	Uber	St. Paul transport	35.14
07/24/2024	Expense	Wild Bill's Sports Saloon	ImageTrend conf. meal	57.22

Scappoose Rural Fire Protection District

Profit and Loss Detail

July 2024

DATE	TRANSACTION TYPE	NAME	MEMO/DESCRIPTION	AMOUNT
Total for 790 Training				\$218.22
810 Utilities				
07/11/2024	Bill	Comcast	Xfinity - Acct ***2514	41.43
07/11/2024	Bill	Waste Management of Oregon, Inc.	June garbage/recycling	140.18
07/11/2024	Bill	P.G.E.	Cleetwood	149.87
07/11/2024	Bill	Graybar Financial Services	Voip phones - July	299.25
07/29/2024	Bill	CenturyLink	Main Station Fax	61.41
07/29/2024	Bill	CenturyLink	Chapman Phone	61.89
07/29/2024	Bill	N.W. Natural Gas	Monthly charges Acct 447881-4	44.76
07/29/2024	Expense	W.O.E.C.	Acct ****5001 - July billing	308.97
Total for 810 Utilities				\$1,107.76
870 EMS Operations				
07/03/2024	Expense	Amazon	Fingertip oxygen monitor	42.79
07/11/2024	Bill	Airgas - USA, LLC	Standard Invoice	187.10
07/11/2024	Bill	Airgas - USA, LLC	Cylinder Rental	87.35
07/11/2024	Bill	EMS Technology Solutions, LLC	1 Narcotics Tracking License @ \$3000	3,000.00
07/11/2024	Bill	EMS Technology Solutions, LLC	4 Narcotics Tracking Licenses @ \$120	480.00
07/11/2024	Bill	EMS Technology Solutions, LLC	6 Inventory & Asset Mngmt Licenses	185.00
07/11/2024	Bill	EMS Technology Solutions, LLC	24 Fleet Mngmt Licenses	120.00
07/11/2024	Bill	Life-Assist, Inc.	EMS Supplies	139.02
07/11/2024	Bill	Life-Assist, Inc.	EMS Supplies	644.82
07/11/2024	Bill	Life-Assist, Inc.	EMS Supplies	49.50
07/11/2024	Bill	Systems Design West (SDW)	81 EMS Billing for June @ \$23.50 + postage	2,026.58
07/11/2024	Bill	Jenna Wiley, MD	Physician advisor - July	666.00
07/29/2024	Bill	Life-Assist, Inc.	EMS Supplies	164.75
07/29/2024	Bill	Life-Assist, Inc.	EMS Supplies	1,097.23
07/29/2024	Bill	Life-Assist, Inc.	EMS Supplies	102.71
07/29/2024	Bill	Life-Assist, Inc.	EMS Supplies	1,951.79
07/29/2024	Bill	Life-Assist, Inc.	EMS Supplies	49.11
Total for 870 EMS Operations				\$10,993.75
Total for 1.2 GENERAL FUND MATERIAL & SVC				\$67,300.17
Total for 1...				\$524,487.43
Total for 1..GENERAL FUND EXPENDITURES				\$524,487.43
2. GRANT FUND EXPENSE				
2.3 MATERIALS & SERVICES				
07/04/2024	Expense	WalMart	Supplies for recruitment boards	74.70
07/11/2024	Bill	Ace Hardware - Scappoose	Posts	38.36
07/11/2024	Bill	Ace Hardware - Scappoose	Gorilla mounting tape	38.97
Total for 2.3 MATERIALS & SERVICES				\$152.03
Total for 2. GRANT FUND EXPENSE				\$152.03
3. PROPERTY FUND CAPITAL OUTLAY				
Fire Apparatus & Equipment				
07/11/2024	Bill	General Fire Apparatus	Four 5 gal foam pails	491.00
07/11/2024	Bill	General Fire Apparatus	2 Whelen M6 LED Flasher red/blue	491.20
07/11/2024	Bill	Digital Graphiti Printing LLC	Decals for Engine	280.00
07/11/2024	Bill	General Fire Apparatus	Nozzles for WT	5,633.19
07/29/2024	Bill	49er Communications	6-bay charger	637.45
Total for Fire Apparatus & Equipment				\$7,532.84
Total for 3. PROPERTY FUND CAPITAL OUTLAY				\$7,532.84

Scappoose Rural Fire Protection District

Profit and Loss Detail

July 2024

DATE	TRANSACTION TYPE	NAME	MEMO/DESCRIPTION	AMOUNT
Unapplied Cash Bill Payment Expense				
07/29/2024	Bill	US Bank	7-25-2024	456.60
07/29/2024	Bill	US Bank	7-25-2024	6,691.18
07/29/2024	Bill	US Bank	7-25-2024	2,107.21
07/29/2024	Bill	US Bank	June CC charges	-9,547.71
07/29/2024	Bill	US Bank	7-25-2024	185.93
07/29/2024	Bill	US Bank	7-25-2024	106.79
Total for Unapplied Cash Bill Payment Expense				\$0.00
Total for Expenses				\$532,172.30
Net Income				\$2,798,002.56

BUDGET VS ACTUAL

Scappoose Rural Fire Protection District

Budget vs. Actuals: Budget_FY25_P&L - FY25 P&L

July 2024 - June 2025

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Income				
1. GENERAL FUND REVENUES				
Begin Available Cash on Hand	2,892,145.46	2,525,322.00	366,823.46	114.53 %
Conflagration		200,000.00	-200,000.00	
EMS Receipts	78,582.40	800,000.00	-721,417.60	9.82 %
Fire Marshal	58.34	1,500.00	-1,441.66	3.89 %
FireMed		18,000.00	-18,000.00	
G.E.M.T. (Medicaid)	-25,117.34	120,000.00	-145,117.34	-20.93 %
Gas Royalties		0.00	0.00	
Grant Awards		178,050.00	-178,050.00	
Interest Earned on Investments		90,000.00	-90,000.00	
Intergovernmental		0.00	0.00	
Miscellaneous Revenue		20,000.00	-20,000.00	
Property Taxes				
Taxes - Current				
Local Option Levy		3,048,097.00	-3,048,097.00	
Permanent Rate Levy		1,633,273.00	-1,633,273.00	
HERT Turnover		0.00	0.00	
Total Permanent Rate Levy		1,633,273.00	-1,633,273.00	
Total Taxes - Current		4,681,370.00	-4,681,370.00	
Taxes - Prior Years	30,254.42	105,000.00	-74,745.58	28.81 %
Total Property Taxes	30,254.42	4,786,370.00	-4,756,115.58	0.63 %
Transfer from Grant Fund		0.00	0.00	
Total 1. GENERAL FUND REVENUES	2,975,923.28	8,739,242.00	-5,763,318.72	34.05 %
2. GRANT FUND REVENUE				
Begin Available Cash on Hand	27,519.34	68,050.00	-40,530.66	40.44 %
Grant Award	568.00	113,350.00	-112,782.00	0.50 %
Interfund Loan from General		0.00	0.00	
Total 2. GRANT FUND REVENUE	28,087.34	181,400.00	-153,312.66	15.48 %
3. PROPERTY FUND REVENUES				
Begin Available Cash On Hand	109,130.76	300,352.00	-191,221.24	36.33 %
Grant Income		0.00	0.00	
Interest Earned on Investments		4,000.00	-4,000.00	
Transfers In		400,000.00	-400,000.00	
Total 3. PROPERTY FUND REVENUES	109,130.76	704,352.00	-595,221.24	15.49 %
4. PERSONNEL SVCS FUND REVEN				
Begin Available Cash On Hand	217,033.48	210,324.00	6,709.48	103.19 %
Interest Earned on Investments		4,000.00	-4,000.00	
Transfers In		0.00	0.00	
Total 4. PERSONNEL SVCS FUND REVEN	217,033.48	214,324.00	2,709.48	101.26 %
Total Income	\$3,330,174.86	\$9,839,318.00	\$ -6,509,143.14	33.85 %
GROSS PROFIT	\$3,330,174.86	\$9,839,318.00	\$ -6,509,143.14	33.85 %

Scappoose Rural Fire Protection District

Budget vs. Actuals: Budget_FY25_P&L - FY25 P&L

July 2024 - June 2025

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Expenses				
1..GENERAL FUND EXPENDITURES				
1...				
1.1 GENERAL FUND PERSONNEL SVCS				
550 Insurance	60,873.40	887,096.00	-826,222.60	6.86 %
560 Personnel Salaries	286,144.54	3,459,550.00	-3,173,405.46	8.27 %
570 SocSec/Medicare(FICA)	22,680.78	278,043.00	-255,362.22	8.16 %
580 Volunteer Services	12,816.00	37,000.00	-24,184.00	34.64 %
590 Personnel Benefits	74,672.54	1,093,153.00	-1,018,480.46	6.83 %
Total 1.1 GENERAL FUND PERSONNEL SVCS	457,187.26	5,754,842.00	-5,297,654.74	7.94 %
1.2 GENERAL FUND MATERIAL & SVC				
670 Contract Services	13,453.90	191,000.00	-177,546.10	7.04 %
680 Communications Maintenance	31.89	6,100.00	-6,068.11	0.52 %
720 Public Fire Services	178.09	14,500.00	-14,321.91	1.23 %
730 Property & Liability Insur.		93,000.00	-93,000.00	
740 Uniforms	1,294.42	20,000.00	-18,705.58	6.47 %
750 Maintenance on Equipment	14,132.10	130,000.00	-115,867.90	10.87 %
760 Administration	8,346.73	65,000.00	-56,653.27	12.84 %
765 Information Technology	6,290.24	120,000.00	-113,709.76	5.24 %
770 Cleaning Materials & Supplies	261.08	5,500.00	-5,238.92	4.75 %
775 Emerg. Operating Supplies	8,624.31	90,000.00	-81,375.69	9.58 %
780 Building & Grounds Maint.	2,367.68	85,000.00	-82,632.32	2.79 %
790 Training	218.22	101,300.00	-101,081.78	0.22 %
810 Utilities	1,107.76	40,000.00	-38,892.24	2.77 %
870 EMS Operations	10,993.75	133,000.00	-122,006.25	8.27 %
Total 1.2 GENERAL FUND MATERIAL & SVC	67,300.17	1,094,400.00	-1,027,099.83	6.15 %
1.3 GENERAL FUND CAPITL OUTLAY				
910 CO Equipment		90,000.00	-90,000.00	
Total 1.3 GENERAL FUND CAPITL OUTLAY		90,000.00	-90,000.00	
Total 1...	524,487.43	6,939,242.00	-6,414,754.57	7.56 %
1.5 GENERAL FUND TRANSFER OUT				
Transfers to Property Fund		400,000.00	-400,000.00	
Total 1.5 GENERAL FUND TRANSFER OUT		400,000.00	-400,000.00	
1.6 GENERAL FUND CONTINGENCY				
1.7 GENERAL RESERVED FOR FUTURE				
Total 1..GENERAL FUND EXPENDITURES	524,487.43	8,739,242.00	-8,214,754.57	6.00 %
2. GRANT FUND EXPENSE				
2.1 PERSONNEL SVCS				
1. Personnel Salaries		39,000.00	-39,000.00	
2. Personnel Benefits		39,000.00	-39,000.00	
Total 2.1 PERSONNEL SVCS		78,000.00	-78,000.00	
2.3 MATERIALS & SERVICES	152.03	88,400.00	-88,247.97	0.17 %

Scappoose Rural Fire Protection District

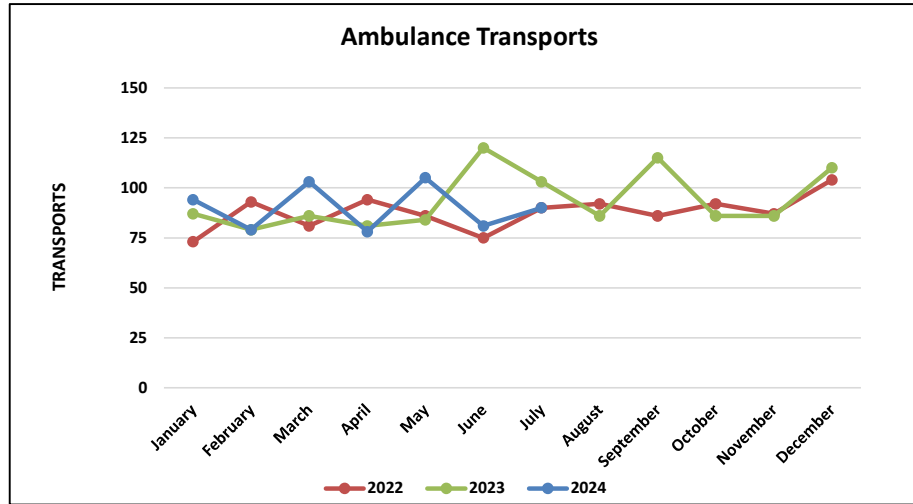
Budget vs. Actuals: Budget_FY25_P&L - FY25 P&L

July 2024 - June 2025

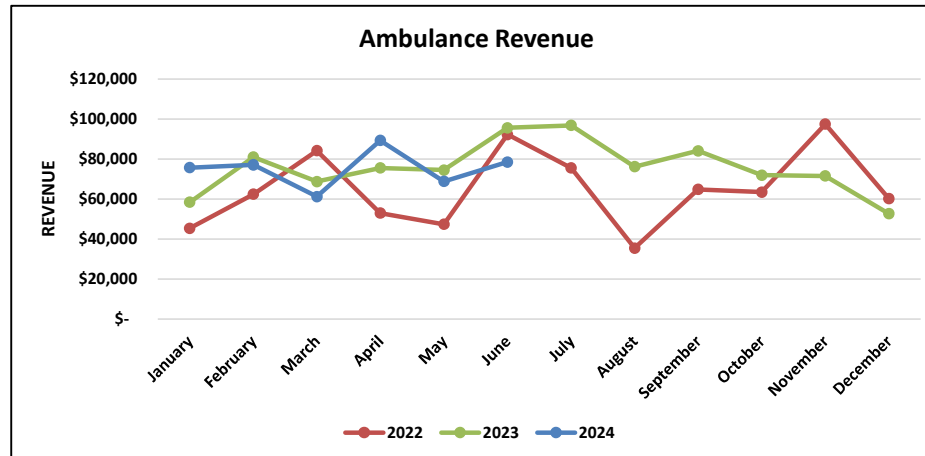
	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
2.4 CAPITAL OUTLAY		15,000.00	-15,000.00	
Total 2. GRANT FUND EXPENSE	152.03	181,400.00	-181,247.97	0.08 %
3. PROPERTY FUND CAPITAL OUTLAY				
Building & Grounds Improvements		153,352.00	-153,352.00	
EMS Apparatus & Equipment		300,000.00	-300,000.00	
Fire Apparatus & Equipment	7,532.84	250,000.00	-242,467.16	3.01 %
Reserved for Future Expenses		1,000.00	-1,000.00	
Total 3. PROPERTY FUND CAPITAL OUTLAY	7,532.84	704,352.00	-696,819.16	1.07 %
4. PERSONNEL SVC FUND EXPENSE				
Liability & Service		209,324.00	-209,324.00	
Reserved for Future Expenses		5,000.00	-5,000.00	
Total 4. PERSONNEL SVC FUND EXPENSE		214,324.00	-214,324.00	
Unapplied Cash Bill Payment Expense	0.00		0.00	
Total Expenses	\$532,172.30	\$9,839,318.00	\$ -9,307,145.70	5.41 %
NET OPERATING INCOME	\$2,798,002.56	\$0.00	\$2,798,002.56	0.00%
NET INCOME	\$2,798,002.56	\$0.00	\$2,798,002.56	0.00%

**AMBULANCE BILLING
&
TRANSPORT REPORT**

Month	2022	2023	2024
January	73	87	94
February	93	79	79
March	81	86	103
April	94	81	78
May	86	84	105
June	75	120	81
July	90	103	90
August	92	86	
September	86	115	
October	92	86	
November	87	86	
December	104	110	



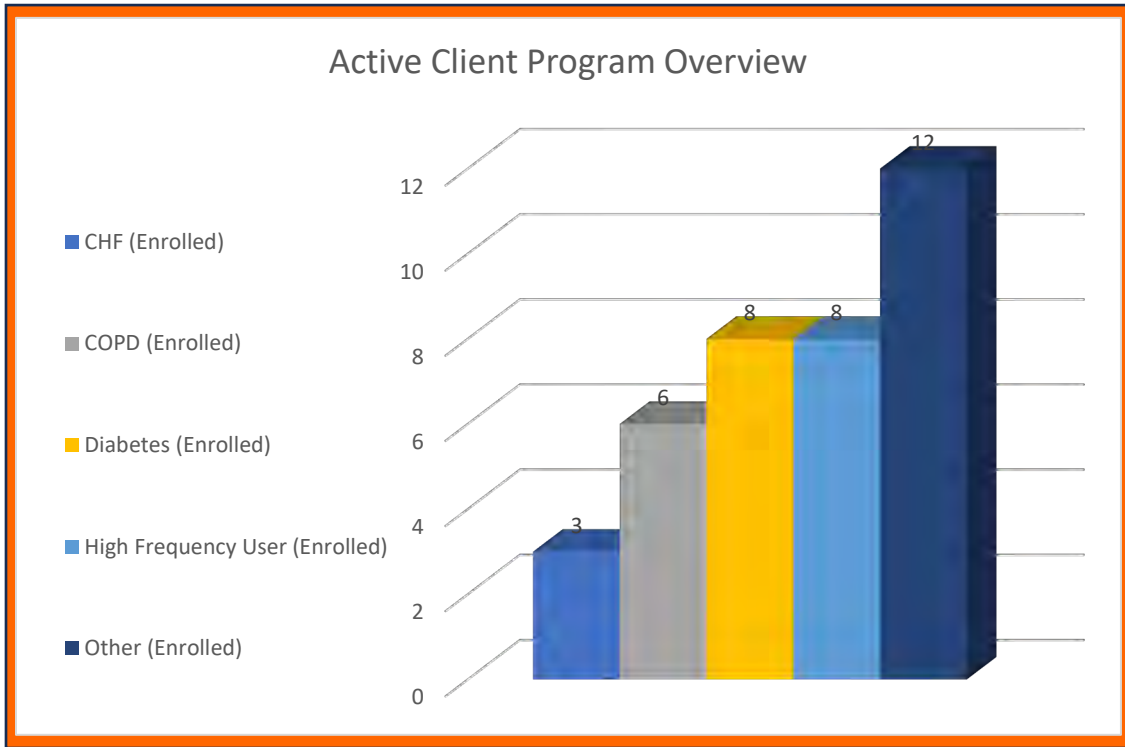
Month	2022	2023	2024
January	\$ 45,385	\$ 58,387	\$ 75,767
February	\$ 62,509	\$ 81,019	\$ 77,119
March	\$ 84,303	\$ 68,763	\$ 61,251
April	\$ 52,956	\$ 75,599	\$ 89,377
May	\$ 47,415	\$ 74,577	\$ 68,797
June	\$ 92,324	\$ 95,639	\$ 78,592
July	\$ 75,581	\$ 96,872	
August	\$ 35,455	\$ 76,175	
September	\$ 64,803	\$ 84,125	
October	\$ 63,485	\$ 71,943	
November	\$ 97,509	\$ 71,590	
December	\$ 60,188	\$ 52,699	



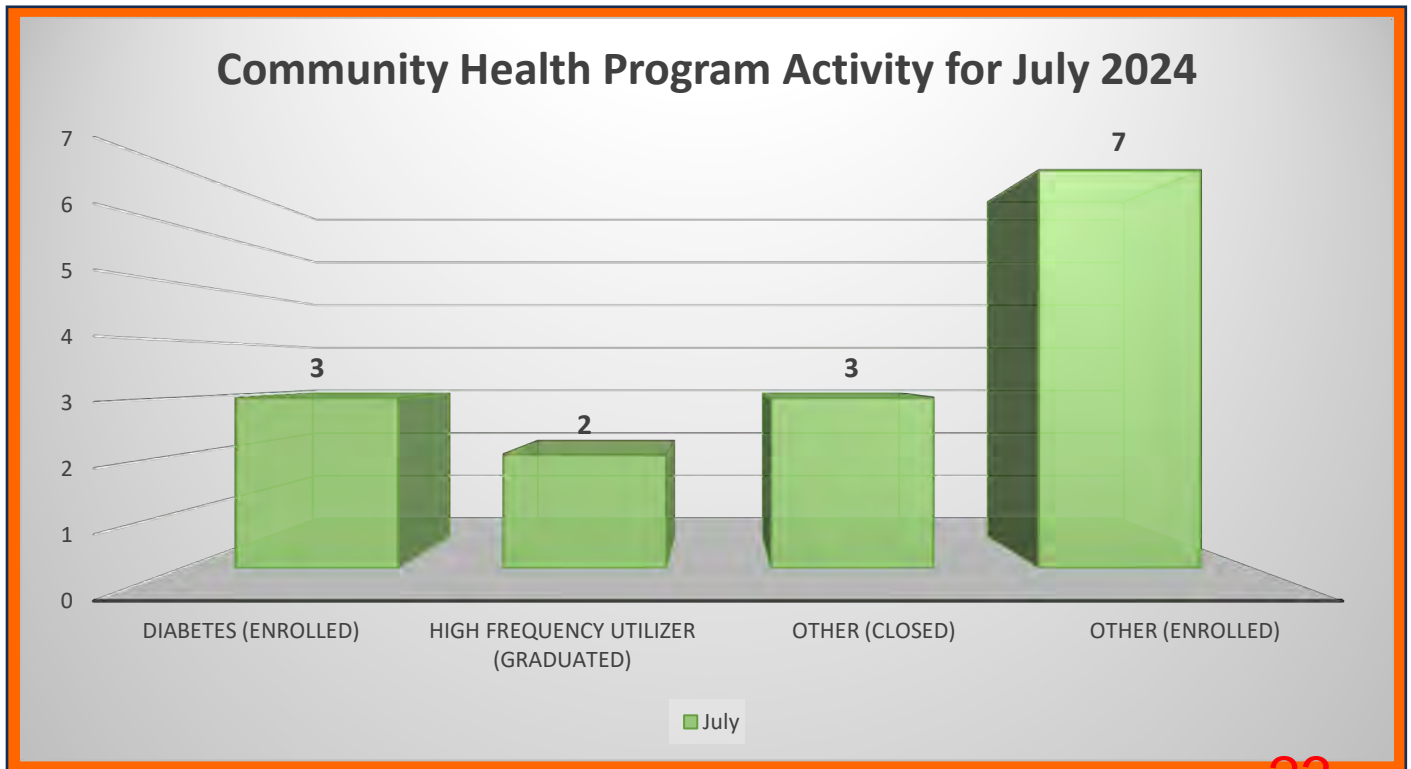
COMMUNITY PARAMEDIC REPORT

July 2024 Community Paramedic Program Report

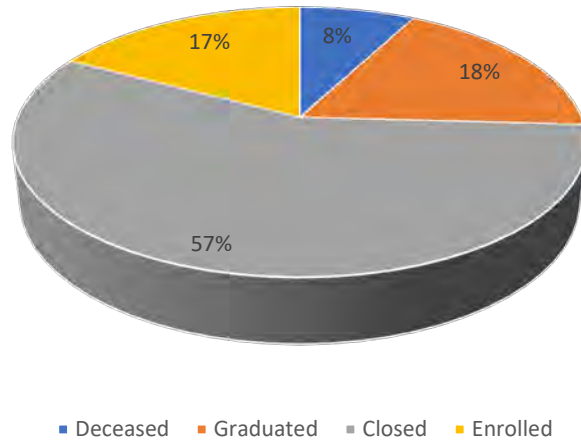
As of **July 31, 2024**, our Community Paramedic has **34 clients** in Columbia County enrolled and actively participating in one of the programs. The youngest being **19 years old**, the oldest being **94 years old**, with the average age being **61 years old**.



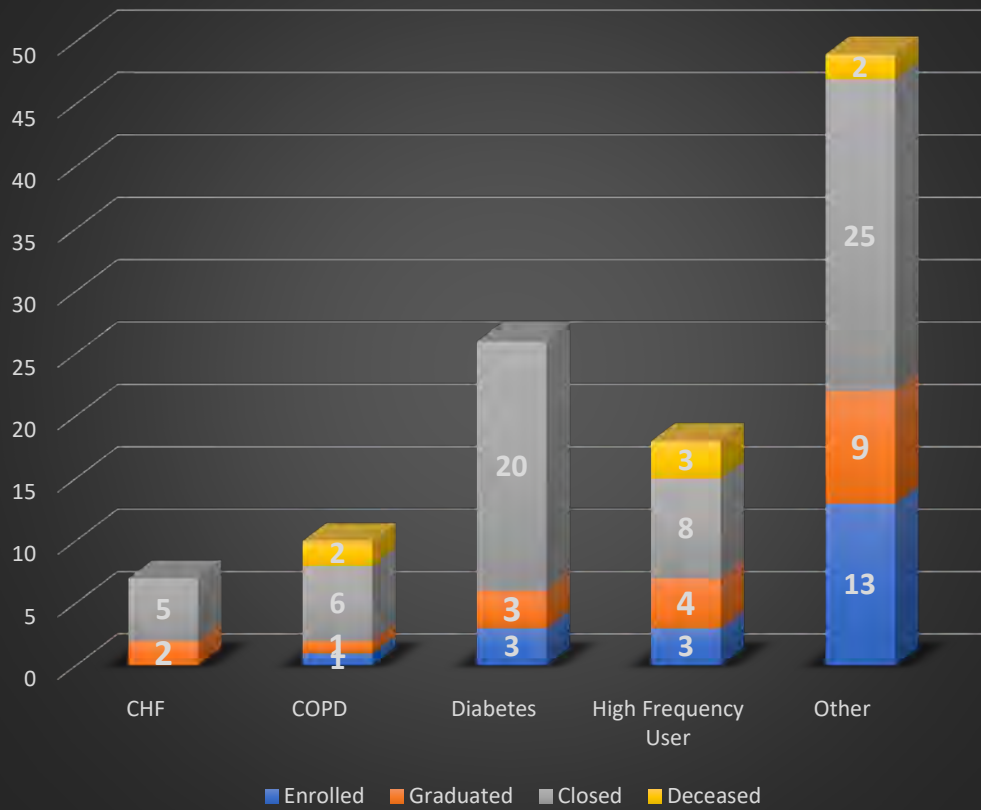
The graphic below represents program status changes that occurred in **July 2024**.



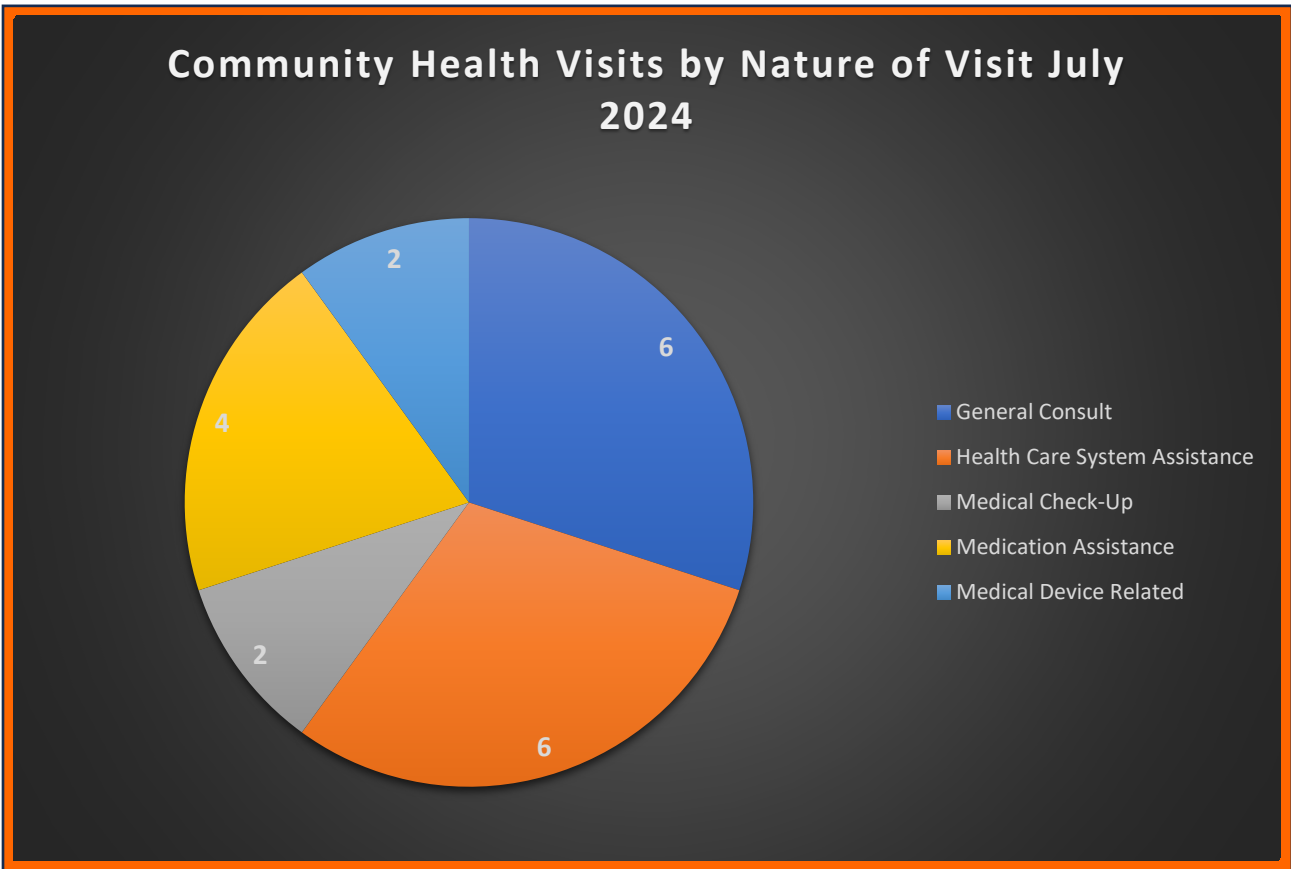
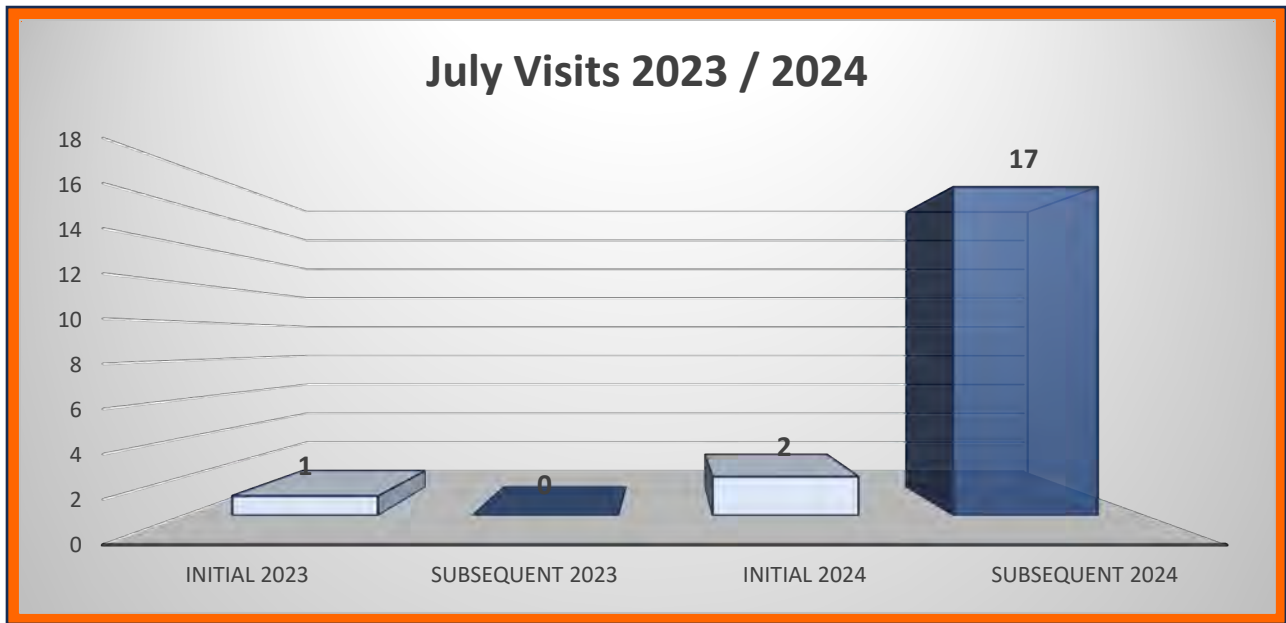
Client Program Status Update Overview 2024



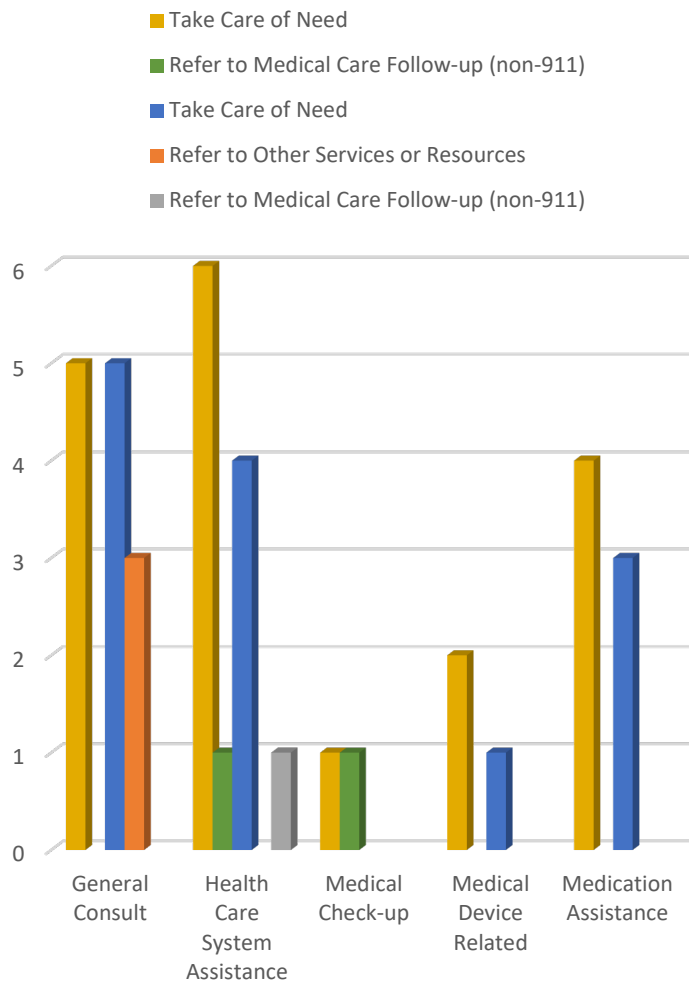
Client Program Update Overview 2024



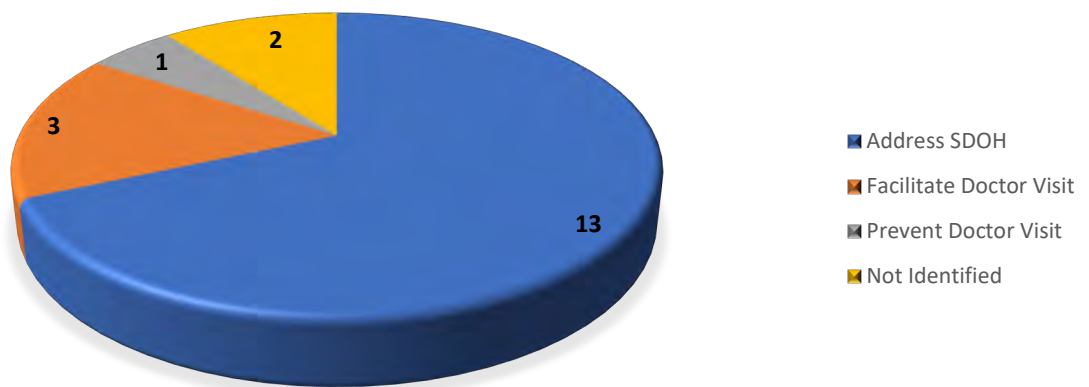
The total number of documented client visits during **July 2024** is **19** compared to **1** during the same time period in 2023. The graph below represents the comparison of initial client visits to subsequent client visits performed by the CP for **July 2023 / 2024**.



Service Performed During Visits July 2024

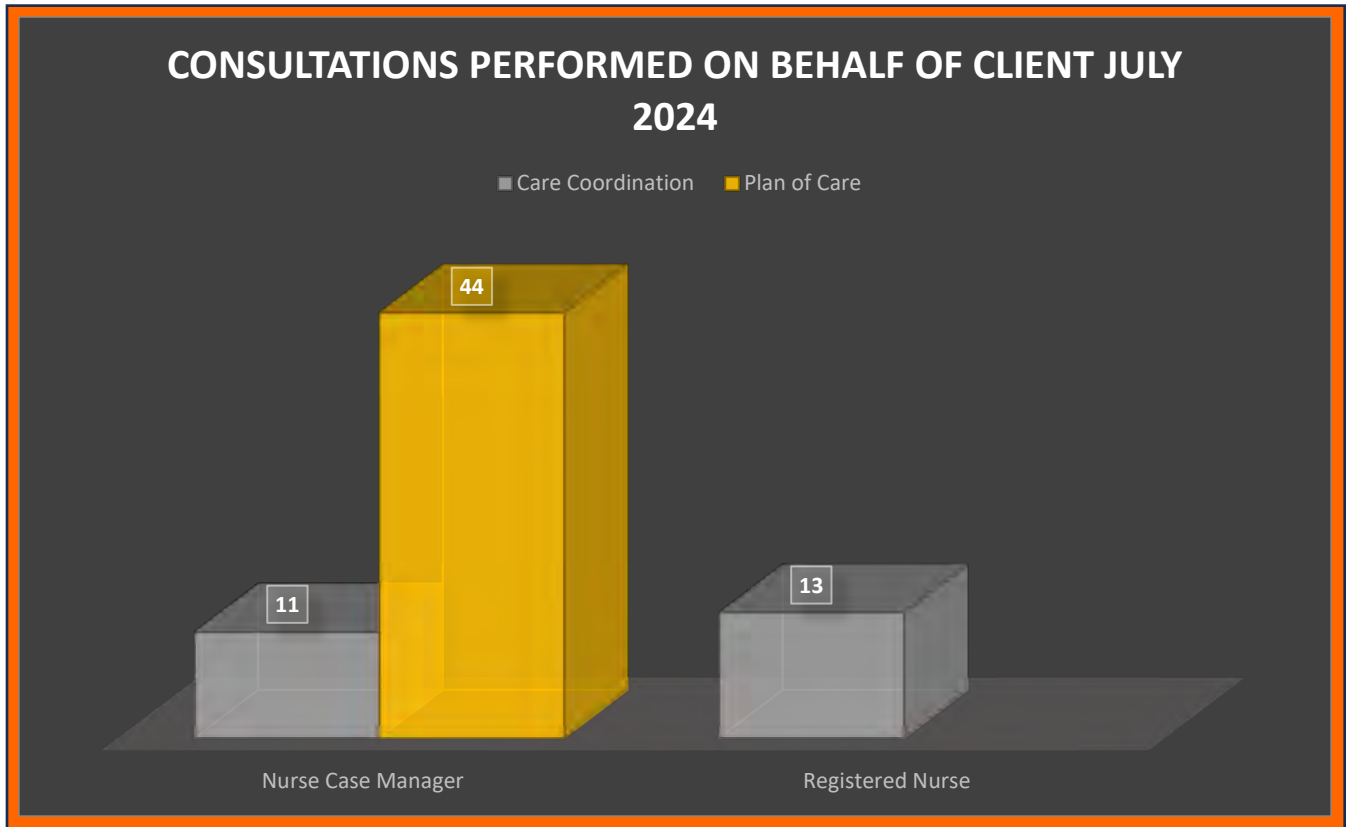


VISIT OUTCOME SUMMARY JULY 2024



*SDOH = Social Determinants of Health

A significant amount of the Community Paramedic’s work is Client Advocacy. The chart below shows the number of times in **July 2024** resources were contacted on behalf of a Client. The purpose of these consultations can range from simply scheduling a medical appointment; to filling a prescription; to sharing information following a home visit; to ensuring a Client has access to food.



*DME = Durable Medical Equipment

RESPONSE ACTIVITY REPORT

MONTHLY REPORT

SCAPPOOSE RURAL FIRE PROTECTION DISTRICT



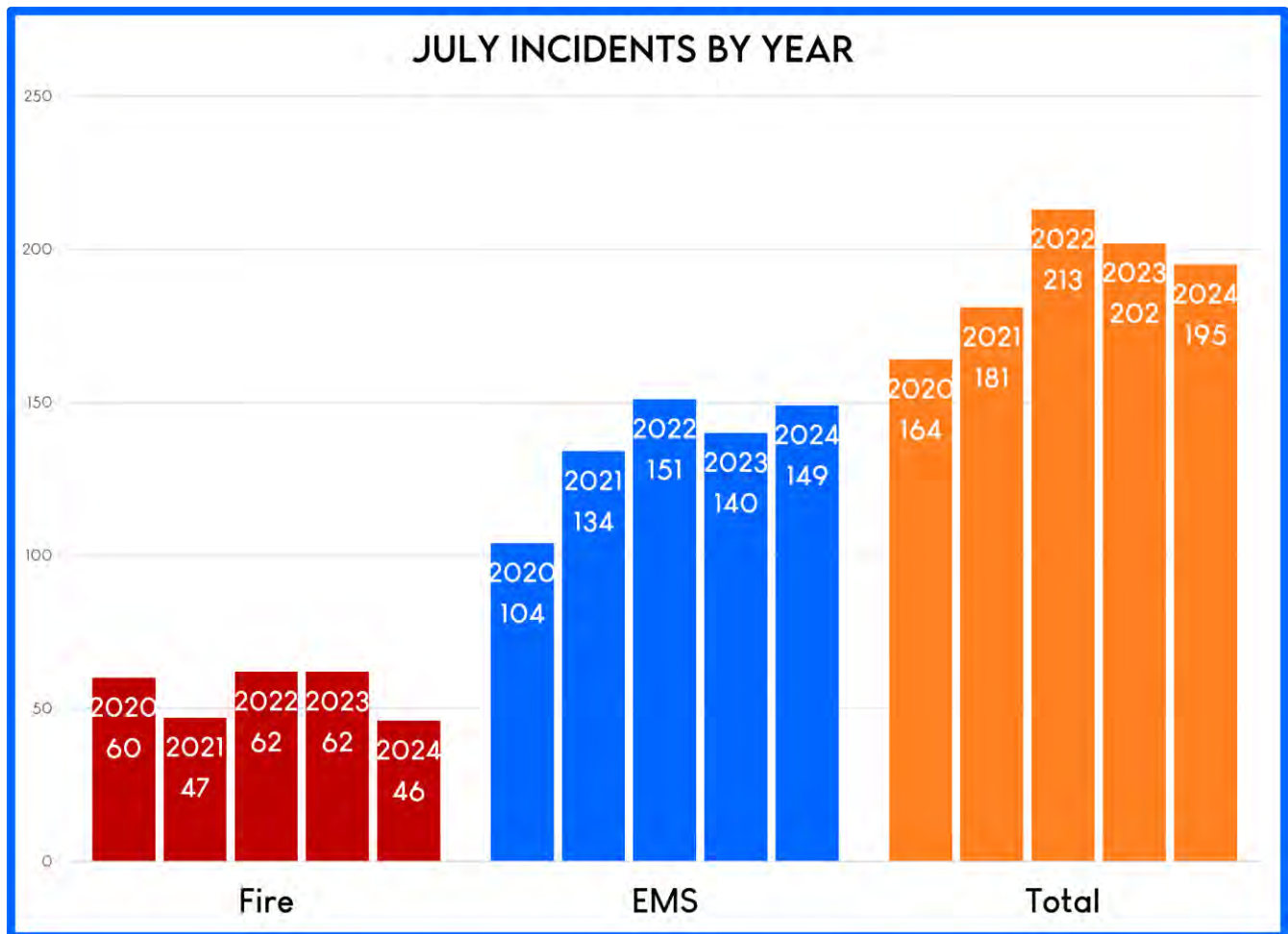
JULY 2024

OPERATIONS

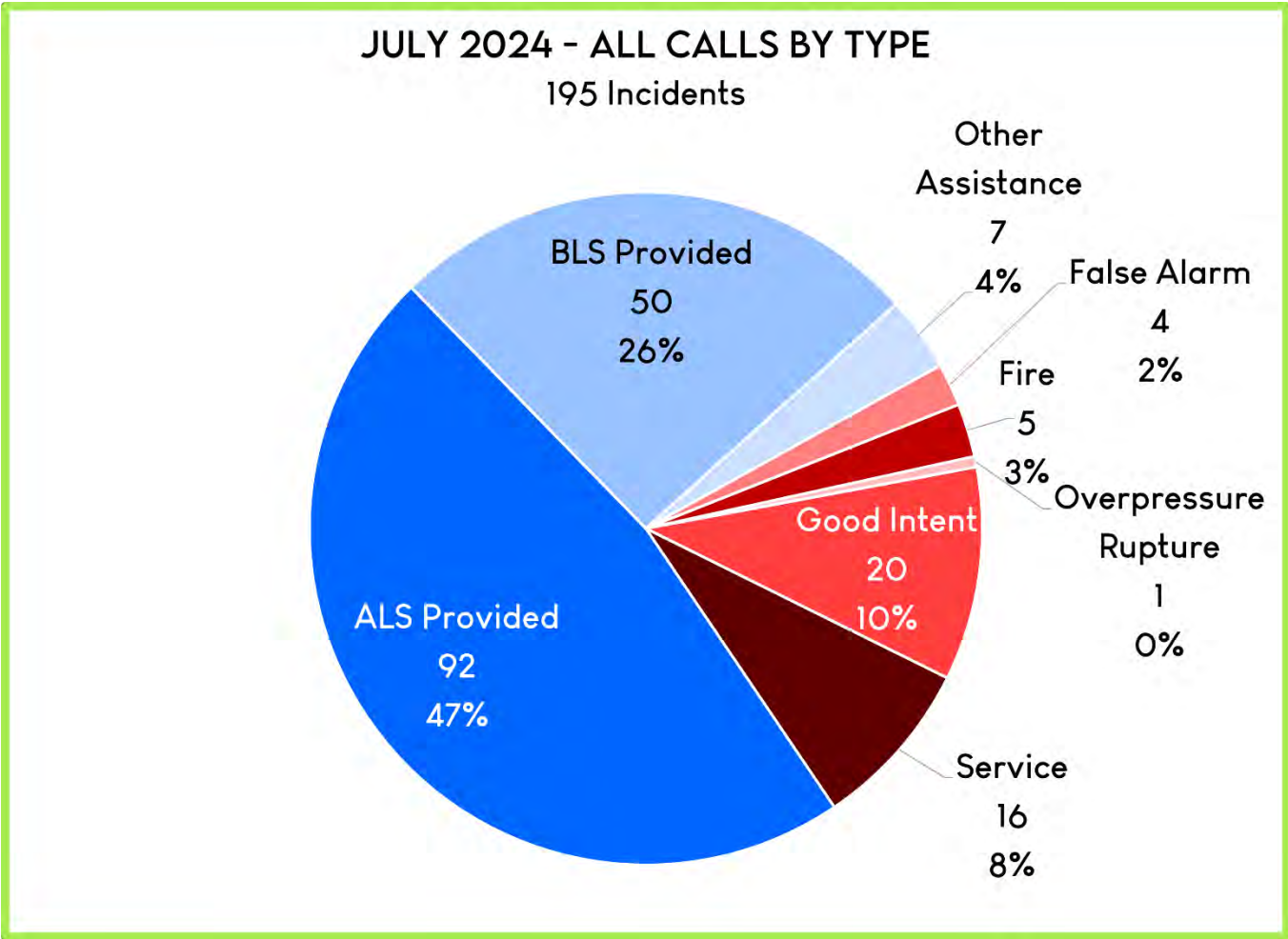
For the month of July, Scappoose Rural Fire Protection District responded to a total of **195** calls for service. There was a total of **426** apparatus responses spending **259** hours and **57** minutes of time. EMS incidents accounted for **76%** of the call volume, while Fire incidents were **24%**. There were **149** EMS related calls for the month, including a total of **154** patients treated, with **92** of those transported to area hospitals. COVID-19 was suspected or confirmed in **4** patients.

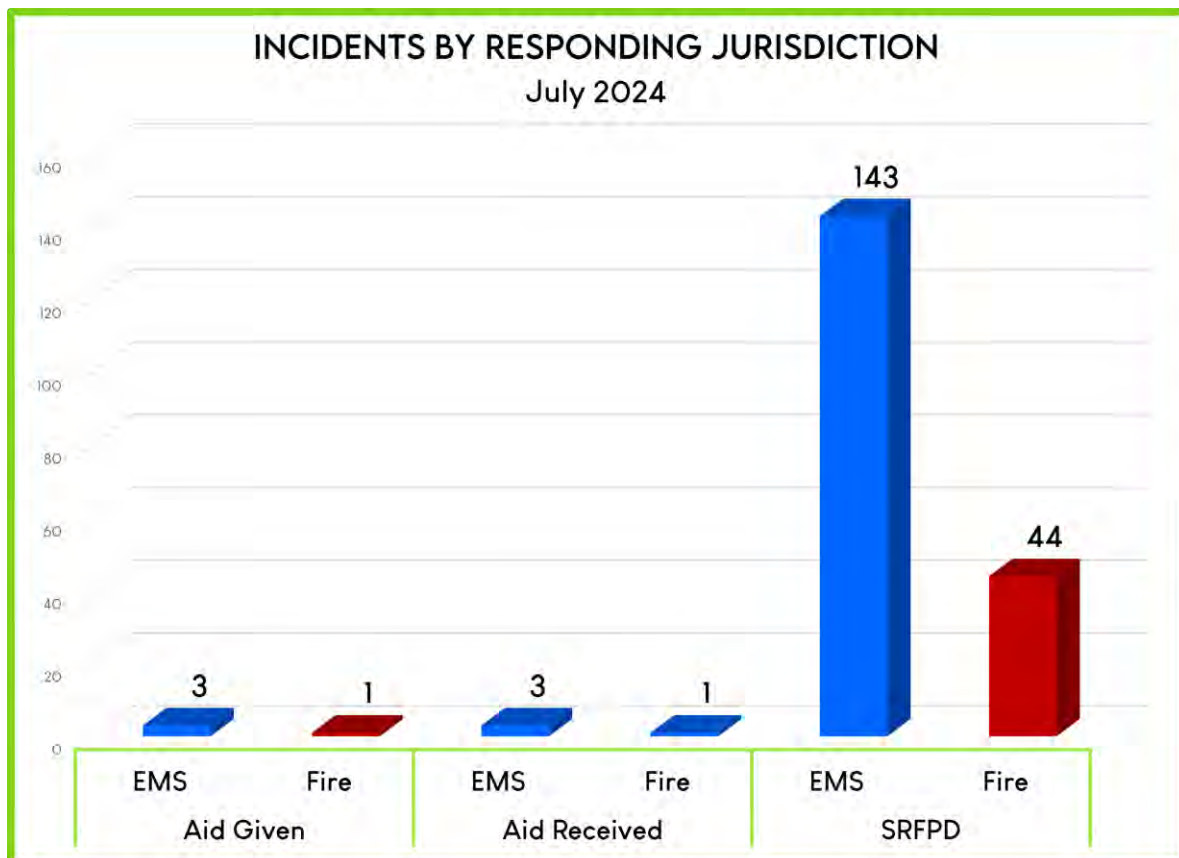
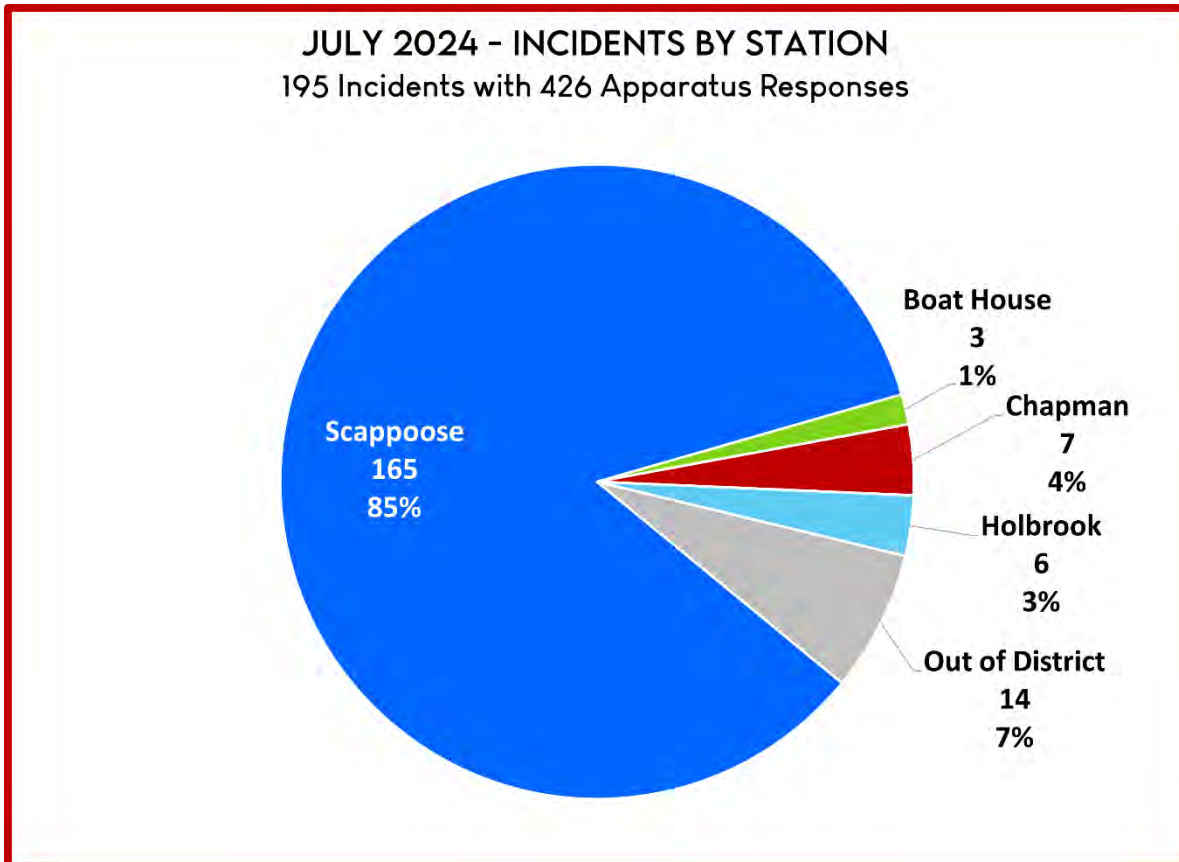
Approximately **51%** of the calls for service (**99** incidents) represent overlapping calls (at least one other call in progress). Approximately **45%** (**28** incidents) of the of the **62** incidents that occurred during the hours of 8 PM to 8 AM represent overlapping calls. There were **no** incidents where unit(s) were deployed for more than two days. Either of these situations could require units to respond to areas outside their base districts, which would result in increased response times as well as depleted available resources to respond to emergencies.

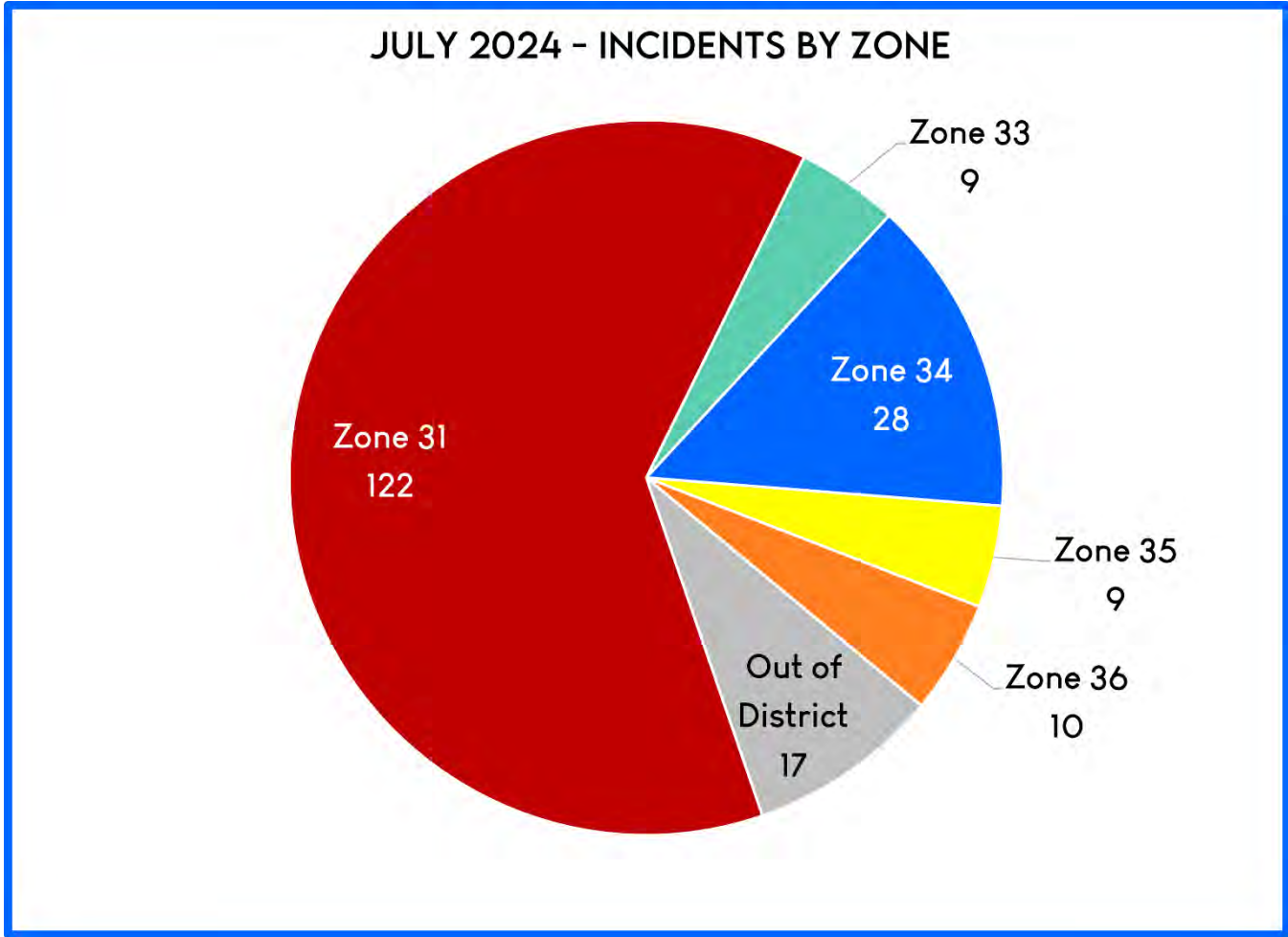
For the month of July, SRFD averaged **1.48** Fire calls per day and **4.81** EMS calls per day for an overall daily average of **6.29** calls per day. Total Fire & EMS incidents for the same month in 2023 was **202**. There were **3.47%** less calls this month compared to the same month last year.



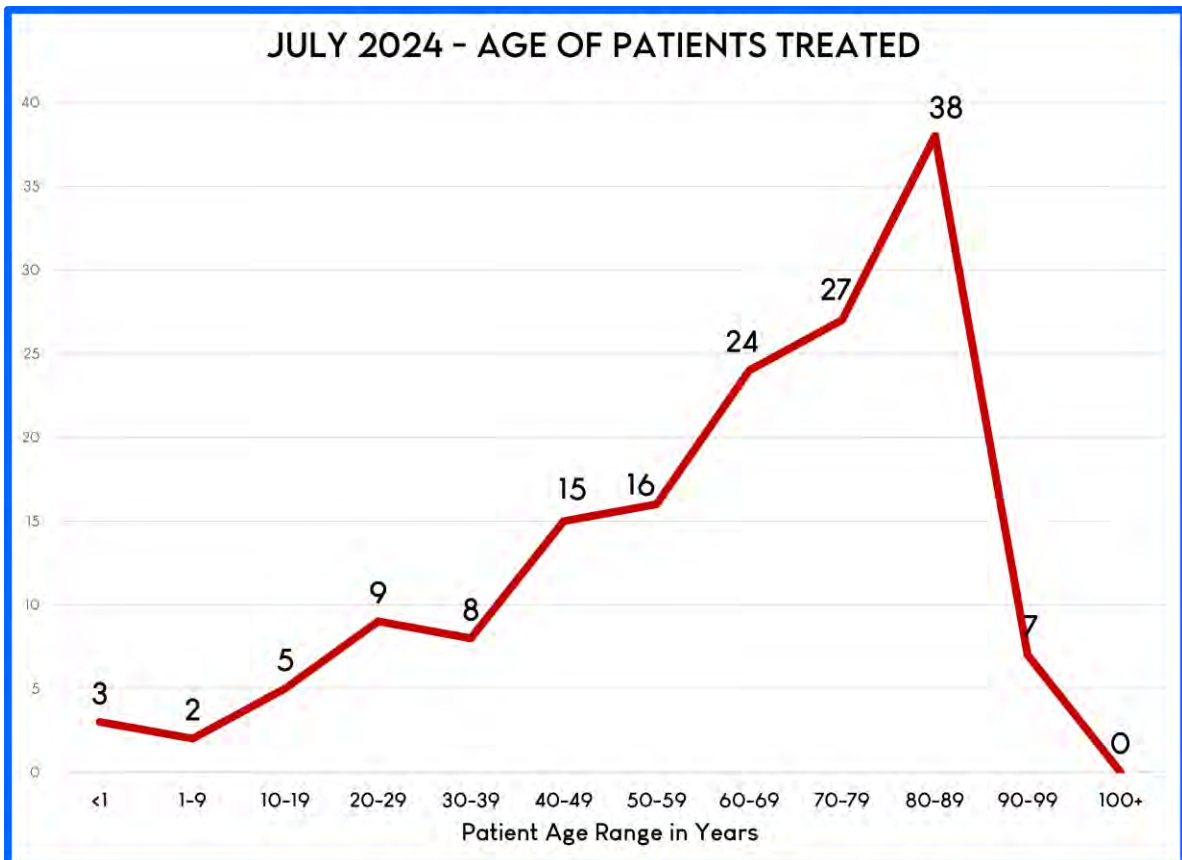
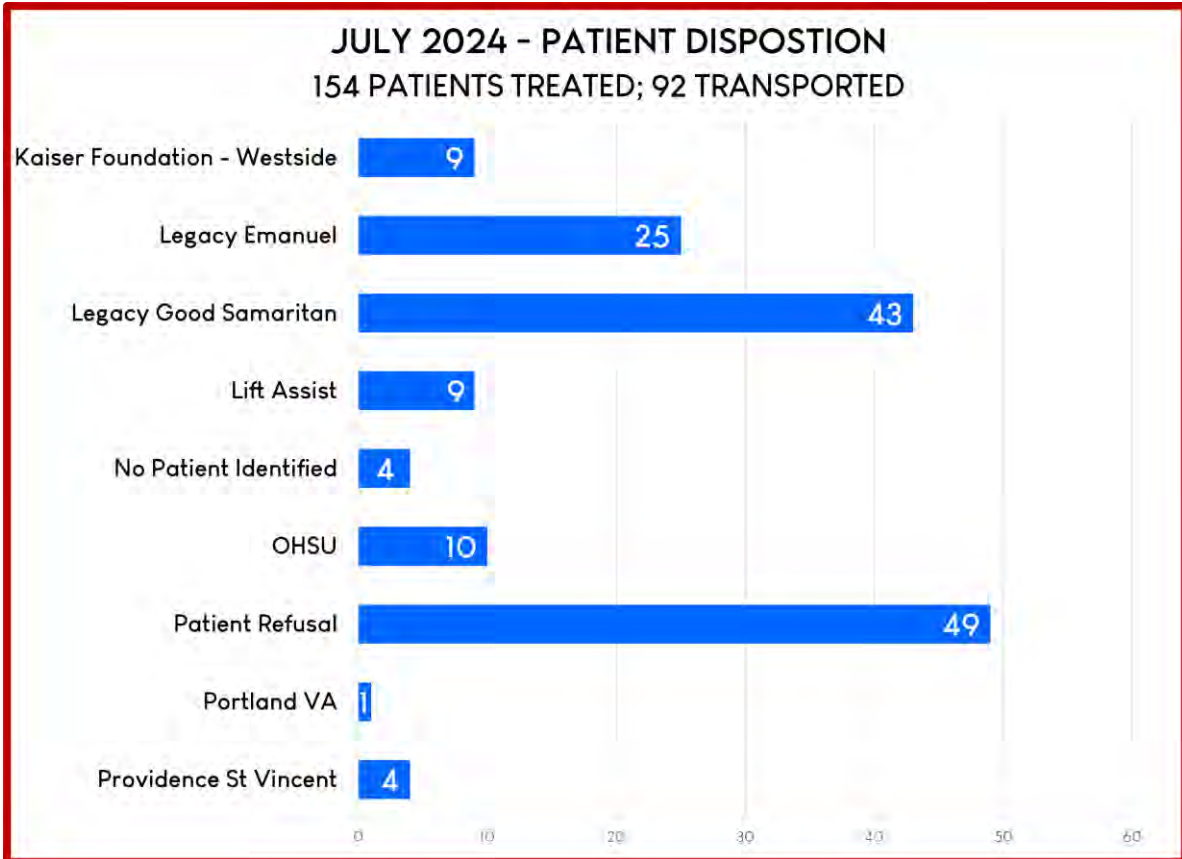
FIRE AND EMS CALL BREAKDOWN FOR JULY 2024

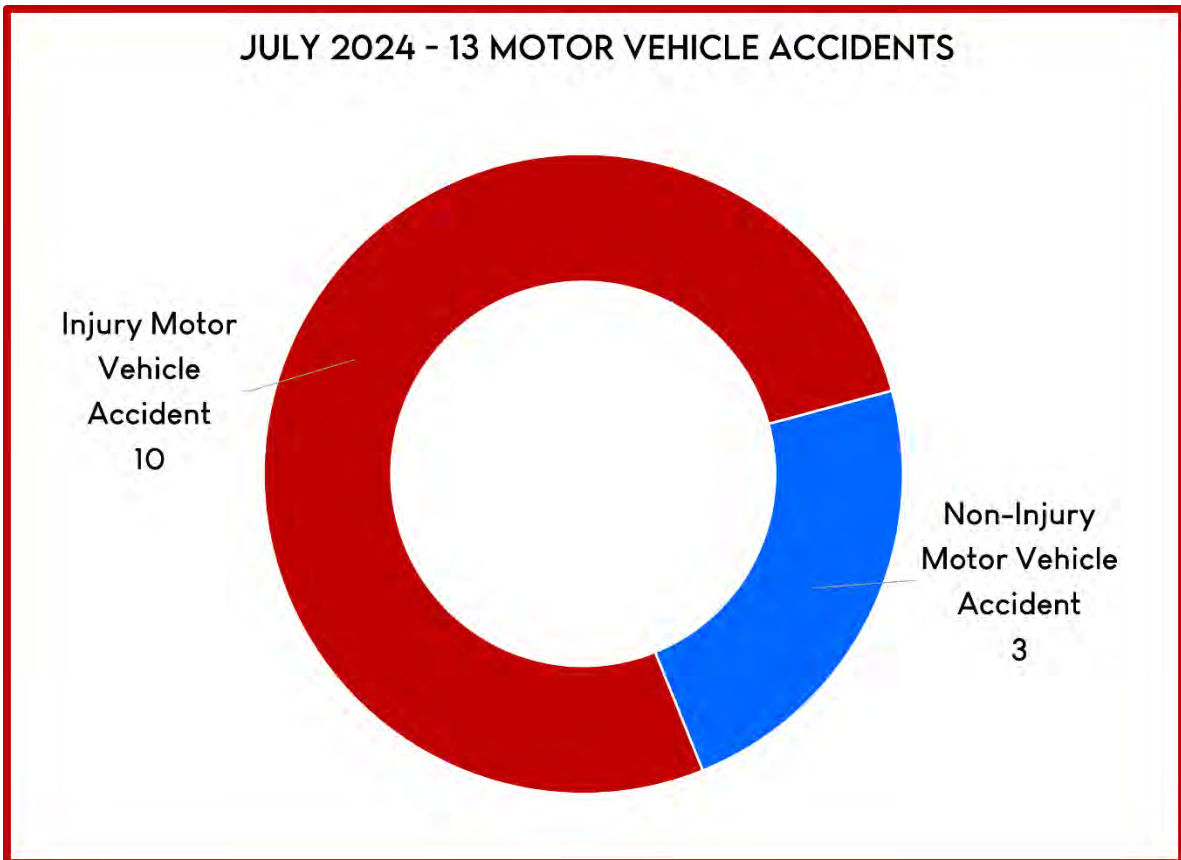
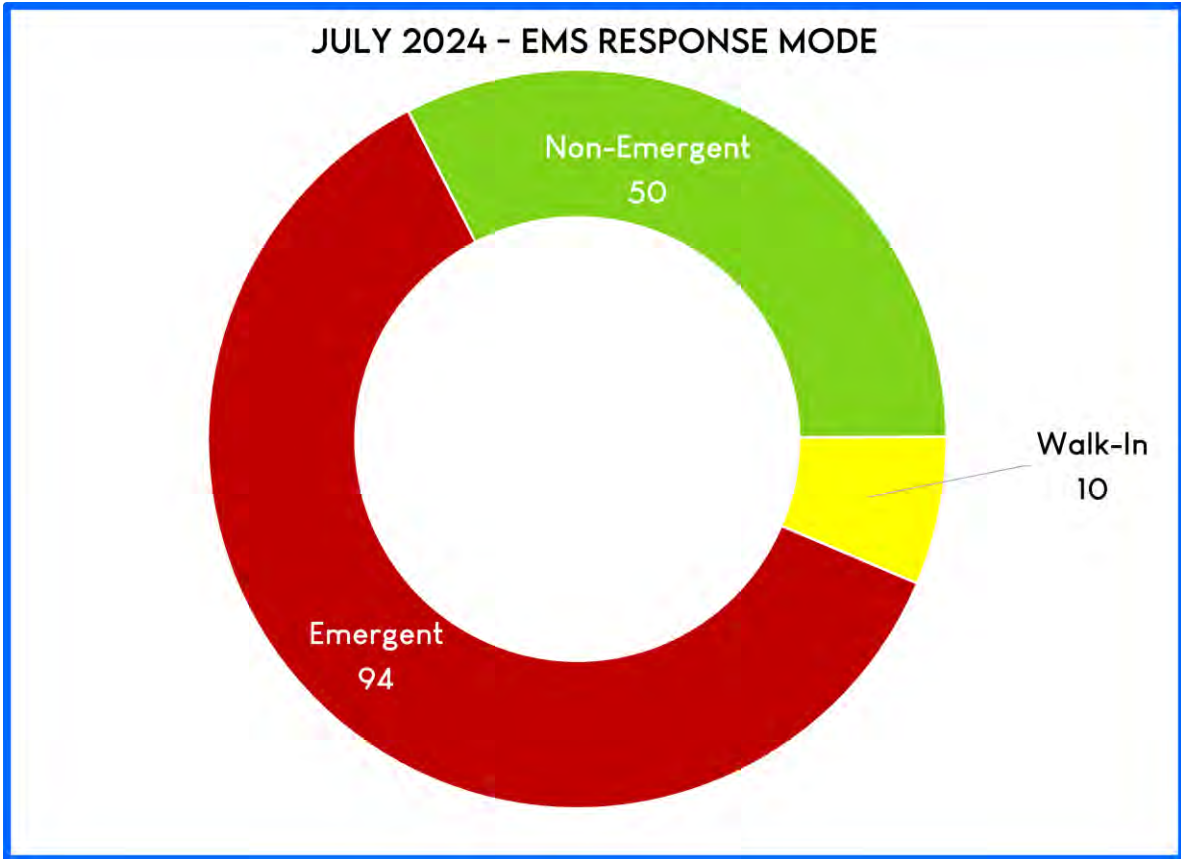




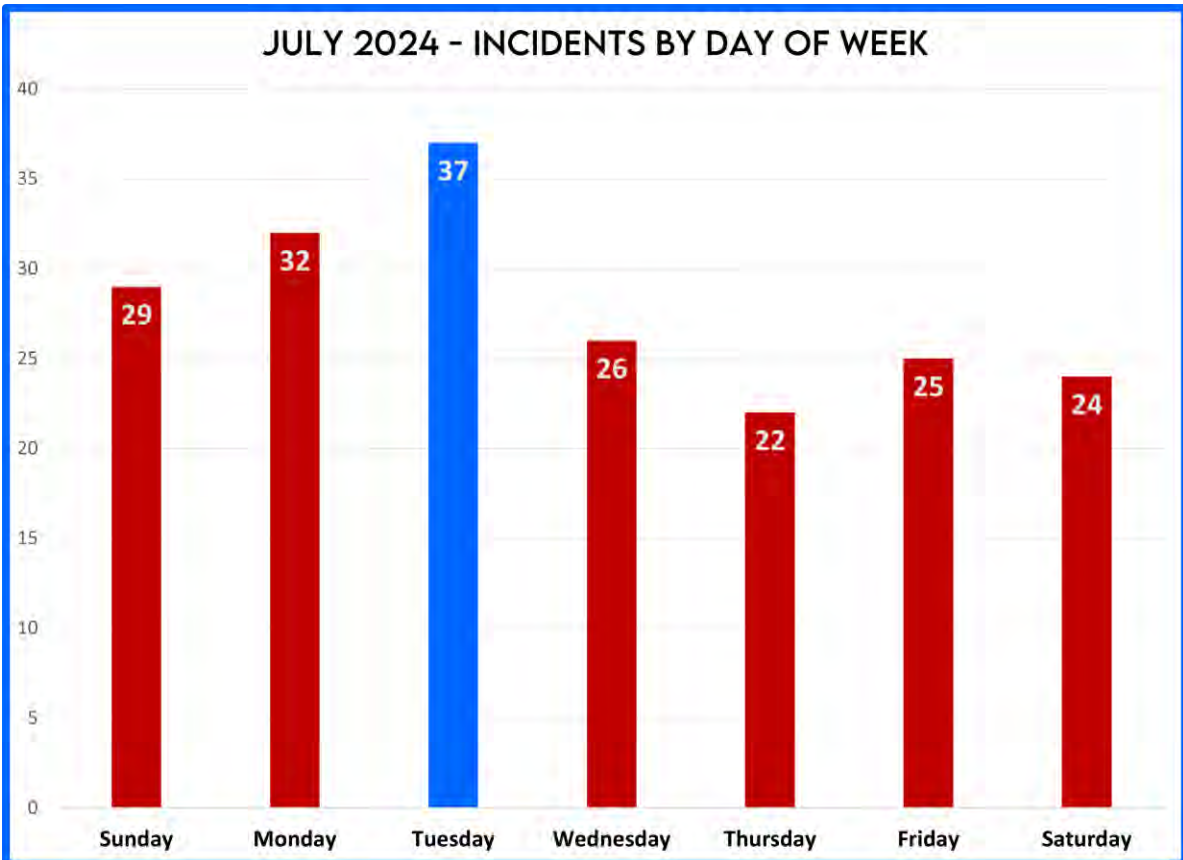
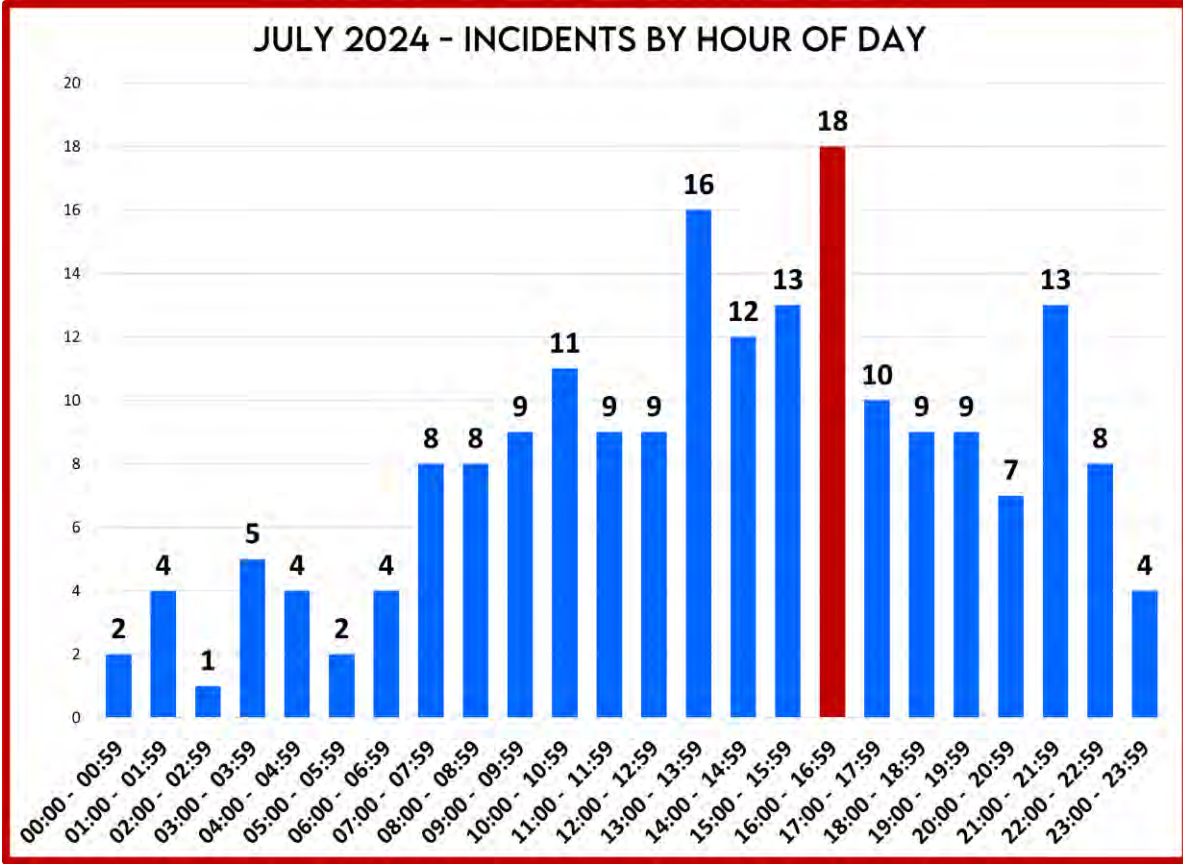


OPERATIONS

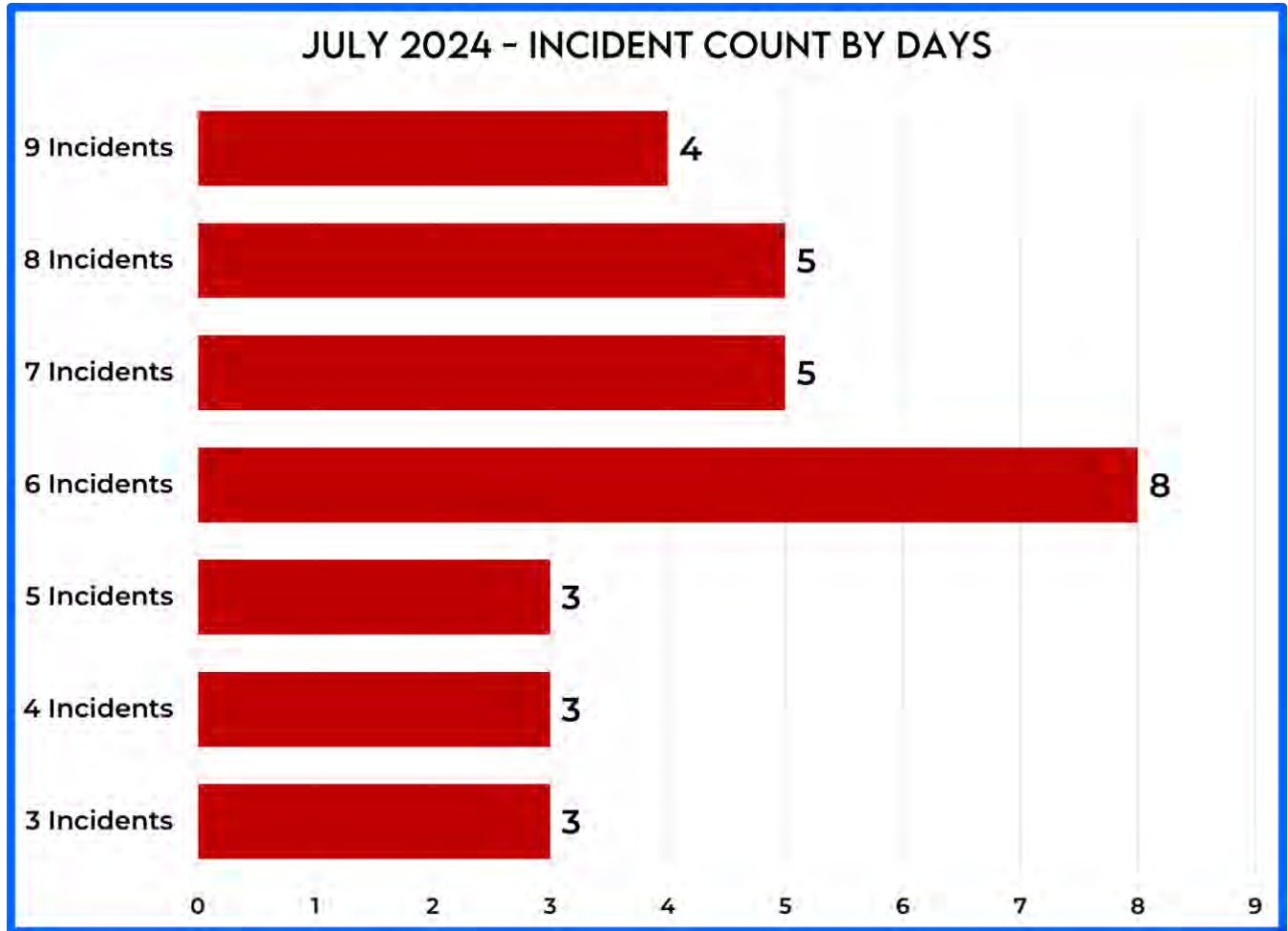


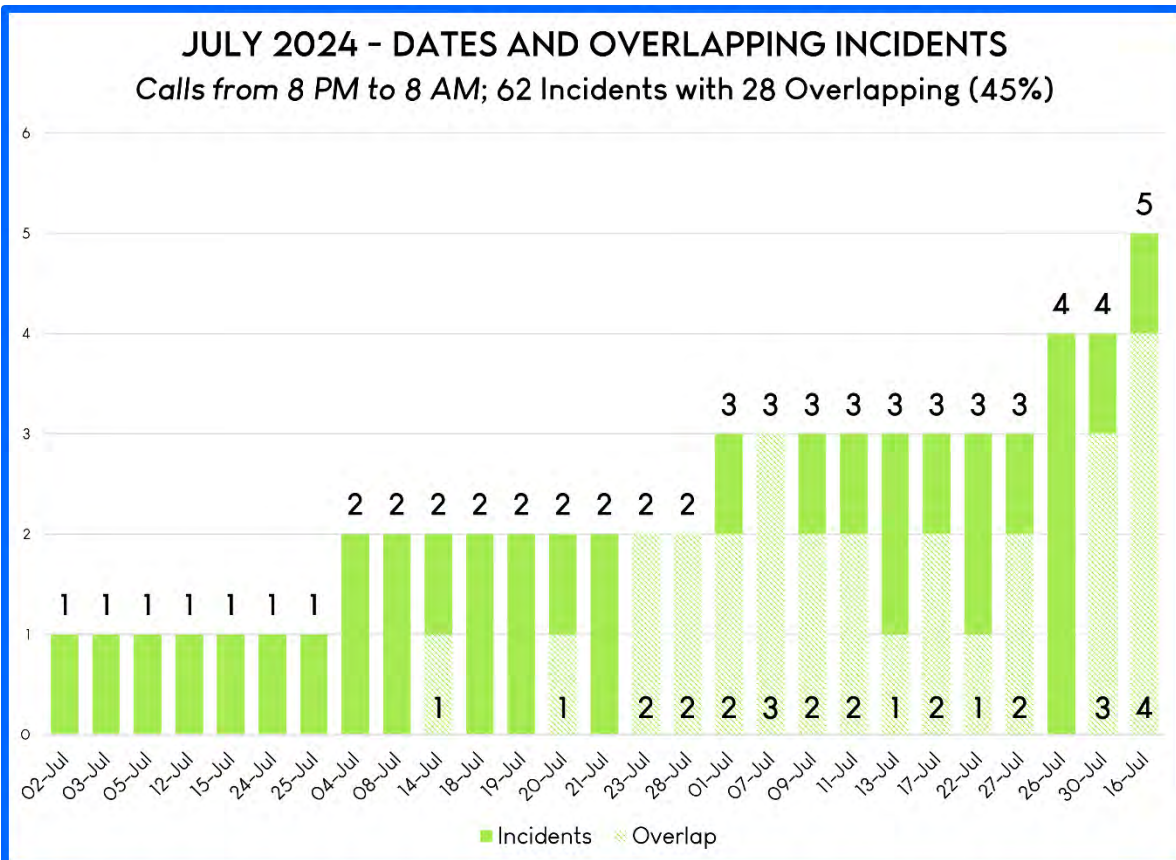
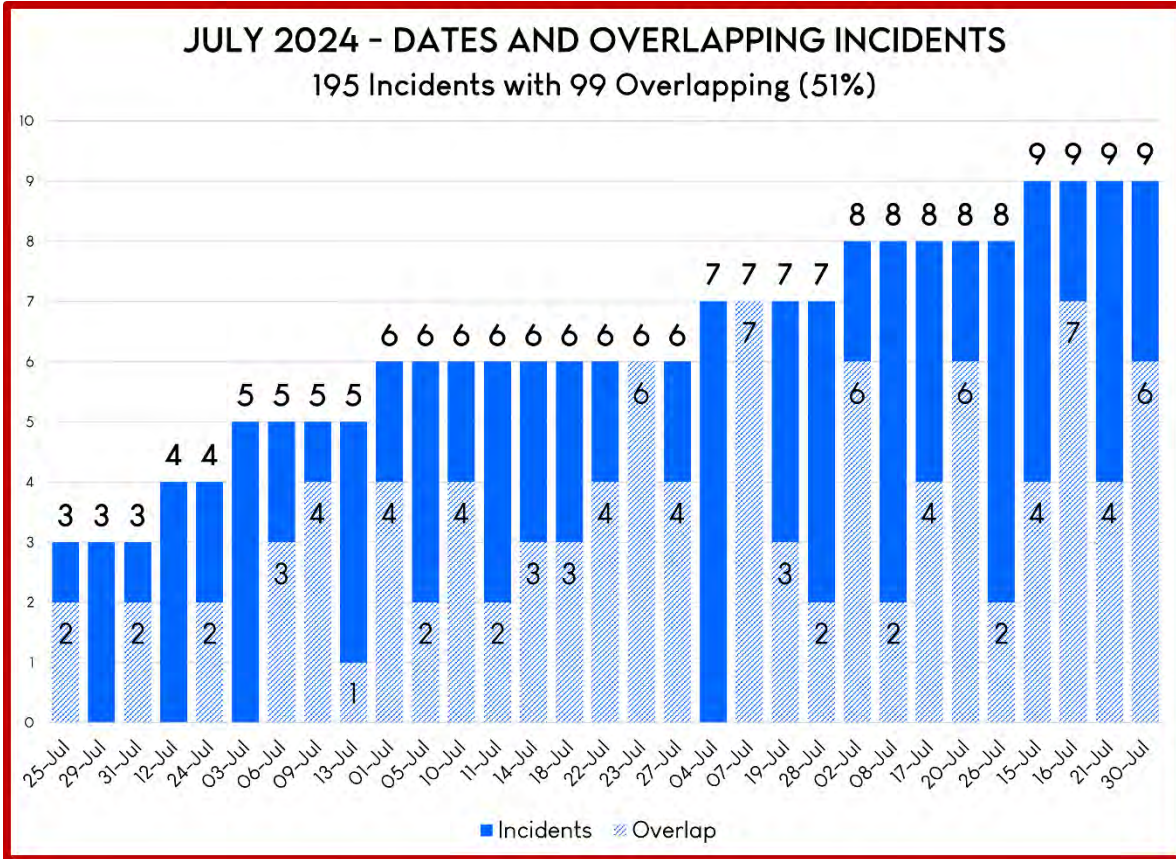


OPERATIONS

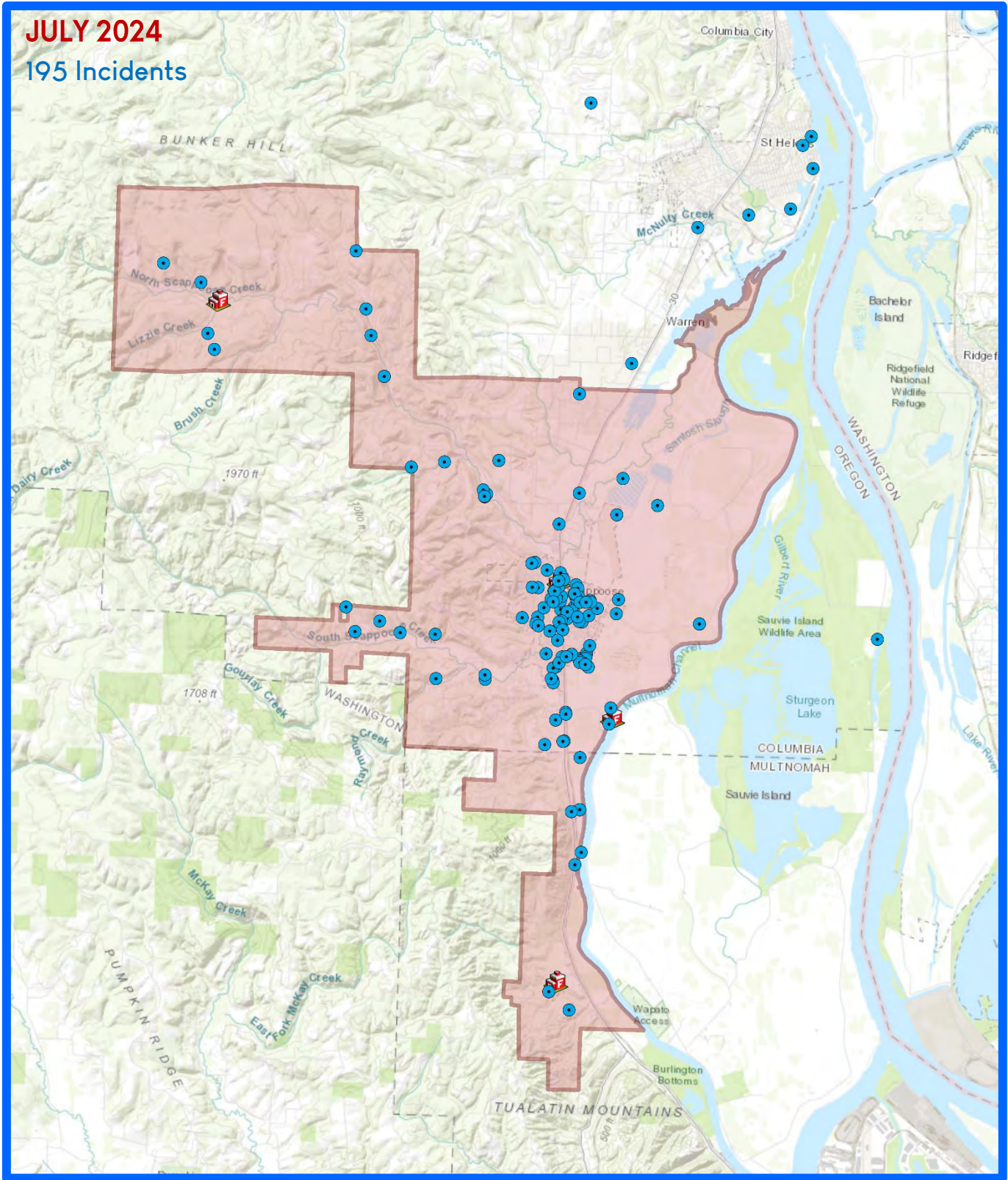


OPERATIONS



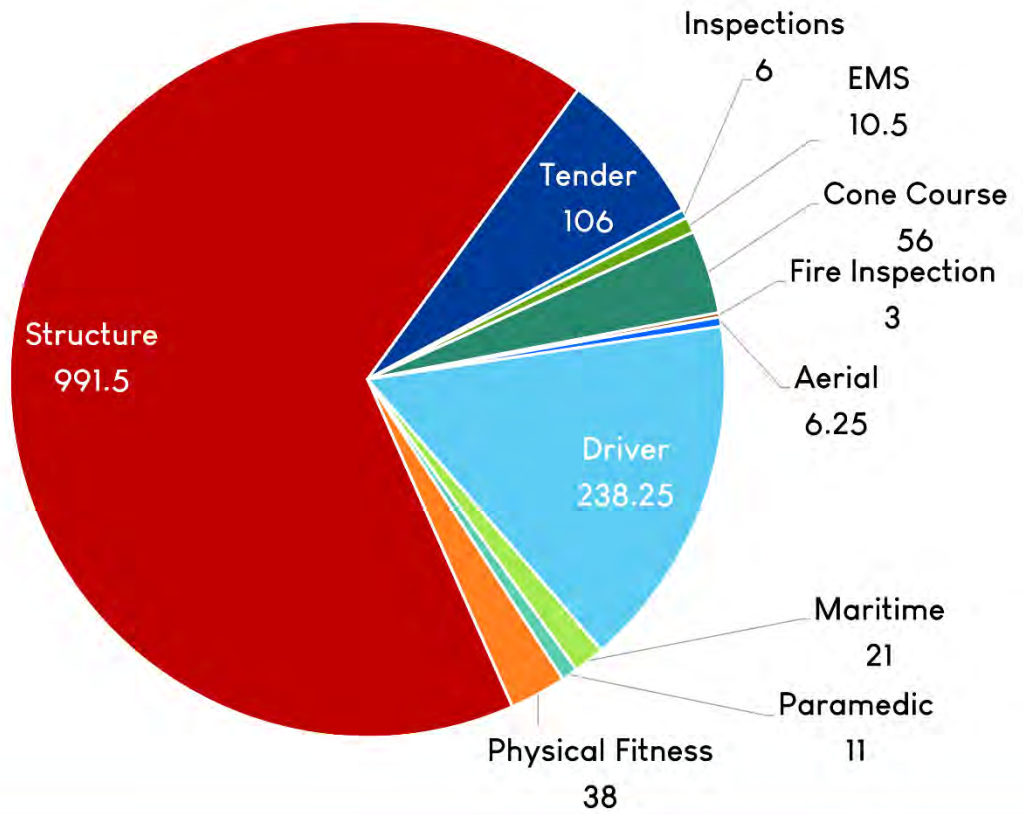


OPERATIONS

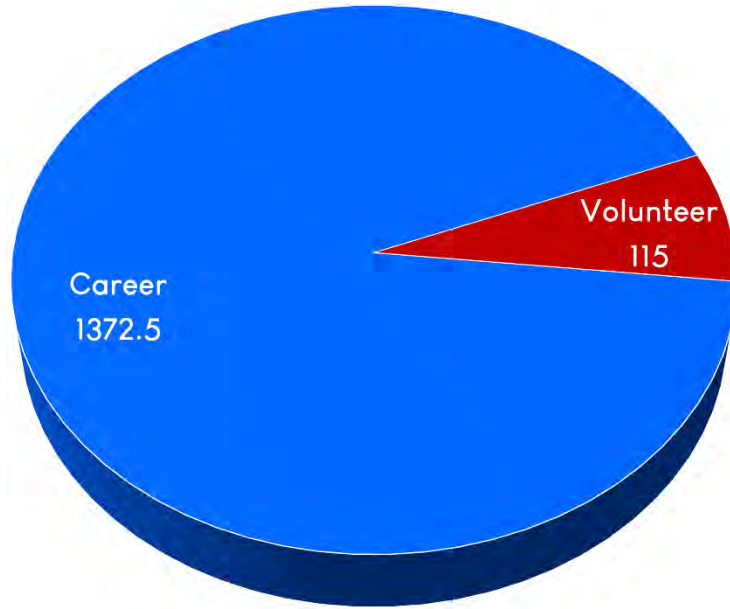


JULY 2024 - TRAINING HOURS BY SUB-CATEGORY

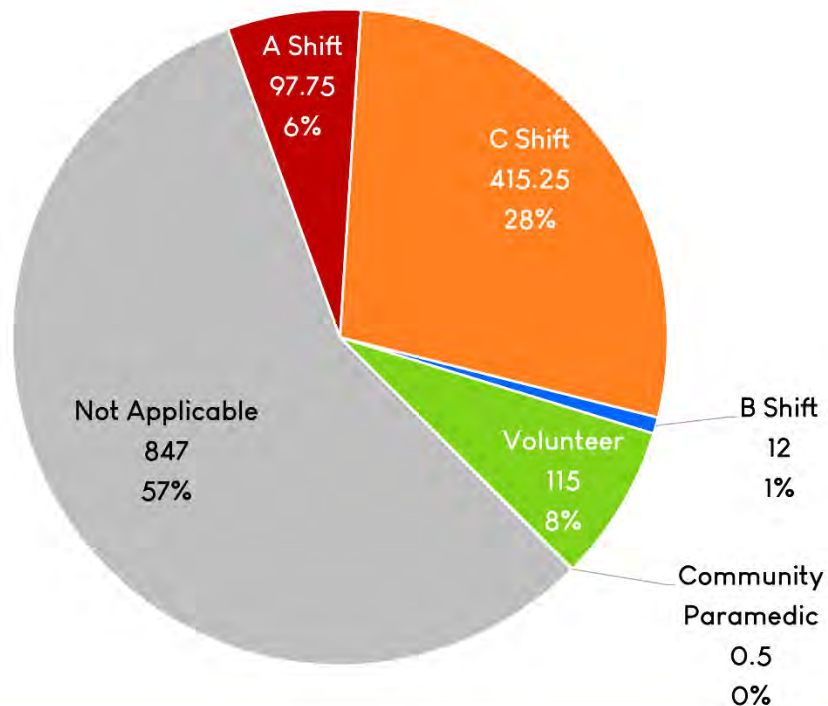
1487.50 Total Hours



JULY 2024 - VOLUNTEER & CAREER TRAINING HOURS



JULY 2024 - TRAINING HOURS BY SHIFT



**UNCREWED
AIRCRAFT (UAS)
ACTIVITY
REPORT**

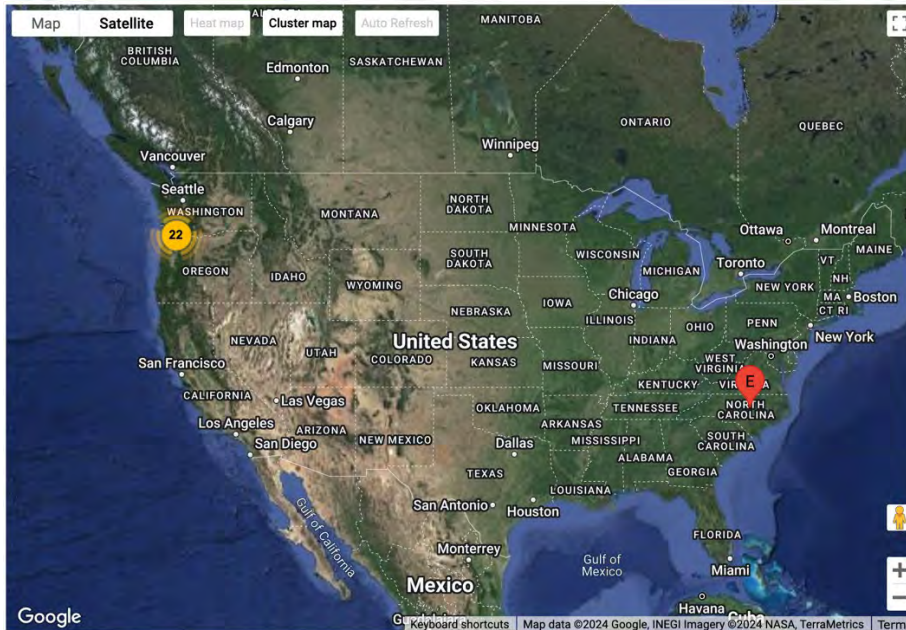
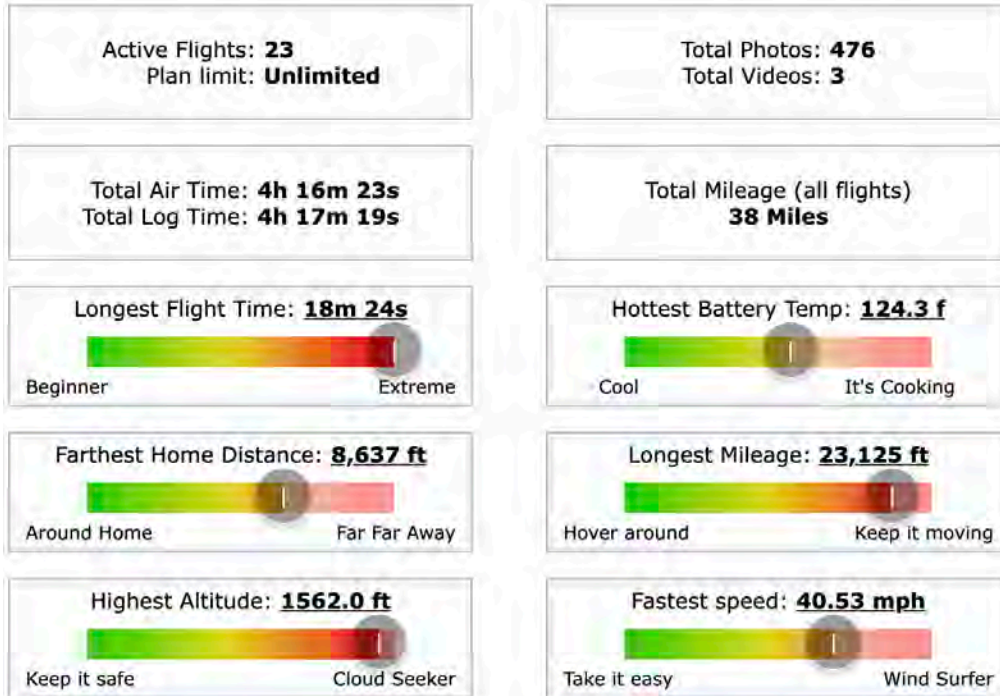
BOARD AVIATION REPORT

August 2024

TOTAL FLIGHTS: **27**

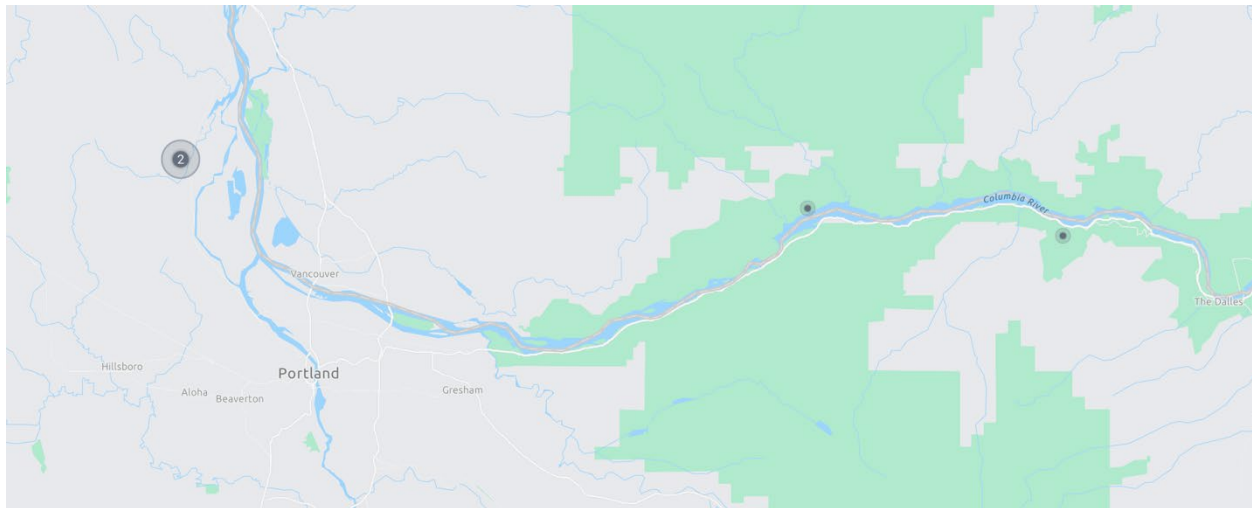
TOTAL HOURS: **5 hours 18 seconds**

CAPTURED IN AIR DATA



CAPTURED IN DRONE SENSE

Start Date	Start Time	End Time	Flight Hours	Flight Duration (HH:mm:ss)	Takeoff Latitude	Takeoff Longitude	Mission Names
7/23/24	6:20 AM	6:34 AM	0.24	00:14:38	45.676714	-121.43575	Wildfire Operations
7/21/24	5:24 PM	5:42 PM	0.3	00:17:56	45.708057	-121.857128	Wildfire Operations
7/2/24	8:38 PM	8:39 PM	0.01	00:00:41	45.764713	-122.892905	Scappoose Fire Training
7/2/24	8:15 PM	8:25 PM	0.16	00:09:44	45.764725	-122.892923	Scappoose Fire Training



STAFF REPORTS

Fire Chief Report JULY

Meetings Attended

7/2/24	Engine Pick Up and Inspection	7/9/24	FIT meeting
7/3/24	Engine Pick Up and Inspection	7/9/24	HSEMSC meeting
7/4/24	Pancake Breakfast	7/10/24	Flightwave support session
7/5/24	USFS Immediate needs request	7/19/24	Stuck in Airport all day
7/6/24	USFS Immediate needs request	7/22/24	South county map meeting
7/7/24	USFS Immediate needs request	7/22/24	Labor Mgt Meeting
7/8/24	Fire Defense Board	7/27/24	Mapping Training

Hours Worked JULY: 190 Hours

On Call in JULY: 71 Hours

TRAINING JULY: 40 Hours

TOTAL HOURS: 301

Training

A-450 Lead Instructor Trainee
NIST Proctor Training for National Park Service
New Tender Training

Projects

Portland Fire Mutual Aid Agreement – *In Progress*
Seismic Upgrade Grant – *Scoping to see if this is a possibility*
Fire Station Project ~ *Tabled*
Senate Discretionary spending request ~ *Completed*
SPIRE 2023 ~ *Awarded Airbags and COW (Cell On Wheels)*
NASA ACERO ~ *In Progress*
2022 AFG Grants
 Tender Project ~ *Completed*
 Engine Project ~ *Completed*

As I write this report from the cab of the district pickup on a fire line during a lull in fire activity, it is important to put into perspective what our state and the northwest are experiencing right now. As of August 4th 2024, there have been over 640 fires in Oregon (according to ODF), with over 648,000 acres burned and 117 fires still burning. The ten-year average is supposed to be lower, at 29,000 acres. The governor invoked the conflagration act seven times in July bringing out over 500 firefighters and 145 fire engines. Regionally, 13,292 firefighters are on the fire lines between Oregon and Washington.

In July, Scappoose Fire supported one conflagration response, two federal immediate needs requests, a REMS response to the Middle Fork fire near Crater Lake, and a UAS mapping mission for ODF in Wasco County. Currently, I am on a team assignment with the Federal Complex Incident Management team as a Division Supervisor. All the regional teams in the northwest are committed and there are 14 complex incident management teams from around the country helping Oregon and Washington. August is generally the time when fire season picks up, so a lot of us are concerned. Thankfully, there have not been any large incidents in our county or district.

Aside from the shock of fire season, we were able to successfully complete the acquisition of both our water tender and fire engine before the fourth of July. As you know, this year was our biggest pancake feed to date, and it was because of the entire department. It would not have been successful without volunteer support from the community, our volunteer staff, families, and our full-time staff (admin and career).

The new tender has been put in service and crews are working their way through training and deciding on where and how to mount the equipment. Our goal will be to get the engine into service by the 1st of September. When this does happen, we will be planning a open house where the community will be able to participate in the push-in event.

I attended a county commission meeting to share our displeasure with the commissioners regarding the ASA, RFP, and some of the challenges that have been presented with this process. When I return, I will be scheduling a call with a couple of them to explain how we can work together on our submittal packet which is due by the 2nd of September. Chief Marks and I are diligently working on the document that will be submitted.

Some big things coming up include working with Portland Fire to see if there is a better way to redraw the southern boundary. There is a bit of a challenge for dispatchers the way things are set up now. Our goal is to prevent any dispatch delays.

We are encountering a few maintenance challenges with our ambulances. We need to repair our reserve ambulance so that we can send in the newer ones for some recall work from FORD. When I return, I should be able to do a better job of updating you on this.

Lastly, I am hoping that we will receive your approval for the supplemental budget so that we can start the hiring process for the additional community paramedic. This will take a few months as we need to find the right person. This additional position is fully funded by Care Oregon.

**Assistant Chief Marks
August 2024**

July Projects:

Duty Shifts - Safety Program - Wellness Program
CQI Program – Compliance Data Collection -
Medicare Ground Ambulance Data Collection System (GADCS)
Civil Service Processes - Records Requests

Drills / Activities / Meetings in July included:

Fire Defense Board HPO Steering Committee
Civil Service Meeting
New Water Tender Training

The GADCS project continues. A large portion of data has been sent to PCG for review. Maria and I will continue to work on this item for a few more months. Hopefully the project will help with increasing Medicare rates.

I spent a good amount of time staffing the fire prevention booth at the Columbia County Fair. The district has not participated in this event for the past few years but with direction from Chief Pricher and the Fire Defense Board, Scappoose Fire District led the fair booth this year. I would like to thank Logistics Member Bri Brogli, along with fire fighters Jimmy Lopez and Matt Kriens for spending time at the booth. We made some good contacts with community members and hope to see some more volunteer applications coming in. We came up with some good ideas to draw more of a crowd to our booth next year.

I began working on the districts application to continue to provide service in Ambulance Service Area 2 for Columbia County. The process will take some time in August and has a deadline of September 2, 2024. Chief Pricher and I have had large discussions on this topic.

I, along with Lt. DuBois and ERT Curio, attended the annual 2024 Image Trend Connect conference to continue to learn about our records management system. This conference is vital to learn new ideas and the inner workings of the system. It also allows our staff to talk directly to their programmers and support personnel. It was because of this ability that Katy was able to identify a rather large issue in the system. She is actively working to correct issues identified in the system. Chief Pricher and I are also in discussion on options on ways to prevent these types of issues occurring in the future.

As requested at the September Board meeting, here is a list of my larger projects in their current priority.

1. Work with Chief Pricher on taking over the Operations role for the district.
2. GACDS: This project will remain priority number one throughout our collection period. Correct and thorough completion of this project will ensure the organization is not fined 10% of our Medicare billing.
3. Ambulance Service Area Plan: Compiling documents for the 2024 ASA renewal process.
4. Continue to support staff: While this is listed at the bottom of my priority list, it is of vital importance to me. This item can be little things throughout the month to assist with a vast number of items to increase workflow and continuity of the organization.

My time Worked in July 2024	142 Hours
Call time in July 2024	156 Hours (call shifts minus office time)
Total Hours for July 2024	298 Hours



Brogli and I at the Fair Booth showing the new engine.

**Chief Bautista Report
Prevention & Training Divisions
August 2024**

July Projects:

- ◆ Volunteer Program Coordination (On going) - Working with Henry Oberbarnscheidt the in the Member Outreach position and Fall 2024 recruitment
- ◆ SRFD Uniforms (On going) - Working with FF Booth to get order process updated.
- ◆ Coordinate with LT Anderson for Tender Training (Completed)
- ◆ Coordinate Burn to Learn – Port of Columbia property (In progress) - Target September
- ◆ Coordinate with LT Anderson for Engine Training (Scheduled)
- ◆ Fire Code Application Guide Update (Tabled) - Higher priority items at this time
- ◆ Compliance Engine SRFD Profile Update (On hold)

Fire Marshal Division:

One (1) driveway inspection was completed, one (1) referral & acknowledgement was completed, two (2) fire inspections were completed, four (4) pre-incident plans were completed, and one (1) site consult.

Training Division:

The Volunteer Firefighter Academy graduation ceremony occurred on July 10, 2024. Thank you to everyone that helped this effort! Probationary FFs will be working on completing their NFPA Firefighter 1 task books.

In-House Academy for FF Cardoos began in July. Thank you to Lt. DuBois, FFs Booth, Zimbrick, and Denley for assisting with the initial instruction. FF Cardoos is now assigned to A Shift and will continue his training.

We participated in a mobile water supply drill at Sauvie Island and got to use our new tender.

Public Information Program:

Working with Columbia County to support county wide safety messages.

All-Hazards PIO Course is planned for October 2024. Working with our community partners to fill and host the course.

Volunteer Program:

Working with Henry O to continue to recruit and process volunteer applications. Target to schedule interviews in August. We have received interest from the community and inquiries while conducting fire inspections.

July Meetings & Activities:

Date	Meeting/ Topic	Date	Meeting/ Topic
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7/1/2024	Referral & Acknowledgement – Myrtle & Oak Town Homes	7/17/2024	Fire Inspection & Pre-Plan: Papa Murphy's
7/2/2024	Site Consult	7/22/2024	Final Inspection
7/4/2024	Annual Pancake Breakfast	7/23/2024	Candlelight Apartments Pre-Incident Plan
7/9/2024	LCRTOA	7/29/2024	Fire Inspection & Pre-Plan: Nelson's Market
7/9/2024	Columbia County Fire Investigation Team Mtg. (FIT)	7/30/2024	Driveway Inspection
7/11/2024	Re-Inspection & Pre-Incident Plan: West Coast Shoe Company	7/30/2024	Columbia County PIO Workgroup

Chief Officer Development Training:

None scheduled

Upcoming Training:

None scheduled

Total hours for July 2024: 401.75 hours: 199.75 hours & 202 Duty Officer (On-call hours, minus office hours)



Member Outreach: Henry Oberbarnscheidt
8/1/24

These are some of the projects I was involved with this month:

- Assisted in setting up for the pancake breakfast, moving grills and trying to repair the grill. Helped prep for breakfast, participated in pancake breakfast, and helped clean after the event.
- Picking up marketing materials and placing them around the community. Designing our own flyers, and trifolds, checking on banners and sandwich boards once placed, checking on condition, and moving materials as needed to get more coverage.
- Logistics work included moving equipment and personnel multiple times.
- Responded to calls as needed.
- I talked to multiple people about volunteering and if they may know of people who would be interested in volunteering. Giving tours to applicants and the public.
- Helped coordinate and assist community members as needed.
- Assist new recruits with the last of their skills to graduate from the academy.
- Issued equipment and uniforms to volunteers.
- Spent 16 days fighting fire in Eastern Oregon on 4 different fires.
- Set up material for fire extinguisher training for First Student employees.
- Training on new tender and engine such as cone course, road, and pump operation and maintenance.
- Attendance at drills and meetings.

August 2024 Finance Report

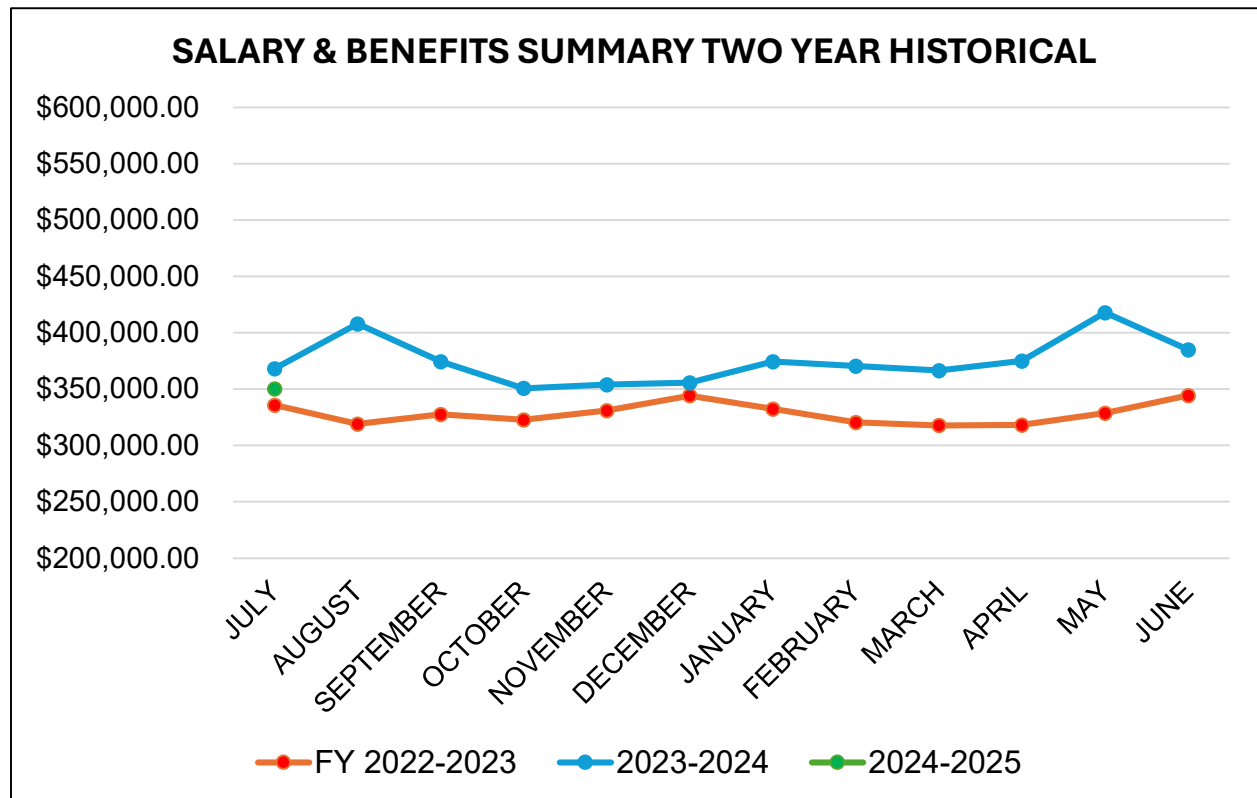
General Fund Revenue in July consisted of EMS receipts totaling \$78,582 and tax turnovers (prior years) of \$30,254.

Expenditures in July included \$25,117 for GEMT leverage fees, Personnel Services expenses of \$457,187, and Materials & Services expenses of \$67,300. The fiscal year started off with Maintenance on Equipment, Administration, & Emergency Operating Supplies over the 8.3% benchmark one month into the year. Administration expenses included the required fee to OHA for GEMT payments and Emergency Operating Supplies was over budget due to purchases of wildland firefighting equipment and Knox box purchases.

The Property Fund saw expenses of \$7,533 for upfitting the tender and engine.

Supplemental Budget

The District renewed the Community Paramedicine program contract with OHA. The new contract included the addition of a second Community Paramedic (CP). A supplemental budget is necessary to add an additional FTE and the related revenue & expenditures for this program. You will see that attached in New Business.



COMMITTEE REPORTS

MISCELLANEOUS

OLD BUSINESS

NEW BUSINESS

SCAPPOOSE RURAL FIRE PROTECTION DISTRICT
RESOLUTION No. 2024-01
2024-2025 SUPPLEMENTAL BUDGET

WHEREAS, the Scappoose Rural Fire Protection District’s (the District’s) sponsorship of the Columbia County Community Paramedicine program has seen increased demand for its services, and therefore the District contracted with Oregon Health Authority (OHA) to fully fund an additional Community Paramedic for a total of 2.0 FTE Community Paramedics during the 2024-25 fiscal year, and

WHEREAS, the District must appropriate the additional \$161,537 in the OHA contract which will be recorded as General Fund Grant Awards Revenue for the purpose of adding one additional FTE in the Community Paramedicine program, and

WHEREAS, the District wishes to appropriate \$145,587 for the purpose of adding 1.0 FTE within the General Fund Personnel Services budget, and

WHEREAS, the District wishes to appropriate \$15,950 for the purpose of start-up purchases, administrative and training costs necessary for the additional FTE within the General Fund Materials & Services budget. The changes are detailed in the table below.

2024-2025 Budget & Revisions Fire & EMS Services	Adopted Budget	Budget Revisions	Revised Budget Amounts
General Fund Revenue			
General Fund Grant Awards	178,050	161,537	339,587
General Fund Expenditures			
Materials & Services	1,094,400	15,950	1,110,350
Personnel Services	5,754,842	145,587	5,900,429
General Fund Total Requirements	8,739,242	161,537	8,900,779

THEREFORE BE IT RESOLVED, that an additional \$145,587 will be appropriated to General Fund Personnel Services and an additional \$15,950 will be appropriated to General Fund Materials & Services, as described and shown in the table above.

Dated this 8th day of August, 2024.

Susan Reeves, President
Board of Directors

Dave Sorenson, Secretary/Treasurer
Board of Directors

COMMUNICATIONS

Thank
You

Scappose Fire District,

We want to extend our heartfelt gratitude for your assistance with Nick Berg's memorial service. Thank you for providing drone footage of the procession. Nick was a cherished member of our community, and your support helped make his service a meaningful tribute. We are deeply thankful for your kindness and dedicated involvement. With Appreciation,

Mist-Birjmenfeld
RFPD